



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Rick Schmitt

**Union High School District**

**THURSDAY, MARCH 5, 2015  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, MARCH 5, 2015  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER, PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... 6:00 PM
- 2. **CLOSED SESSION** ..... **6:01 PM**
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*  
(2 Issues)
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

**REGULAR MEETING / OPEN SESSION ..... **6:30 PM****

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER ..... BOARD PRESIDENT  
\*WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES / REGULAR MEETING OF FEBRUARY 19, 2015  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Minutes of the February 19, 2015 regular board meeting, as shown in the attached supplement.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT UPDATES.....STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATE ..... BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, & LEGISLATIVE UPDATES ... RICK SCHMITT, SUPERINTENDENT
- 10. SCHOOL UPDATE, EARL WARREN MIDDLE SCHOOL ..... ADAM CAMACHO, PRINCIPAL

**CONSENT AGENDA ITEMS ..... (ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, and the Consent Item number.

- 11. SUPERINTENDENT**
  - A. GIFTS AND DONATIONS  
(None Submitted)
  - B. FIELD TRIP REQUESTS  
(None Submitted)

## 12. HUMAN RESOURCES

### A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

### B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. The California Commission on Teacher Credentialing (CCTC), to provide a Beginning Teacher Support and Assessment (BTSA) program accreditation site visit for the CCTC to make a final accreditation recommendation to the Committee on Accreditation, during the period March 25-27, 2015, for an amount not to exceed \$1,554.26, to be expended from the General Fund 01-00 and reimbursed by the CCTC upon completion of the site visit.

## 13. EDUCATIONAL SERVICES

### A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

## 14. PUPIL SERVICES / SPECIAL EDUCATION

### SPECIAL EDUCATION

#### A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Katherine Williams, Ph.D. (ICA), to provide neuropsychological, psychoeducational, and behavior assessments and services, during the period March 5, 2015 through June 30, 2015, at the rates of \$225.00 per hour for testing services and \$275.00 per hour for consultation services, to be expended from the General Fund 01-00.
2. The San Diego Zoo Safari Park, to provide a group tour for Earl Warren Middle School Workability students, on March 11, 2015, in an amount not to exceed \$580.00, to be expended from the General Fund/Restricted 01-00.

#### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Heritage Schools, Inc. (NPS/RTC), adding speech therapy and occupational therapy services with no other changes to the contract, during the period July 1, 2014 through June 30, 2015, at the rates of \$70.00 per hour for speech therapy and \$75.00 per hour for occupational therapy, to be expended from the General Fund/Restricted 01-00.

#### C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

### PUPIL SERVICES

#### D. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

## 15. BUSINESS / PROPOSITION AA

### BUSINESS

#### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Lightspeed Systems, to provide 7,000 software application licenses of Web Filter with Reporting and 12,500 licenses of My Big Campus, during the period March 6, 2015 through March 5, 2016, for a total cost of \$40,500.00, to be expended from the General Fund 01-00.
2. Advanced Toolware, LLC dba Tools4ever, to provide district wide User Management Resource Administrator (UMRA) licenses with training, consulting, maintenance, and support, for a one-time fee of \$22,675.00 and then an annual maintenance fee \$3,300.00 per year, during the period March 6, 2015 through March 5, 2016, and then continuing from year to year unless terminated, to be expended from the General Fund 01-00.
3. LDP Associates, Inc., to provide preventative maintenance visits, parts, labor, 24x7 annual tech support, and on-site service for the San Dieguito Union High School server room back up power supply equipment and air conditioning systems, during the period March 22, 2015 through March 21, 2016, in the amount of \$13,255.00 to be expended from the General Fund 01-00.
4. Cathedral Catholic High School, for the lease of pool facilities for the Canyon Crest Academy girls water polo team, during the period December 1, 2014 through February 28, 2015, in the amount of \$7,000.00, to be expended from the Canyon Crest Academy Foundation.

#### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

#### C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Herff Jones / San Diego Graduate Supply, for Cap & Gown Products & Services B2015-05, during the period March 6, 2015 through June 30, 2015, and automatically renewing on July 1 of each year unless either party gives 30 day written notice of its intent to terminate, at no cost to the district.

#### D. APPROVAL OF CHANGE ORDERS

(None Submitted)

#### E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

#### F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

### PROPOSITION AA

#### G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Mira Costa College for rental of tennis courts as temporary housing for San Dieguito High School Academy, during the period September 3, 2014 through October 21, 2014, in an amount not to exceed \$1,500.00, to be expended from Capital Facilities Fund 25-18.
2. Hofman Planning & Engineering to provide continued project management and document preparation for the Coastal Development Permit (CDP) application; and readiness for the future Coastal Commission public hearing on the re-construction of Earl Warren Middle School, in an amount not to exceed \$5,065.00, during the period February 20, 2015 through completion, to be expended from Building Fund—Prop 39 Fund 21-39.
3. Darnel & Associates, Inc., to provide a traffic study and recommendations for traffic signal modifications at the Stevens/Rodolfo intersection to improve the flow of traffic during construction at Earl Warren Middle School in an amount not to exceed \$10,600.00, during the period March 6, 2015 through completion, to be expended from Building Fund—Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. URS Corporation to amend contract CB2014-01 providing CEQA services, district wide, increasing the amount of the contract by \$130,000.00 for a new total of \$380,000.00, to be expended from Building Fund—Prop 39 Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

J. ADOPTION OF RESOLUTION / COOPERATIVE BID / E&I PUBLIC SOURCING /OAKLAND COUNTY MICHIGAN AMERICAN SAVES PROGRAM

Adopt the resolution authorizing the purchasing, pursuant to cooperative bid and award documents from E&I Public Sourcing/Oakland County Michigan America Saves Program, for the purchase of school furnishings and other products, per the pricing structure, terms and conditions stated in the bid documents, to be expended from the fund to which the purchases are charged, as shown in the attached supplement.

K. APPROVAL OF CHANGE ORDERS

(None Submitted)

L. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

- Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Consent Agenda Items 11-15, as shown in the attached supplements.

- Roll Call:

Joyce Dalessandro  
 Beth Hergesheimer  
 Amy Herman  
 Maureen “Mo” Muir  
 John Salazar

Courtney Walsh, San Dieguito High School Academy  
 Melanie Farfel, Canyon Crest Academy  
 Monica Bertha, La Costa Canyon High School  
 Erica Lewis, Torrey Pines High School  
 Ali Berger, Sunset / North Coast High Schools

**DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 20)**

- 16. CALIFORNIA SCHOOL BOARDS ASSOCIATION, DELEGATE ASSEMBLY ELECTION, 2015  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to vote for up to seven (7) candidates for CSBA Delegate Assembly, 2015, as shown in the attached supplements.
- 17. APPROVAL OF CERTIFICATION OF 2014-15 GENERAL FUND / 2<sup>ND</sup> INTERIM BUDGET  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve and certify the 2014-15 2<sup>nd</sup> Interim General Fund Budget and approve the positive certification regarding the District's ability to meet its financial obligations the remainder of this fiscal year and two subsequent years, and supporting documents as required by AB 2861, Chapter 1150, Statutes of 1986, as shown in the attached supplements.
- 18. ADOPTION OF RESOLUTION DEDICATING AN INTEREST IN REAL PROPERTY AND RIGHT-OF-WAY
  - PUBLIC HEARING
    - Open Hearing
    - Call for Public Comment
    - Close Hearing
  - Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve adopt the Resolution Conveying an Interest in Real Property Permanent Easement and Right-of-Way to the City of San Diego for the purpose of access to construct, reconstruct, maintain, operate and repair water facilities, including any or all appurtenances thereto, at the Torrey Pines High School site, as therein described, said property being owned by the San Dieguito Union High School District of San Diego County, California, as shown in the attached supplements.
  - Roll Call
- 19. ADOPTION OF RESOLUTION OF INTENTION TO CONVEY PERMANENT EASEMENT AND RIGHT-OF-WAY
  - Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the Resolution of Intention to Convey Permanent Easement and Right-Of-Way to the City of Encinitas for use as public street right-of-way, including the installation, construction, maintenance, repair, replacement, reconstruction and inspection of public utilities, including, but not limited to, electric, gas, telephone, cable television, sewer, water, storm drain, appurtenant facilities, and all structures incidental thereto, at the San Dieguito High School Academy site, as described in the attachment.
  - Roll Call
- 20. APPROVAL OF AMENDMENT TO AGREEMENT / SDHSA INTERIM HOUSING/TENNIS COURTS / PROP AA  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, approve amending the contract entered into with Gilbane Building Company, contract CA2014-40 for Phase 2 GMP for construction of interim housing/tennis courts at San Dieguito High School Academy, in the amount of \$2,611,846.00, finalizing the total GMP in the amount of \$5,257,182.73, to be expended from Building Fund—Prop 39 Fund 21-39.

**INFORMATION ITEMS..... (ITEMS 21 - 30)**

- 21. LA COSTA VALLEY SITE UPDATE  
This item is being submitted as information only.
- 22. PROPOSED NEW/REVISED BOARD POLICIES AND/OR ADMINISTRATIVE REGULATIONS (26) / BP #4000 THROUGH #4112.42/AR-1 / HUMAN RESOURCES
  - A. BP #4000, CONCEPTS AND ROLES
  - B. BP & Ex A #4020, DRUG AND ALCOHOL-FREE WORKPLACE
  - C. BP #4030, NONDISCRIMINATION IN EMPLOYMENT
  - D. AR #4031, COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT
  - E. AR #4032, REASONABLE ACCOMMODATION
  - F. BP #4033, LACTATION ACCOMMODATION
  - G. BP, AR & Ex A #4040, EMPLOYEE USE OF TECHNOLOGY/ACCEPTABLE USE POLICY

- H. BP #4100, CERTIFICATED PERSONNEL
  - I. BP #4111/4211/4311, RECRUITMENT AND SELECTION
  - J. BP & AR #4111.2, LEGAL STATUS REQUIREMENT
  - K. AR #4112, APPOINTMENT AND CONDITIONS OF EMPLOYMENT
  - L. BP & AR #4112.2, CERTIFICATION/VERIFICATION OF CREDENTIALS
  - M. AR #4112.22, STAFF TEACHING ENGLISH LANGUAGE LEANERS
  - N. AR #4112.23, SPECIAL EDUCATION STAFF
  - O. BP & AR #4112.24, TEACHER QUALIFICATIONS UNDER NO CHILD LEFT BEHIND ACT
  - P. AR & Ex A #4112.3/4212.3/4312, OATH OF AFFIRMATION/FORM
  - Q. AR #4112.4/4212.4/4312.4, HEALTH EXAMINATIONS
  - R. BP & AR #4112.42/4212.42/4312.42, DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS
- This item is being submitted for first read and will be resubmitted for action on March 19, 2015.

- 23. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT
- 24. HUMAN RESOURCES UPDATE .....TORRIE NORTON, ASSOCIATE SUPERINTENDENT
- 25. EDUCATIONAL SERVICES UPDATE .....MIKE GROVE, ED.D, ASSOCIATE SUPERINTENDENT
- 26. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

- 27. FUTURE AGENDA ITEMS

**28. ADJOURNMENT TO CLOSED SESSION (AS NECESSARY)**

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*  
(2 Issues)
- B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

- 29. REPORT FROM CLOSED SESSION (AS NECESSARY)

- 30. ADJOURNMENT

*The next regularly scheduled Board Meeting will be held on [Thursday, March 19, 2015, at 6:30 PM](#) at **Carmel Valley Middle School in the Media Center located at 3800 Mykonos Lane, San Diego, CA, 92130.***

ITEM 6

Board of Trustees  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Superintendent  
Rick Schmitt



Union High School District

MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING

FEBRUARY 19, 2015

THURSDAY, FEBRUARY 19, 2015  
6:30 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER..... 6:00 PM  
President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
- 2. CLOSED SESSION ..... 6:01 PM  
The Board convened to Closed Session at 6:01 PM to discuss the following:
  - A. To consider and/or deliberate on student discipline matters. (1 case)
  - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (2 Issues)
  - C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

**REGULAR MEETING / OPEN SESSION..... 6:30 PM**

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro	Courtney Walsh, San Dieguito High School Academy
Beth Hergesheimer	Melanie Farfel, Canyon Crest Academy
Amy Herman	Renee Haerle (Alternate), La Costa Canyon High School
Maureen "Mo" Muir	Erica Lewis, Torrey Pines High School
John Salazar	Ali Berger, Sunset Continuation/North Coast Alt. High Schools

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent  
 Eric Dill, Associate Superintendent, Business  
 Mike Grove, Ed.D., Associate Superintendent, Educational Services  
 Torrie Norton, Associate Superintendent, Human Resources  
 Bryan Marcus, Principal, La Costa Canyon High School  
 Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Beth Hergesheimer.
- 4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
President Hergesheimer led the Pledge of Allegiance.



ITEM 6

- 5. REPORT OUT OF CLOSED SESSION DISCUSSION/ACTION ..... (ITEM 5)
  - A. REPORT OUT OF CLOSED SESSION  
The Board met in Closed Session and no action was taken.
  - B. STUDENT DISCIPLINE  
Motion by Mr. Salazar, second by Ms. Muir, to approve the expulsion of Student ID #1207980, for violation of Education Code 48915 section (b)(1), during the period February 20, 2015 through February 20, 2016. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*
- 6. APPROVAL OF MINUTES (2) / REGULAR & BOARD WORKSHOP MEETINGS FEBRUARY 5, 2015  
It was moved by Ms. Herman, seconded by Mr. Salazar, to approve the minutes of the February 5, 2015 regular board meeting and board workshop, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

- 7. STUDENT INTRODUCTIONS / UPDATES ..... STUDENT BOARD REPRESENTATIVES  
Students gave updates on events and activities at their schools.
- 8. BOARD REPORTS AND UPDATES  
Ms. Herman attended the Stedman Graham event at Torrey Pines HS.  
Ms. Muir toured the Earl Warren MS campus, and attended the HS Enrollment Study Group meeting.  
Mr. Salazar had nothing to report.  
Ms. Dalessandro had nothing to report.  
Ms. Hergesheimer toured the Diegueno MS campus.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT  
Superintendent Schmitt wished former Del Mar USD Board Member Doug Perkins well in his recovery. He also gave an update on cyber-threats, vaccinations, and the HS Enrollment Study Group meeting.
- 10. SCHOOL UPDATE / LA COSTA CANYON HIGH SCHOOL.....BRYAN MARCUS, PRINCIPAL  
Mr. Marcus gave an update on the rebranding of La Costa Canyon HS including continuing effort in reconstructing the website, better informing the community by celebrating the arts, academics and athletics, and making it mobile friendly. He highlighted the new media center remodeled with Prop AA funds, increasing the number of computer labs, and “Rock the Mic”. He also gave an update on CommUnity day, student clubs, investing in students by spending time with ASB, and Battle of the Fans student section at athletic events.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

*PUBLIC COMMENTS on Consent Agenda Items:*

Sheila Mitra-Sarkar commented on Item 13B, The Regents of the University of California (UCSD) regarding the Healthy Kids Survey.

Items 13A & B (WestEd & The Regents of University of California) were pulled from the Consent Agenda by Ms. Muir.

Item 15B1 (En Pointe Technologies) was pulled from the Consent Agenda by Mr. Salazar in order to recuse himself.

**ITEM 6**

It was moved by Mr. Salazar, seconded by Ms. Dalessandro, that Consent Agenda Items #11-12, 14-15A & 15B2-M, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

\*It was moved by Ms. Herman, seconded by Ms. Dalessandro, that Consent Agenda Items #13A & B, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman; Noes: Muir, Salazar; Abstain: None. *Motion carried.*

\*It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Item #15B1, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir; Noes: None; Abstain: Salazar. *Motion unanimously carried.*

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as presented.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

**13. EDUCATIONAL SERVICES**

*\*Items 13A & B were pulled from the Consent Agenda and voted on separately, as shown above.*

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. WestEd, to provide California School Climate Survey for staff (CSCS) at each school and each grade participating in the district's California Healthy Kids Survey (CHKS), during the period February 20, 2015 until project completion, in the amount of \$180.00, to be expended from the General Fund 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. The Regents of the University of California (UCSD), amending the California Healthy Kids Survey (CHKS) support services contract to the start date of October 1, 2014, with no other changes to the contract.

**14. PUPIL SERVICES / SPECIAL EDUCATION**

**SPECIAL EDUCATION**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Jenny Jones (ICA), to provide a Pattern of Strengths and Weaknesses (PSW) Model for Specific Learning Disabilities (SLD) identification presentation to Special Education staff, on

**ITEM 6**

February 27, 2015, in the amount of \$400.00 for the presentation and approximately 250 miles mileage reimbursement at the current IRS rate, to be expended from the General Fund 01-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**  
(None Submitted)

**C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS**

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 01-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #5038144312, for reimbursement for educationally related mental health services therapy sessions and attorney fees, for the period May 1, 2014 through February 6, 2015, in the amount of \$28,386.45.

**PUPIL SERVICES**

**D. APPROVAL/RATIFICATION OF AGREEMENTS**  
(None Submitted)

**15. BUSINESS / PROPOSITION AA**

**BUSINESS**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Boys & Girls Club of San Dieguito, for lease of facilities for the Torrey Pines High School swim & dive team, during the period February 23, 2015 through May 25, 2015, for an amount not to exceed \$6,500.00, to be expended from the Torrey Pines High School Foundation.
2. Applebee & Sheehan, Inc. dba AIRTEK Indoor Air Solutions, Inc., to provide air duct cleaning services at Diegueño Middle School, during the period February 2, 2015 until project completion, in the amount of \$3,522.00, to be expended from the General Fund 01-00.
3. Attic Guys, LLC, to provide rodent mitigation at Diegueño Middle School, during the period February 6, 2015 until project completion, in the amount of \$4,700.00, to be expended from the General Fund 01-00.
4. City of Solana Beach, for a Joint Use Agreement for Earl Warren Middle School to use La Colonia Park for athletic programs while the site is under construction, during the period April 27, 2015 through June 16, 2017, at no cost to the district.
5. D.A. Hogan & Associates Inc., to provide design drawings, details and specifications, bid process support, construction phase oversight, and other consulting services for the La Costa Canyon High School field replacement and track and field event resurfacing project, during the period February 20, 2015 until project completion, for an not to exceed amount of \$57,450.00, to be expended from the School Facilities Fund 35-00, and designate as a priority project that will be paid from savings from the San Dieguito High School Academy new construction project 50/68346-00-003.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

**ITEM 6**

*\*Item 15B1 was pulled from the Consent Agenda and voted on separately, as shown above.*

1. En Pointe Technologies, for the Microsoft School/Campus agreement for all district computers and servers, extending the contract an additional three year period ending January 31, 2018 with no other changes to the contract, for an estimated annual amount not to exceed \$56,000.00 per year based on enrollment, to be expended from the General Fund 01-00.
2. Advanced Toolware, LLC dba Tools4ever, increasing the annual Basic Maintenance Support fee for the Self Service Reset Password Management (SSRPM) software, to an amount not to exceed \$2,700.00 per year, with no other changes to the contract, during the period April 15, 2015 until terminated, to be expended from the General Fund 01-00.

C. AWARD/RATIFICATION OF CONTRACTS  
(None Submitted)

D. APPROVAL OF CHANGE ORDERS  
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

F. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing purchasing, pursuant to cooperative bid and award documents from CalSAVE, a statewide program designed to help California K-12 schools buy technology, instructional resources, and other products, per the pricing structure, terms, and conditions stated in the bid documents, to be expended from the fund to which the purchases are charged, as presented.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

**PROPOSITION AA**

H. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. United Site Services, Inc., to provide temporary fence rental at Oak Crest Middle School at storm water retention basin, during the period January 22, 2015 through June 30, 2015, in an amount not to exceed \$2,679.60, to be expended from Capital Facilities Fund 25-19.
2. United Site Services Inc., to provide temporary fence rental to secure buses at La Costa Canyon High School, during the period February 2, 2015 through April 2, 2015, in an amount not to exceed \$6,825.18, to be expended from Capital Facilities Fund 25-19.
3. Fredricks Electric, Inc., to provide electrical and data for temporary relocation of Transportation Services from San Dieguito High School Academy to La Costa Canyon High School, during the period February 23, 2015 through April 15, 2015, for a fixed fee in an amount not to exceed \$73,577.44 to be expended from Capital Facilities Fund 25-19
4. Fredricks Electric, Inc., to provide and installation of data cabling and electrical in 47 classrooms in buildings E and G at Torrey Pines High School, during the period February 23, 2015 through April 30, 2015, for a fixed fee in an amount not to exceed \$100,130.00, to be expended from Building Fund–Prop 39 Fund 21-39.
5. Digital Networks Group, Inc., to provide and install multimedia systems, including projectors and audio visual equipment in 47 classrooms in buildings E and G at Torrey Pines High

ITEM 6

School, during the period February 28, 2015 through June 12, 2015 in an amount of \$419,875.68, to be expended from Building Fund–Prop 39 Fund 21-39.

6. Digital Networks Group, Inc., to provide and install multimedia systems, including projectors and audio video equipment in 4 science classrooms at the new Chemistry Building J at Torrey Pines High School, during the period February 28, 2015 through June 12, 2015, in the amount of \$33,767.40, to be expended from Building Fund–Prop 39 Fund 21-39.
  7. Digital Networks Group, Inc., to provide and install multimedia systems, including projectors, audio visual and sound systems campus-wide at Pacific Trails Middle School, during the period March 15, 2015 through March 31, 2016, in the amount of \$371,624.05, to be expended from Building Fund–Prop 39 Fund 21-39.
  8. Frontier Fence Co., Inc. for Fencing Services District Wide, during the period February 23, 2015 through June 30, 2016, with options to renew for two (2) additional one year periods, running July 1 through June 30th, respectively, at the unit prices established in the bid response, to be expended from the fund to which the project is charged.
  9. City of Encinitas, for Agreement for Maintenance of Private Stormwater Treatment and Stormwater Pollution Control Facilities as a condition of the Coastal Development Permit for approval of the San Dieguito High School Academy grading permit that secures the periodic maintenance of certain Stormwater facilities including but not limited to Best Management Practices (BMPs), Integrated Management Practices (IMPs), Low Impact Development (LID) features, structural Stormwater treatment devices, and drainage facilities by the District, its heirs, and successors, in perpetuity, at no cost to the District.
- I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
- Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:
1. Blue Coast Consulting, LLC, amend contract CB2013-11 to provide Inspector of Record services District wide, during the period June 6, 2014 through June 30, 2016, increasing the amount of the contract by \$200,000.00 for a new total of \$500,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
  2. American Fence Company, amend contract CA2015-28 to increase rental period for temporary fence at Earl Warren Middle School and replace the fence sections removed, during the period December 31, 2014 through April 30, 2015, increasing the amount of the contract by \$4,248.00 for a new total of \$7,776.00, to be expended from Building Fund–Prop 39 Fund 21-39.
- J. AUTHORIZATION TO EXECUTE AND FILE THE NOTICE OF EXEMPTION / LA COSTA CANYON HIGH SCHOOL
- Authorize Eric R. Dill, Associate Superintendent of Business, to execute and file the Notice of Exemption for the temporary Transportation Administration Offices at La Costa Canyon High School, as presented.
- K. AWARD/RATIFICATION OF CONTRACTS  
(None Submitted)
- L. APPROVAL OF CHANGE ORDERS  
(None Submitted)
- M. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 - 18)**

- 16. ADOPTION OF RESOLUTION OF INTENTION TO CONVEY PERMANENT EASEMENT & RIGHT-OF-WAY / TORREY PINES HS  
 Motion by Mr. Salazar, second by Ms. Muir, to adopt the Resolution of Intention to Convey Permanent Easement and Right-of-Way to the City of San Diego for the purpose of access to construct, reconstruct, maintain, operate and repair water facilities, including any or all appurtenances thereto, at the Torrey Pines High School site, *as attached (Resolution of Intention distributed at meeting)*. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*
- 17. APPROVAL OF GUARANTEED MAXIMUM PRICE (GMP) / TORREY PINES HIGH SCHOOL / PHASE 2  
 Motion by Ms. Dalessandro, second by Ms. Herman, to approve the guaranteed maximum price for the Lease-Leaseback contract entered into with Erickson Hall Construction Company for the Torrey Pines High School B Building South Phase 2A project, in the amount of \$3,135,865.00, and authorize Christina Bennett or Eric Dill to execute any and all necessary documents, as presented. Ayes: Dalessandro, Hergesheimer, Herman; Noes: Muir, Salazar. *Motion carried.*
- 18. REAPPOINTMENT OF INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE MEMBERS  
 Motion by Ms. Dalessandro, second by Ms. Herman, to approve the reappointment of the following members to the Independent Citizens' Oversight Committee (ICOC), for a two year term beginning April 1, 2015: Kim Bess, Clarke Caines, Mary Farrell, Michael Kenny, Lorraine Kent, Scott Seidenverg, Rhea Stewart and Jeffery Thomas. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

**INFORMATION ITEMS..... (ITEMS 19 - 29)**

- 19. TEACHER CHANGE REQUEST.....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT  
 Dr. Grove clarified SDUHSD's current teacher change practices and described six other southern California districts that have similar practices as SDUHSD.  
*PUBLIC COMMENTS:*  
 Anne-Katherine Pugmire and Trina Frandsen commented on the teacher preference request.
- 20. PERSONNEL COMMISSION / CLASSIFIED JOB DESCRIPTION REPORT  
 This item was submitted as information only, as presented.
- 21. CALIFORNIA SCHOOL BOARDS ASSOCIATION, DELEGATE ASSEMBLY ELECTION, 2015  
 This item was submitted for first read and will be resubmitted for action on March 5, 2015.
- 22. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT  
 Mr. Dill gave an update on a meeting with parents regarding the feasibility of constructing and maintaining swimming pools in the district, and is preparing a busing survey to share with parents.
- 23. HUMAN RESOURCES UPDATE .....TORRIE NORTON, ASSOCIATE SUPERINTENDENT  
 Ms. Norton had nothing to report.
- 24. EDUCATIONAL SERVICES UPDATE .....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT  
 Dr. Grove gave an update on the HS Enrollment Study Group's fourth meeting and the upcoming parent survey and public forum community meetings.
- 25. PUBLIC COMMENTS  
 Raji Abulhosn, Kari Abulhosn, Sandy McIntyre, Madison McIntyre, Janine Manchel, Hannah Manchel, Beth Kupanoff, and Jenny Chaplin commented on their dissatisfaction with the field hockey coach at Canyon Crest Academy.
- 26. FUTURE AGENDA ITEMS
  - 1) La Costa Valley Site
  - 2) Letter of Board Support of Bill to Repeal Personal Belief Exemption for vaccinations

ITEM 6

27. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

28. CLOSED SESSION – Nothing further to report.

29. ADJOURNMENT OF MEETING – The meeting adjourned at 8:41 PM.

\_\_\_\_\_  
John Salazar, Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rick Schmitt, Superintendent

\_\_\_\_\_  
Date

Resolution of Intention to Convey)  
Permanent Easement and)  
Right-of-Way)  
\_\_\_\_\_)

On motion of Member \_\_\_\_\_, seconded by  
Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, the City of San Diego, a municipal corporation, has requested this Board to convey a permanent easement and right-of-way to said applicant for purposes set forth below; and

WHEREAS, in the judgment of this Board public convenience makes it expedient that said request be granted; NOW THEREFORE

BE IT RESOLVED AND ORDERED pursuant to the provisions of the Education Code, Section 17556, et seq., that the Governing Board of the San Dieguito Union High School District of the County of San Diego, State of California, hereby declares that it is the intention of this Board to convey to the City of San Diego, a municipal corporation, upon the terms and conditions that are set forth in that certain form entitled "Grant Deed - Water Easement", a copy of which is attached hereto, marked Exhibit "A" and by this reference made a part hereof, a permanent easement in real property and right-of-way belonging to said District and more particularly described in said Exhibit "A" for a right of ingress and egress, over, under, along and across the lands described therein, and to construct, reconstruct, maintain, operate and repair water facilities, including any or all appurtenances thereto.

BE IT RESOLVED AND ORDERED that a public meeting be held by this Board at its regular place of meeting, San Dieguito Union High School District, 710 Encinitas Boulevard, Encinitas, California, on March 5, 2015 at 6:30 p.m., at which time all persons interested may appear and show cause, if any they have, why said conveyance should not be made.

BE IT RESOLVED AND ORDERED that a notice of the adoption of this resolution and of the time and place of holding said meeting shall be given by posting copies of said resolution, signed by the members of this Board, or by a majority thereof, in three (3) public places in said District not less than (10) days before the date of the meeting and by publishing the notice attached hereto, marked Exhibit "B", once not less than (5) days before the date of the meeting in U-T San Diego, a newspaper of general circulation published in the District in which this District is located and having a general circulation in the District.



Resolution of Intention to Convey  
Permanent Non-Exclusive Easement  
and Right-of-Way  
(Continued)

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union  
High School District of San Diego County, California, this 19th day of February 2015.

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Joyce Dalessandro

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Amy Herman

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Beth Hergesheimer

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Maureen "Mo" Muir

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John Salazar

Members of the Governing Board of the San Dieguito  
Union High School District

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 24, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Torrie Norton  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Employment  
Leave of Absence  
Employment Status Change

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Julie Goldberg**, 100% Temporary Teacher on Special Assignment (TOSA) for Categorical Programs in Educational Services at the District Office, for the remainder of the 2014-15 school year, effective 2/25/15 through 6/12/15.

#### Employment Status Change

1. Employment Status Change from “**Temporary**” to “**First-Year Probationary**” is recommended for the following two certificated employees in the 2014-15 school year, effective 3/05/15:

**Kristi Christensen** , Special Education Teacher at Canyon Crest Academy

**Anthony Mauro**, Industrial and Technology Ed Teacher at Canyon Crest Academy

#### Leave of Absence

1. **Kelly Borders**, Teacher (Special Education- Mild/Moderate Disabilities) at Carmel Valley Middle School, requests a 100% Unpaid Leave of Absence for the remainder of the 2014-15 school year, effective 3/04/15 through 6/12/15.
2. **Kari DiGiulio**, Teacher/Athletic Director at La Costa Canyon High School, requests a 60% Unpaid Leave of Absence (40%) assignment, effective 2/12/15 through 3/31/15. Kari plans to resume her 100% teaching assignment, effective 4/01/15.

ITEM 12A

**PERSONNEL LIST**

**CLASSIFIED PERSONNEL**

**Employment**

1. **Margiotta, Kathleen**, Health Technician, SR35, 48.75% FTE, Earl Warren Middle School, effective 02/20/15

**Change in Assignment**

1. **Bishop, Michael**, from Telecommunications Technician, SR51, 100.00% FTE, Facilities Department to Telecommunications Technician, SR52, 100.00% FTE, Technology Department, effective 03/01/15
2. **Vega, George**, from Telecommunications Technician, SR51, 100.00% FTE, Facilities Department to Telecommunications Technician, SR52, 100.00% FTE, Technology Department, effective 03/01/15

**Resignation**

1. **Bramble, May**, Instructional Assistant-SpEd(NS), SR34, 75.00% FTE, Torrey Pines High School, effective 02/12/15
2. **Fisher, Diane**, Administrative Assistant, SR44, 100.00% FTE, Canyon Crest Academy, resignation for the purpose of retirement, effective 06/30/15

sj  
3/5/15  
classbdagenda

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 24, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACT/ HUMAN  
RESOURCES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes one contract.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list.

## ITEM 12B

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 03-05-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
03/25/15 – 03/27/15	The California Commission on Teacher Credentialing (CCTC)	Provide a Beginning Teacher Support and Assessment (BTSA) program accreditation site visit for the CCTC to make a final accreditation recommendation to the Committee on Accreditation	General Fund 01-00 and reimbursed by the CCTC upon completion of the site visit	\$1,554.26

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 20, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Chuck Adams, Director of Special Education  
Michael Grove, Associate Superintendent,  
Educational Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Special Education Agreements report summarizes two contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

### FUNDING SOURCE:

As noted on the attached report.

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14A

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 03/05/15

<u>Contract Effective Dates</u>	<u>Contract/Vendor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Current # of Students</u>	<u>Fee Not to Exceed</u>
03/05/15 – 06/30/15	Katherine Williams, Ph.D. (ICA)	Provide neuropsychological, psychoeducational, and behavior assessments and services	General Fund 01-00	1	Testing Services: \$225.00 per hour  Consultation Services: \$275.00 per hour
03/11/15	The San Diego Zoo Safari Park	Provide a group tour for Earl Warren Middle School Workability students	General Fund /Restricted 01-00	NA	\$580.00



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 24, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Chuck Adams, Director of Special Education  
Michael Grove, Associate Superintendent of Educational Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AMENDMENTS TO AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Special Education Amendment to Agreements Report summarizes one amendment to an agreement.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendment to the agreement, as shown on the attached Special Education Amendment Report.

### FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14B

SPECIAL EDUCATION – AMENDMENTS TO AGREEMENTS REPORT

Board Meeting Date: 03-05-15

<u>Contract Effective Dates</u>	<u>Contractor/Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/14 – 06/30/15	Heritage Schools, Inc. (NPS/RTC)	Adding a provision for speech therapy & occupational therapy with no other changes to the contract	General Fund/ Restricted 01-00	Speech Therapy: \$70.00 per hour  Occupational Therapy: \$75.00 per hour

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 24, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes four contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached report.

## ITEM 15A

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****BUSINESS - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 03-05-15**

<b><u>Contract Effective Dates</u></b>	<b><u>Contractor/ Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
03/06/15 – 03/05/16	Lightspeed Systems	Provide 7,000 software application licenses of Web Filter with Reporting and 12,500 licenses of My Big Campus	General Fund 01-00	\$40,500.00
03/06/15 – 03/05/16	Advanced Toolware, LLC dba Tools4ever	Provide district wide User Management Resource Administrator (UMRA) licenses with training, consulting, maintenance, and support	General Fund 01-00	A one-time fee of \$22,675.00 and then an annual maintenance fee \$3,300.00 per year
03/22/15 – 03/21/16	LDP Associates, Inc.	Provide preventative maintenance visits, parts, labor, 24x7 annual tech support, and on-site service for the San Dieguito Union High School server room back up power supply equipment and air conditioning systems	General Fund 01-00	\$13,255.00
12/01/14 – 02/28/15	Cathedral Catholic High School	Lease of pool facilities for the Canyon Crest Academy girls water polo team	Canyon Crest Academy Foundation	\$7,000.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 26, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** AWARD / RATIFICATION OF CONTRACTS

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### EXECUTIVE SUMMARY

In an Addendum to Fiscal Management Advisory 12-02 dated October 4, 2013, the California Department of Education (CDE) advised that school districts may not require students to purchase or pay for a cap and gown if wearing a cap and gown is a condition of participation in a graduation ceremony.

Specifically, the CDE recommends "that a district that requires students to wear a cap and gown at the ceremony inform students that: (1) the district will provide caps and gowns for graduating seniors for use during the ceremony, and (2) students also have the option to purchase an appropriate cap and gown from a vendor."

Based upon these requirements the district solicited proposals from cap and gown vendors and, on January 20, 2015, received three proposals that fulfilled the CDE recommendations and requirements. The proposals were evaluated based on the vendor's qualifications and experience, pricing, product specifications, product samples, and marketing materials.

Of the three vendors, the Herff Jones / San Diego Graduate Supply (Herff Jones) proposal best fulfilled CDE requirements and district needs. Further, the Herff Jones proposal comes at no cost to the district.

### RECOMMENDATION:

Approve entering into a contract with Herff Jones / San Diego Graduate Supply, for Cap & Gown Products & Services B2015-05, during the period March 6, 2015 through June 30, 2015, and automatically renewing on July 1 of each year unless either party gives 30 day written notice of its intent to terminate, at no cost to the district, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

### FUNDING SOURCE:

NA

# San Dieguito Union High School District

## **INFORMATION REGARDING BOARD AGENDA ITEM**

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 24, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Eric R. Dill  
Associate Superintendent, Business

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### **EXECUTIVE SUMMARY**

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listings (None Submitted)

### **RECOMMENDATION:**

It is recommended that the Board approve the following business reports: 1) Purchase Orders, and 2) Membership Listings (None Submitted).

### **FUNDING SOURCE:**

Not applicable

## ITEM 15F

PO REPORT FROM 02/10/15 THRU 02/23/15						
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000000152	2/10/2015	0100	B AND H PHOTO-VIDEO	600	Materials & Supplies	\$1,300.83
0000000153	2/10/2015	0100	STAPLES ADVANTAGE	500	Materials & Supplies	\$138.13
0000000154	2/10/2015	0100	SAN DIEGO UNION-TRIBUNE, LLC	001	Advertising	\$190.40
0000000155	2/10/2015	2139	STOPPER GROUP, THE	007	New Construction	\$2,620.00
0000000156	2/10/2015	2518	URBAN TREE CARE, INC.	007	Other Serv. & Oper. Exp.	\$22,280.00
0000000157	2/10/2015	0100	CORKYS PEST CONTROL	012	Pest Control	\$900.00
0000000158	2/10/2015	0100	EN POINTE TECH SALES INC	017	Computer Licensing	\$61,005.34
0000000159	2/10/2015	0100	CORKYS PEST CONTROL	012	Pest Control	\$775.00
0000000160	2/10/2015	0100	CORKYS PEST CONTROL	012	Pest Control	\$95.00
0000000161	2/10/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	Conference, Workshop, Sem.	\$55.00
0000000162	2/10/2015	2139	TOMARK SPORTS	007	New Construction	\$3,131.94
0000000163	2/10/2015	0100	CSPCA	016	Conference, Workshop, Sem.	\$1,000.00
0000000164	2/10/2015	2139	South Coast Surety Insurance Service Inc	007	Land Improvements	\$12,600.00
0000000165	2/10/2015	0100	FARONICS	017	Computer Licensing	\$534.60
0000000166	2/10/2015	0100	I A S C O	500	Materials & Supplies	\$302.38
0000000167	2/10/2015	0100	SSID #4635190067	002	Mediation Settlements	\$15,000.00
0000000168	2/10/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	Conference, Workshop, Sem.	\$75.00
0000000169	2/10/2015	0100	APPLE COMPUTER INC	500	Materials & Supplies	\$41.04
0000000170	2/10/2015	0100	STAPLES ADVANTAGE	500	Materials & Supplies	\$171.49
0000000171	2/10/2015	0100	ONE STOP TONER & INKJET	500	Materials & Supplies	\$291.59
0000000172	2/10/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	Conference, Workshop, Sem.	\$75.00
0000000173	2/10/2015	0100	AMAZON.COM	500	Materials & Supplies	\$535.66
0000000174	2/10/2015	0100	COMM USA INC	018	Materials & Supplies	\$63.36
0000000175	2/10/2015	0100	AMAZON.COM	500	Materials & Supplies	\$172.64
0000000176	2/10/2015	2139	CLASS LEASING LLC	007	New Construction	\$22,618.00
0000000177	2/10/2015	2139	ONE DAY SIGNS	007	New Construction	\$1,512.00
0000000178	2/11/2015	2139	CITY OF CARLSBAD	007	Land Improvements	\$70,000.00
0000000179	2/11/2015	2519	DAVIS DEMOGRAPHICS & PLANNING	007	Prof/Consult./Oper. Exp.	\$1,700.00
0000000180	2/11/2015	0100	HARCOURT OUTLINES	600	Materials & Supplies	\$231.01
0000000181	2/11/2015	0100	AMAZON.COM	500	Materials & Supplies	\$97.97
0000000182	2/11/2015	0100	AMAZON.COM	500	Materials & Supplies	\$214.40
0000000183	2/11/2015	2139	GEOCON INCORPORATED	007	Improvement	\$2,500.00
0000000184	2/11/2015	0100	SSID #4307558308	002	Other Serv. & Oper. Exp.	\$1,400.00
0000000185	2/11/2015	2139	SAN DIEGO DAILY TRANSCRIPT	007	Advertising	\$237.60
0000000187	2/11/2015	2519	DIVISION OF STATE ARCHITECT	007	New Construction	\$6,057.38
0000000188	2/11/2015	0100	CA STATE PARKS	500	Fees - Admissions/Tourn	\$140.00
0000000189	2/11/2015	0100	APPERSON	500	Materials & Supplies	\$166.78
0000000190	2/11/2015	0100	AMAZON.COM	600	Materials & Supplies	\$7.55
0000000191	2/11/2015	0100	HOME DEPOT CREDIT SERVICES	500	Materials & Supplies	\$41.53
0000000192	2/11/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	Conference, Workshop, Sem.	\$75.00
0000000193	2/11/2015	0100	AMAZON.COM	600	Materials & Supplies	\$119.78
0000000194	2/11/2015	0100	AMAZON.COM	600	Materials & Supplies	\$63.58
0000000195	2/11/2015	0100	STAPLES ADVANTAGE	500	Materials & Supplies	\$1,242.22
0000000196	2/11/2015	6730	WILLIAM ALLRED	018	Other Serv. & Oper. Exp.	\$400.00
0000000197	2/11/2015	0100	A B C SCHOOL EQUIPMENT INC	012	Test Scoring	\$751.00
0000000198	2/11/2015	2139	MODULAR SPACE CORPORATION	007	New Construction	\$4,396.38
0000000199	2/11/2015	2139	FREDRICKS ELECTRIC INC	007	Improvement	\$2,275.00
0000000200	2/11/2015	0100	STAPLES ADVANTAGE	002	Materials & Supplies	\$200.26
0000000201	2/11/2015	0100	AMAZON.COM	001	Materials & Supplies	\$34.17
0000000202	2/11/2015	0100	AMAZON.COM	500	Materials & Supplies	\$19.46
0000000203	2/11/2015	0100	STAPLES ADVANTAGE	500	Materials & Supplies	\$138.13
0000000204	2/11/2015	2139	FREDRICKS ELECTRIC INC	007	New Construction	\$4,300.00
0000000205	2/11/2015	0100	SIERRA ACADEMY	002	Sub/Other Contr-NPS	\$5,444.55
					Other Contr - N.P.S.	\$25,000.00
0000000206	2/11/2015	0100	SIERRA ACADEMY	002	Sub/Other Contr-NPS	\$5,444.55
					Other Contr - N.P.S.	\$25,000.00
0000000207	2/11/2015	0100	SIERRA ACADEMY	002	Sub/Other Contr-NPS	\$5,444.55
					Other Contr - N.P.S.	\$25,000.00
0000000208	2/11/2015	0100	OFFICE DEPOT, INC	001	Printing	\$1,941.42
0000000209	2/11/2015	2139	CITY OF SAN DIEGO	007	New Construction	\$3,338.00
0000000211	2/11/2015	2139	DIVISION OF STATE ARCHITECT	007	Improvement	\$4,707.17
0000000212	2/12/2015	2139	MCCARTHY BUILDING COMPANY, INC	007	New Construction	\$2,995,234.00
0000000213	2/12/2015	0100	PALOS SPORTS, INC.	500	Materials & Supplies	\$151.12
0000000214	2/12/2015	2139	FREDRICKS ELECTRIC INC	007	Improvement	\$11,205.00

## ITEM 15F

PO REPORT FROM 02/10/15 THRU 02/23/15						
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000000215	2/12/2015	2139	WESTERN ENVIRONMENTAL &	007	Improvement	\$1,567.50
0000000216	2/12/2015	2139	RANCHO SANTA FE PROTECTIVE	007	New Construction	\$1,500.00
0000000217	2/12/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	002	Conference, Workshop, Sem.	\$85.00
0000000218	2/12/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	Conference, Workshop, Sem.	\$440.00
0000000219	2/17/2015	0100	EXCELSIOR ACADEMY	002	Sub/Other Contr-NPS	\$3,302.56
					Other Contr - N.P.S.	\$25,000.00
0000000220	2/17/2015	0100	WESTERN PSYCHOLOGICAL SERVICES	002	Computer Licensing	\$5,734.81
0000000221	2/17/2015	0100	SSID #4307558308(b)	002	Other Serv. & Oper. Exp.	\$1,400.00
0000000222	2/17/2015	0100	SOCIAL THINKING	600	Materials & Supplies	\$129.80
0000000223	2/17/2015	0100	AMAZON.COM	500	Materials & Supplies	\$51.78
0000000224	2/17/2015	0100	SSID #3036418547	002	Mediation Settlements	\$47,600.00
0000000226	2/17/2015	0100	EDGEWOOD PRESS	500	Printing	\$839.16
0000000227	2/17/2015	0100	PRO-ED	600	Materials & Supplies	\$252.24
0000000228	2/17/2015	0100	LINDAMOOD BELL LEARNING	002	Other Contr - N.P.A.	\$23,520.00
0000000229	2/17/2015	0100	LINDAMOOD BELL LEARNING	002	Other Contr - N.P.A.	\$23,520.00
0000000230	2/17/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	Conference, Workshop, Sem.	\$55.00
0000000231	2/17/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	004	Conference, Workshop, Sem.	\$50.00
0000000232	2/17/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	Conference, Workshop, Sem.	\$55.00
0000000234	2/17/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	004	Conference, Workshop, Sem.	\$50.00
0000000235	2/18/2015	0100	AREY JONES ED SOLUTIONS	017	Non-Capitalized Tech Equipment	\$13,841.60
				500	Non-Capitalized Tech Equipment	\$2,835.01
0000000236	2/18/2015	0100	LEUCADIA SHELL SERVICE STATION	013	Repairs - Vehicles	\$1,451.52
0000000237	2/18/2015	0100	AMAZON.COM	600	Materials & Supplies	\$242.84
0000000238	2/18/2015	0100	C D W G.COM	017	Non-Capitalized Tech Equipment	\$15,655.56
0000000239	2/18/2015	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	004	Conference, Workshop, Sem.	\$50.00
0000000240	2/18/2015	0100	SAN DIEGO PROJECT HEART BEAT	018	Prof/Consult./Oper. Exp.	\$345.00
0000000241	2/18/2015	0100	MARKEL, NANCY E., PH.D.	002	Prof/Consult./Oper. Exp.	\$5,000.00
0000000242	2/18/2015	0100	EDU-SAFE LLC	018	Conference, Workshop, Sem.	\$587.00
0000000243	2/18/2015	0100	BSN SPORTS, INC.	500	Materials & Supplies	\$104.11
0000000244	2/18/2015	2518	AMERICAN FENCE & SECURITY, INC	007	Other Serv. & Oper. Exp.	\$3,528.00
0000000245	2/18/2015	0100	LAURA ROMANO	007	Legal Exp - Business	\$731.25
0000000246	2/19/2015	2139	AZTEC TECHNOLOGY CORP	007	New Construction	\$15,906.24
0000000247	2/19/2015	2139	AMAZON.COM	007	Equipment	\$604.58
0000000248	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$1,906.58
0000000249	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$5,499.85
0000000250	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$17,600.00
0000000251	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$16,866.60
0000000252	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$17,600.00
0000000253	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$17,883.88
0000000254	2/20/2015	0100	SHRED SAN DIEGO LLC	010	Other Serv. & Oper. Exp.	\$685.50
0000000255	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$19,729.10
0000000256	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$20,459.97
0000000257	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$10,929.10
0000000258	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$18,380.67
0000000259	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$18,167.76
0000000260	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$17,954.85
0000000261	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$17,600.00
0000000262	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$16,279.96
0000000263	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$19,161.34
0000000264	2/20/2015	0100	New Haven Youth & Family Services	002	Other Contr - N.P.A.	\$18,025.82
0000000265	2/20/2015	0100	C D W G.COM	600	Non-Capitalized Tech Equipment	\$12,444.00
0000000266	2/20/2015	2139	QUALITY FLOORS BY GEORGE	007	Improvement	\$2,695.00
0000000268	2/20/2015	0100	EAGLE SOFTWARE	004	Conference, Workshop, Sem.	\$2,225.00
0000000269	2/20/2015	0100	GOLDMAN, HARVEY &/OR	002	Mediation Settlements	\$26,103.95
0000000270	2/20/2015	0100	LANELAW CLIENT TRUST ACCT	002	Mediation Settlements	\$2,282.50
0000000271	2/20/2015	0100	WARD'S MEDIA TECH	600	Non-Capitalized Tech Equipment	\$2,720.40
0000000272	2/20/2015	0100	CA ASSOCIATION FOR BILINGUAL EDUCATION	004	Conference, Workshop, Sem.	\$4,260.00
0000000273	2/20/2015	0100	CA ASSOCIATION FOR BILINGUAL EDUCATION	004	Conference, Workshop, Sem.	\$3,185.00
0000000274	2/23/2015	0100	EN POINTE TECH SALES INC	017	Computer Licensing	\$54,596.00
0000000275	2/23/2015	0100	N C L B	004	Travel & Conferences	\$1,350.00
0000000276	2/23/2015	0100	AMAZON.COM	500	Materials & Supplies	\$425.46
0000000277	2/23/2015	0100	N C L B	004	Travel & Conferences	\$1,350.00
0000000278	2/23/2015	0100	N C L B	004	Travel & Conferences	\$1,350.00
0000000279	2/23/2015	0100	N C L B	004	Travel & Conferences	\$1,350.00



## ITEM 15F

PO REPORT FROM 02/10/15 THRU 02/23/15						
PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000000280	2/23/2015	0100	ADVANCED TOOLWARE, LLC	017	Computer Licensing	\$2,365.97
0000000281	2/23/2015	0100	J.W PEPPER & SON, INC.	500	Materials & Supplies	\$1,000.00
0000000282	2/23/2015	0100	ESI INTERNATIONAL, INC	022	Other Serv. & Oper. Exp.	\$2,000.00
0000000284	2/23/2015	0100	EAGLE SOFTWARE	004	Conference, Workshop, Sem.	\$625.00
0000000285	2/23/2015	0100	M S D S PRO, LLC	018	Computer Licensing	\$1,710.00
0000000286	2/23/2015	0100	Fenton, Michael, dba Reason and Wonder	001	Prof/Consult./Oper. Exp.	\$1,000.00
0000000287	2/23/2015	0100	SUNTEX INTERNATIONAL INC	004	Computer Licensing	\$56.00
0000000298	2/10/2015	0100	MEDCO SUPPLY CO INC	002	Materials & Supplies	\$39.43
000000120A	2/17/2015	0100	AMAZON.COM	600	Materials & Supplies	\$475.83
					Report Total	\$3,928,580.04

ITEM 15F

Individual Membership Listings  
For the Period of February 10, 2015 through February 23, 2015

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to report

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 20, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** John Addleman, Director of Planning Services  
Eric Dill, Assoc. Superintendent, Business

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS /  
PROPOSITION AA

-----

### EXECUTIVE SUMMARY

The attached Proposition AA report summarizes 3 agreements.

The first agreement is with Mira Costa College for use of tennis courts by San Dieguito High School Academy's Fall 2014-15 athletics' program during the stadium phase of construction.

The second agreement with Hofman Planning & Engineering is to provide continued project management and document preparation for the Coastal Development Permit (CDP) application process and in readiness for the future scheduled San Diego County Coastal Commission's Public Hearing on the reconstruction of Earl Warren Middle School.

The third agreement is with Darnell & Associates, Inc. to provide a traffic study and recommendations for traffic signal modifications to the City of Solana Beach at the Stevens/Rodolfo intersection to improve the flow of traffic during construction at Earl Warren Middle School.

### RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

### FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

## ITEM 15G

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****PROPOSITION AA – AGREEMENTS****FACILITIES PLANNING & CONSTRUCTION****Board Meeting Date: 3-05-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
9/3/14 – 10/21/14	Mira Costa College	Rental of tennis courts as temporary housing for San Dieguito High School Academy.	Capital Facilities Fund 25-18	\$1,500.00
2/20/15 – Completion	Hofman Planning & Engineering	To provide continued project management and CDP documentation in preparation for future Coastal Commission public hearing on re-construction of Earl Warren Middle School.	Building Fund— Prop 39 Fund 21-39	\$5,065.00
3/5/15 – Completion	Darnell & Associates, Inc.	To provide traffic study, and recommendations for traffic signal modifications at the Stevens/Rodolfo intersection to improve the flow of traffic during construction at Earl Warren Middle School	Building Fund— Prop 39 Fund 21-39	\$10,600.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 20, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** John Addleman, Director of Planning Services  
Eric Dill, Assoc. Superintendent, Business

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AMENDMENTS  
TO PROFESSIONAL SERVICES CONTRACTS /  
PROPOSITION AA

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Proposition AA summarizes an amendment to an existing contract.

The amendment pertains to the California Environmental Quality Act (CEQA) Services firm URS Corporation. The firm was one of three selected from among eight firms responding to the District's Request for Proposals CB2014-01, and represents a pool by which the District may request such services. Based upon the ongoing positive performance of the firm, their capacity to perform such work and the availability of funding, the firm's contract was renewed on October 16, 2014. Due to the additional reporting requirements required by the Mitigation Monitoring Reporting Program (MMRP) as adopted by the Board, as part of the respective Mitigated Negative Declarations (MND), for the Earl Warren Middle School and La Costa Valley site projects currently underway, this amendment increases the contract value for the remainder of the 2014-15 fiscal year.

### RECOMMENDATION:

It is recommended that the Board approve and/or ratify the amendment to professional services contract, and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreement, as noted in the attached supplement.

### FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

## ITEM 15H

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**PROPOSITION AA – AMENDMENTS**  
**FACILITIES PLANNING & CONSTRUCTION****Board Meeting Date: 03-05-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
10/18/14-6/30/15	URS Corporation	Amend contract CB2014-01 to provide CEQA services, district-wide	Building Fund-- Prop 39 Fund 21-39	Additional \$130,000 for a new total of \$380,000

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 20, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** John Addleman, Director of Planning Services  
Eric Dill, Assoc. Supt. of Business Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** **ADOPTION OF RESOLUTION / COOPERATIVE  
BID AND / E&I PUBLIC SOURCING /  
OAKLAND COUNTY MICHIGAN AMERICA  
SAVES PROGRAM**

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### EXECUTIVE SUMMARY

The District is authorized to utilize other public agency's Request For Proposal (RFP) documents if certain criteria have been met by the awarding District. The criteria includes the solicitation of RFPs through the sealed, formal bid process as outlined in Public Contract Code Section 20111, the inclusion of both a public agency clause and a waiver clause to draw warrants in favor of the vendor rather than the awarding agency.

E&I Public Sourcing, a not-for-profit cooperative purchasing organization, is dedicated to bringing contract savings and efficiencies to public entities nationwide. As a division of Educational & Institutional Cooperative Services (E&I), E&I Public Sourcing draws on more than 75 years of experience in higher education procurement. E&I Public Sourcing aims to leverage its consortium purchasing expertise to connect state government agencies, cities, municipalities, counties and school districts (K-12) with high quality, easily accessible contracts.

E&I Public Sourcing joins with public entities to offer publicly solicited contracts that take advantage of the pooled purchasing power of public agencies to lower the costs of goods and services. Key additional features include:

ITEM 15J

**Significant Upfront Savings and Efficiencies:**

- No participation fees
- Competitively awarded agreements allow for easy and immediate access
- Public Agency resources are free to pursue other strategic initiatives
- Meets government agency "piggybacking" requirements

Pursuant to District Board Policies 3310 and 3311/AR-1, Purchasing Procedures and Soliciting Bids, respectively, and to ensure these policies are being followed, District Staff is requesting the Board to adopt the attached resolution authorizing purchasing and contracting pursuant to award documents from E&I Public Sourcing/Oakland County Michigan America Saves Program, for the purchase of school furnishings, and other products.

**RECOMMENDATION:**

It is recommended that the Board adopt the resolution authorizing the purchasing, pursuant to cooperative bid and award documents from E&I Public Sourcing/Oakland County Michigan America Saves Program, for the purchase of school furnishings, and other products, per the pricing structure, terms and conditions stated in the bid documents.

**FUNDING SOURCE:**

Not applicable.



ITEM 15J

RESOLUTION

AUTHORIZING CONTRACTING PURSUANT TO COOPERATIVE BID AND AWARD DOCUMENTS FROM THE  
EDUCATIONAL AND INSTITUTIONAL PUBLIC SOURCING SOLUTIONS/OAKLAND COUNTY MICHIGAN  
AMERICA SAVES PROGRAM

ON MOTION of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, Public Contract Code provides authority for the Governing Board of any school district to utilize other public agency's Request For Proposal (RFP) documents if the solicitation of RFPs through the sealed, formal bid process as outlined in Public Contract Code Section 20111, including the inclusion of both a public agency clause and a waiver clause to draw warrants in favor of the vendor rather than the awarding agency has been met by the awarding public agency; and

WHEREAS, Oakland County, Michigan, conducted a cooperative bid process through Educational and Institutional Public Sourcing Solutions (E&I Public Sourcing) which allows state and local government agencies, public schools and not-for-profits nationwide to access the pricing and terms for the purchase and delivery of the complete catalog of products and services, including school furnishings, offered under the America Saves program; and

WHEREAS, sealed bids were timely filed at the Oakland County Purchasing Division, Oakland County Michigan, 2100 Pontiac Lake Road, Waterford, Michigan, and

WHEREAS, said bids were opened and publicly read aloud at the time and place specified in Notice to Bidders, and it was determined that the low bidder for the RFP was OfficeMax who was thereafter awarded the bid, and

WHEREAS, the San Dieguito Union High School District wishes to purchase these products and services, and

WHEREAS, this Board has determined it to be in the best interests of the District to purchase or contract for the above-stated items using the bid and award documents from the E&I Public Sourcing/Oakland County Michigan America Saves Program, and

WHEREAS, E&I Public Sourcing and the respective principal public agency, Oakland County, waived its right to require other districts to draw warrants for such purchases or contracts in favor of E&I Public Sourcing and the respective principal public agency, Oakland County, and

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND DECLARED that the contract for purchase of furnishings, and other products, per the pricing structures, is hereby authorized and approved and is subject to all terms, conditions and documents as specified in the E&I Public Sourcing/Oakland County Michigan America Saves Program bid and award documents.

ITEM 15J

BE IT FURTHER RESOLVED, ORDERED AND DECLARED that San Dieguito Union High School District is hereby authorized to purchase school furnishings, and other products, and related services from OfficeMax, as awarded in the Oakland County Michigan America Saves Program contract.

PASSED AND ADOPTED by the San Dieguito Union High School District Board of Trustees at Encinitas, California, on March 5, 2015, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

State of California )  
County of San Diego )

I, John Salazar, Clerk of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a regular meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

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Clerk of the Board of Trustees

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 24, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED AND  
SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** CALIFORNIA SCHOOL BOARDS  
ASSOCIATION, DELEGATE ASSEMBLY  
ELECTIONS, 2015

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### EXECUTIVE SUMMARY

Attached is the ballot material for election of representatives to the California School Boards Association (CSBA) Delegate Assembly from this region. The Board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. There are seven (7) vacancies in Region 17; therefore the Board may vote for up to seven (7) candidates. The deadline for submitting ballots is March 16, 2015.

### RECOMMENDATION:

It is recommended that the Board vote for up to seven (7) candidates for CSBA Delegate Assembly, as shown in the attached supplements.

### FUNDING SOURCE:

Not applicable

ITEM 16



***TIME SENSITIVE, REQUIRES BOARD ACTION  
DEADLINE MONDAY, MARCH 16, 2015***

January 30, 2015

**RECEIVED**

**FEB 02 2015**

**SDUHSD SUPERINTENDENT**

**TRANSMITTAL**

To: All Board Presidents and Superintendents  
CSBA Member Boards of Education

From: Leanne Gosselin, Sr. Administrative Assistant, Leadership Services

Re: 2015 CSBA Delegate Assembly Election  
U.S. Postmark Deadline – Monday, March 16, 2015

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Enclosed in this mailing you will find the following:

- Memo from CSBA President Jesús M. Holguín
- Return envelope U.S. Postmark Deadline – Monday, March 16, 2015
- Red ballot to be signed by Superintendent or Board Clerk
- List of the current Delegates in your region (reverse side of ballot)
- Copy watermark on white paper of the red ballot and list of current Delegates, for insertion in board packets
- Copies of each candidate's biographical sketch and optional résumé, if provided

Please do not hesitate to contact me at (800) 266-3382 ext. 3302 should you have any questions.

Thank you.

Enclosures



***TIME SENSITIVE, REQUIRES BOARD ACTION  
DEADLINE MONDAY, MARCH 16, 2015***

January 30, 2015

**MEMORANDUM**

**To:** All Board Presidents and Superintendents  
CSBA Member Boards of Education

**From:** Jesús M. Holguín, President

**Re:** 2015 CSBA Delegate Assembly Election  
U.S. Postmark Deadline – Monday, March 16, 2015

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Enclosed is the ballot material for election of your region's or subregion's representative to CSBA's Delegate Assembly. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, a résumé. In addition, you will find a "copy" of the ballot on white paper so that it may be included in your board agenda packet, if you choose to include it. **Only the ballot on red paper is to be completed and returned to CSBA.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on, or before, Monday, March 16, 2015. No late ballots will be accepted.**

Election results will be available on CSBA's website no later than Wednesday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2015 – March 31, 2017. The next meeting of the Delegate Assembly is on Saturday, May 16 – Sunday, May 17 at the Hyatt Regency in Sacramento.

Please do not hesitate to contact the Leadership Services Department at (800) 266-3382 should you have any questions. Thank you.

ITEM 16

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **MONDAY, MARCH 16, 2015**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2015 DELEGATE ASSEMBLY BALLOT  
REGION 17  
(San Diego County)

Number of vacancies: 7 (Vote for no more than 7 candidates)

*Delegates will serve two-year terms beginning April 1, 2015 – March 31, 2017*

*\*denotes incumbent*

- |   |  |
|---|--|
| <input type="checkbox"/> Twila Godley (Lakeside Union SD)*          | <input type="checkbox"/> Dawn Perfect (Ramona USD)*                    |
| <input type="checkbox"/> Beth Hergesheimer (San Dieguito Union HSD) | <input type="checkbox"/> John M. Rajcie (Ramona USD)                   |
| <input type="checkbox"/> Antonio Martinez (San Ysidro SD)           | <input type="checkbox"/> Barbara Ryan (Santee ESD)*                    |
| <input type="checkbox"/> Janet W. Mulder (Jamul-Dulzura Union ESD)* | <input type="checkbox"/> Priscilla J. Schreiber (Grossmont Union HSD)* |
| <input type="checkbox"/> Tamara Otero (Cajon Valley Union SD)       | <input type="checkbox"/> Julie Union (Solana Beach ESD)                |
|   | <input type="checkbox"/> Gary C. Woods (Grossmont Union HSD)           |

*Provision for Write-in Candidate Name*

*School District*

*Provision for Write-in Candidate Name*

*School District*

*Signature of Superintendent or Board Clerk*

*Title*

*School District/COE Name*

*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

ITEM 16

**Region 17 – Carol Skiljan, Director (Encinitas Union ESD)**  
**23 Delegates (17 elected/6 appointed)**

**Below is a list of all the current Delegates from this Region.**

- Elvia Aguilar (South Bay Union ESD), elected term expires 2016
- Barbara Avalos (National SD), elected term expires 2016
- Kevin Beiser (San Diego USD), district appointed - term expires 2015
- Marissa A. Bejarano (Chula Vista ESD), elected term expires 2016
- Katie Dexter (Lemon Grove SD), elected term expires 2016
- Marne Foster (San Diego USD), district appointed - term expires 2015
- Twila Godley (Lakeside Union SD), elected term expires 2015
- Adrienne Hakes (Oceanside USD), elected term expires 2016
- Elizabeth Jaka (Vista USD), elected term expires 2016
- Claudine Jones (Carlsbad USD), elected term expires 2016
- Michael McQuary (San Diego USD), district appointed - term expires 2016
- Janet W. Mulder (Jamul-Dulzura Union ESD), elected term expires 2015
- Dawn Perfect (Ramona USD), elected term expires 2015
- Jay Petrek (San Marcos USD), elected term expires 2016
- Barbara Ryan (Santee ESD), elected term expires 2015
- Priscilla Schreiber (Grossmont Union HSD), elected term expires 2015
- Nicholas Segura (Sweetwater Union HSD), district appointed - term expires 2016
- Arturo Solis (Sweetwater Union HSD), district appointed - term expires 2017
- Emma Turner (La Mesa-Spring Valley SD), elected term expires 2015
- Vacant, elected term expires 2015**
- Vacant, district appointed term expires 2015**
- Vacant, elected term expires 2016**

**County Delegate**

Mark C. Anderson (San Diego COE), elected term expires 2017

**Counties**

San Diego



# Delegate Assembly

## Candidate Biographical Sketch Form

**DUE: Wednesday, January 7, 2015**

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by January 7 postmarked by the U.S.P.S. Late submissions will not be accepted. If you have any questions, please contact Charlyn Tuter in Leadership Services at [ctuter@csba.org](mailto:ctuter@csba.org) or (800) 266-3382.

Name: Twila Godley

CSBA Region: 17

District or COE: Lakeside Union School District

Years on board: 22

Contact Number: 619 390-2600

E-mail: tgodley@cox.net

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate? 8

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

1. Educating all students to be productive citizens in the 21st century with preparation to participate in the global marketplace and be active participants in the democratic process. CSBA needs to be providing the guidance and advocacy for curriculum and policy development to meet the challenges of the creation of new technologies affecting the job markets of the future
2. Funding for public education in California. CSBA needs to be proactive in advocating for adequate funding to meet the needs of a growing student population and aging facilities.
3. Training board members. The success of our students depends on the decisions that board of education make in their local districts. Training is essential for boards to function smoothly and be informed about current educational issues and programs when making decisions. Understanding board responsibilities regarding educational funding, personnel, curriculum and board policies are key functions of the training that CSBA provides to its members.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

I have served several times as president, vice president and clerk during my years on the board as well as on many district committees such as superintendent and principal selection, budget, wellness, visual and performing arts family life, charter school policy development, and bond reauthorization. I have promoted arts education and science across the curriculum in all of our schools as well as the expansion of foreign language immersion and enrichment programs in Spanish and Mandarin which we now offered in preschool, transition kindergarten, 3 elementary and 2 middle schools. One to one implementation of technology, STEAM, and a pilot program for teacher evaluations are also my priorities. My many years of involvement in PTA at the local, district and state level have influenced my continued support of parent involvement. I am a founding member of the East County Education Network which focuses on collaboration of east county school districts on current issues and resources. I have served as treasurer and the Honoring Our Own Planning Committee for SDCSBA and as a member of Delegate Assembly for the last 8 years.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I have completed the Master of Boardmanship and Master of Governance programs and attended all but one annual conference since being elected. The training and experience I have gained has prepared me to represent our region on issues important to fellow board members. I have attended all of the May and December Delegate Assembly meetings since being elected as a delegate as well as the monthly meetings of the local San Diego County School Boards Association. I have served 3 terms as treasurer of SDCSBA am a member of the Honoring Our Own planning committee, and served as a Golden Bell evaluator. I have participated in the Legislative Action Days and Board Member Advocacy Days meeting with legislators from our region. I have the time and desire to commit to this responsibility.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Twila Godley

Date: 12/26/14



**CSBA 2015 Delegate Assembly  
Resume**

**Twila Godley  
Lakeside Union School District**

**Elected in 1992**

I have served as President, Vice President and clerk of the board several times

**Family**

I have been married for 46 years, have 3 children and 3 grandchildren

**Education**

I attended San Diego State University

**Employment**

retired merchandising supervisor and certified notary signing agent

**Community Activities**

Rady Children's Hospital Auxiliary Mountain View Unit: I have served as chairman, treasurer, Kid's News Day DC captain, financial committee

PTA: I have served as president of elementary, high school, and council, 9<sup>th</sup> District PTA treasurer, financial secretary, leadership, chairman of council presidents. At the state level, I served on the finance commission and leadership commission

Schools: WASC Accreditation committee, district advisory committees, school site councils, classroom volunteer

Church: treasurer for 25 years, church council, choir worship team leader, director of Vacation Bible School, choir member

East County Education Network member  
We the People contest judge

ITEM 16

# Delegate Assembly

## Candidate Biographical Sketch Form



**DUE: Wednesday, January 7, 2015**

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Name: Beth Hergesheimer

CSBA Region: 17

District or COE: San Dieguito Union High School District

Years on board: 10

Contact Number: 760-943-0768

E-mail: beth.hergesheimer@sduhsd.net

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate? \_\_\_\_\_

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

1. Education funding, in particular the current issues relating to local reserves. I very much believe this is an issue of both fiscal responsibility/prudence and local control.
2. Ongoing work toward decreasing achievement gaps, increasing graduation rates/college readiness, and preparing our students to be productive participants in their communities. Whether accomplished through student engagement, programs or funding formulas, I see these goals as the core of our purpose.
3. Cultivating connections among all parties involved in student education: staff, parents, students, community, legislators, businesses, and so on, because there are no simple solutions.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

Elementary school PTA launched my involvement when I served as the Chair of Health and Safety and then the Legislation Committees, finally acting as the unit President. Since then I have served for 10 years on the SDUHSD school board, during which time I have represented our district on our local Legislative Action Network, on Carlsbad, Encinitas and Solana Beach City/School Liaison committees, and represented the local education community on the Encinitas City General Plan Advisory Committee as they created their updated 20-year plan. I have attended many of the quarterly meetings of the regional San Dieguito Alliance for Drug free Youth. I have experienced working with three superintendents, have worked on our district Strategic Planning Committee and supported a successful bond effort. I am currently serving as board president (3rd time). I have written, called, and visited local legislators to share concerns and hopes, even before becoming a board member. Additionally, I have served on/chaired two non-profit preschool advisory committees, and am involved as a vocalist with two local groups.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

As a board member, I quickly came to appreciate the organization that is CSBA. I have found that it is a voice for our students and schools. I attended my first CSBA Annual Conference upon election and then completed the Masters in Governance program and became very aware of how CSBA helps keep school boards/members aware of current events, trends, best practices and actions needed. Having served for 10 years on our board including multiple years as clerk, Vice President and President, I feel that I am up-to-speed on what is occurring in our district, and ready/able/willing to increase my involvement at the next level. Our district has been forward thinking in our Common Core implementation, and I would hope to share some of those practices, as well as any other experience I might bring. I believe I can be an informed, thoughtful, active delegate.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Beth Hergesheimer

Date: 1/5/2015

ITEM 16

## Delegate Assembly Candidate Biographical Sketch Form



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Name: Antonio Martinez

CSBA Region: 17 (San Diego)

District or COE: San Ysidro School District

Years on board: 2 years

Contact Number: (619) 806-0828

E-mail: bbmc70@gmail.com

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate? \_\_\_\_\_

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association. My three educational priorities are based on the goal of improving the quality of education for all students in the State of California.

We must 1) create policy that allows districts to improve communication with and the participation of parents/legal guardians (giving them incentives to be involved and work in partnership with school staff). We must also 2) provide every teacher the appropriate Common Core training and tools to excel and inspire our kids (this implies improving communication with teachers and ensuring they are part of the decision-making process). Lastly, we need to 3) provide trustees the appropriate training on school budgets, which would help them make more-informed decisions. All of the aforementioned priorities are significant to CSBA insofar as they emphasize improving communication and transparency statewide. Furthermore, they provide a basis for equal opportunity, where all of our children can succeed through high school, but also focus on the bigger picture: preparing our kids to triumph at the university or vocational level and in their future careers by giving them the same opportunity to succeed as any other child.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.

My involvement in the community is extensive, and I am committed to improving the neighborhoods I call home. In addition to being President of San Ysidro School Board, I am also President of the San Ysidro Recreation Council, a member of the San Ysidro Planning Group, and a member of San Diego Police Department Captain's Advisory Board. Furthermore, my dedication to the local district extends to my professional career. I am Director of Public Relations for a community health center, and my team and I work to improve people's access to affordable, high-quality health care and other social service programs available in the community. Accordingly, my work extends to many neighboring communities in my local district, such as, albeit not exclusive to, Otay Mesa, Ocean View Hills, Nestor, Imperial Beach, and Chula Vista.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

In becoming a Delegate, I have the opportunity to not only represent my County at the state level, but also to voice the opinion and needs of my community and residents. My passion and involvement in the community is extensive and my knowledge and expertise of my local district is vital in serving as an appropriate representative. As a life-long resident of my San Diego community, I understand the importance of getting a quality education. I am proud to have been educated through the public school system and to have graduated from the University of Pennsylvania with honors and a distinction in Philosophy, Politics, and Economics. Furthermore, my professional career in health care, outreach and education provides me with additional resources to better contribute and serve as a member of the Delegate Assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: \_\_\_\_\_

Date: 12/15/2014



# Delegate Assembly

## Candidate Biographical Sketch Form

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Name: Janet W. Mulder

CSBA Region: 17

District or COE: Jamul Dulzura USD

Years on board: 10

Contact Number: 619-588-5672

E-mail: jmulder02@gmail.com

Are you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate? 8 years

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.** My top three educational priorities would be to first secure a truly adequate funding source that would assure education an income upon which we could base our budgets; second, to insure that we are preparing our students with skills for the 21st century and beyond, including providing a well-balanced curriculum, emphasizing critical thinking in all content areas; and third, recognizing the importance of accountability, insure that all testing includes multiple measures of students' annual progress including reauthorization of ESEA with a student progress component. Today, CSBA has also set these as top priorities, and we need to continue to be in the forefront of "putting kids first" in all three of these areas.

All of these priorities will require some "professional development" for our teaching staffs, parents, community members, and certainly our legislators. I would propose that each region meet in small groups with the schools they represent, working with the different sets of stake holders listed above, to both educate and partner with them so we speak with one voice promoting this important field of public education.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

I have served as President, Vice-President, and Clerk on our JDUSD and currently serving a third term as Clerk. I am also a member of our Board's Government Relations, Legislative, and Policy Committees. I have served on the Negotiations, Recreation, and Facilities committees as well. I regularly meet with our legislators and their staff to keep them abreast of educational issues. I am actively involved in our local district through PTA/PTSA events such as the Autumn Festival, Musical programs, judge at site History Day competitions, worked with students on Freedom Walk, We the People competitions, Project Citizen Showcases and spoke at the Middle School promotion and Eagle Awards programs. In addition, I write a monthly column for our local newspaper featuring the exciting careers of former students of our school district aimed at furthering a positive image for our schools in particular and education in general.

I am an elected member of our Jamul Dulzura Community Planning Group where I serve as Secretary. Working with both the School Board and Planning Group gives me an additional insight and perspective into both areas of education and land use issues.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I have served the last eight years as your delegate working on the HOO (Honoring Our Own) Committee and co-chairing the Governmental Relations Legislative actions for our region the past seven years. I am a member of CSBA's Small School Districts Council. I attended the Legislative Action Days in Sacramento visiting many of our San Diego legislators, communicating our educational concerns to them, and made several visits to the legislators' offices here at home. I have attended all of the CSBA Annual Conferences, presented several sessions, and was on the 2013 Planning Committee and I have been a Golden Bell reviewer of projects nominated from our region. As a Board member from a small school district, I feel I can better represent the smaller school districts in our region on the delegate assembly. As a former teacher for 20 plus years, I bring a strong educational background to the delegate assembly, which sometimes helps to cut through the "education-eze" that comes to us from Sacramento. I know we all want to do what is best for kids, and my years in the classroom help me to see how to bring about change effectively. My association with the GSDCSS and the CCSS gives me further avenues to effectively present our CSBA ideas.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: \_\_\_\_\_

Date: December 13, 2014

ITEM 16

**JANET W. MULDER**  
3394 Beaver Hollow Road  
Jamul, California 91935  
(619) 588-5672  
[jmulder02@gmail.com](mailto:jmulder02@gmail.com)

**EDUCATION:**

- **M.I.G.** Masters in Governance - California School Boards Association - 2005
- **M.A.** Education (Curriculum & Instruction) - San Diego State University - 1980
- **Life Credential** - Multiple Subject (K-12 - Adult) - San Diego State University - 1977
- **B.S.** Business (Marketing) with Honors - San Diego State University - 1958
- **Other post-baccalaureate education includes:**
  - Univ. of Pennsylvania 1988, Stanford University 1988, UCLA 1987, SDSU 1987, UCLA 1986, UCSD 1982.
- **Other educational training includes:**
  - Project Citizen Trainer of Trainers; We the People The Citizen & The Constitution; Josten's Yearbook Training Workshop, USD; BTSA training, Cajon Valley School District; California Council of Social Studies Conferences (CCSS); California League of Middle Schools Conferences (CLMS); California History Social Science Project Fellows Academies Institutes (CHSSP); California Teachers of English Conferences (CATE); California Learning Assessment System (CLAS) History Assessment Training, San Diego County Mentor Workshops, Partnership School's Network Conferences & Symposiums; Cognitive Coaching Training (Advanced) Art Costa & Robert Garmson; Cooperative Learning Workshops, Dee Dishon & Pat Wilson O'Leary; Problem Solving & Critical Thinking Workshops, Rita King; San Diego Area Mathematics Project Fellow; Program Quality Review Lead Reviewer Training.

**CONSULTING & TEACHING EXPERIENCE:**

**EDUCATIONAL CONSULTANT 2000 – PRESENT**

Jamul Dulzura Union School District Board of Trustees member

- Re-Elected November, 2012 (third four-year term) – President (2007-8 &)
- Earned Masters in Governance Certificate from CSBA, 2005

California School Boards Association Region 17 Delegate (elected 2006) Gov. Rel Co-chair  
Holt, Rinehart & Winston, Publishers, Editorial Consultant

Center for Civic Education – Writer Scope & Sequence of Civics Education  
- We the People Congressional District 52 Coordinator 2005-2014

San Diego County Department of Education

- History Day Coordinator 2002 - 2014
- CA State History Day Museum Experience Coordinator, 2005
- Big Ideas Standards Project Writer & Standards in Action Project Consultant

Oak Grove Middle School - Jamul, California

Yearbook Advisor & PowerPoint Presentation Creator 2002-2007

California History-Social Science Project Policy Board

McDougal Littell Publishing, Editorial Consultant

**JAMUL-DULZURA UNION SCHOOL DISTRICT**

Oak Grove Middle School - September 1986 – 2002

Mentor Teacher - History Social Science, Award-winning Journalism, Speech,  
Academic Teams Coach, Constitutional Competition, County, State,  
National History Day, East County Academic Bowl Coach, School Site Council Member,  
Student Council Advisor, Leadership Team, District History Resource Teacher

Jamul Elementary School - May 1977 to Sept. 1986

Fifth grade, District Math Resource Teacher, Student Council Advisor

**AWARDS & RECOGNITION RECEIVED:**

39 Awards received including "Civic Education Leadership Award", "Educator of Merit – History Day in California", "Teacher of the Year" (2 times), "CLMS Educator of the Year", DAR "California's Outstanding Teacher of American History", Kiwanis "Citizen of the Year", Proclamations from SD County Board of Supervisors, PTA Awards including Golden Oak Service Award & Lifetime Achievement Award.

**PRESENTATIONS & WORKSHOPS GIVEN:**

130 given from 1985 to present at the local, state, and national level at conferences, schools, districts, Boards of Education meetings, community groups, colleges and universities on a variety of topics.  
(Complete list available upon request)

# Delegate Assembly Candidate Biographical Sketch Form



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Name: <u>Tamara Otero</u>	CSBA Region: <u>17</u>
District or COE: <u>Cajon Valley Union School District</u>	Years on board: <u>4</u>
Contact Number: <u>619-244-8138</u>	E-mail: <u>oterot@cajonvalley.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.** My first priority would be to encourage proper professional development for all teachers so that there is no disparity in the classrooms. To train our teaching professionals to use the blended learning pedagogy with the use of technology in every classroom in the state. Allowing each student to have an individualized learning experience that meets their unique needs and encourages enthusiasm for learning.

My second priority is for every child to have a valid physical education and arts experience in every grade level. These two subjects are at risk of being overlooked with Common Core taking the center stage. The reality is that if we are teaching Common Core then the arts and physical education should be integrated into curriculum.

My third priority is for every student in California to have a global perspective on learning. Digital learning allows us to teach and learn a common language. Rather than throw technology into the classrooms lets immerse our students in a language that has no boundaries.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

From the moment I was elected four years ago, I have made my position as a Trustee a full time job. I am active on the PTA in our District. I run a District-wide Art contest that allows students to enter in six different genres of Art. I have been instrumental in bringing the Design-Build model to our District for new construction, so that we might have more innovative options with our Bond related projects. I have represented our District at the County Supervisor in obtaining Grant funding for play space improvements. I am involved in our local service clubs as a Rotarian and have worked with the Salvation Army to assist our families of need. I have worked with our city as the Education liaison in encouraging and facilitating our students participation in an annual 5K run. I have worked directly with our Chaldean and refugee population leaders as we try to help with more effective community partnerships with our schools. I have worked with our Board to hire a new Superintendent. Simply put: I have made myself always available to the needs of our school district.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I bring new ideas! I have worked in schools as a volunteer and liaison for over 18 years. I feel more confident now as a Board member after serving four years. My Board has valued my leadership and elected me as their President for two of those four years. I am a visible presence in schools and classrooms, and I have an understanding of what has worked and what hasn't worked on our campuses to create an enthusiastic, inclusive learning environment. I am very interested in becoming a Delegate. I know that there is much to learn, and I am confident that there is much to do. I am a hard worker and I am a quick learner. Let's make it a better tomorrow, today!

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Tamara Otero

Date: 12/21/14



# Delegate Assembly

## Candidate Biographical Sketch Form

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Name: <u>DAWN PERFECT</u>	CSBA Region: <u>17</u>
District or COE: <u>RAMONA UNIFIED SCHOOL DISTRICT</u>	Years on board: <u>6</u>
Contact Number: <u>760.788.1983</u>	E-mail: <u>dawnperfect@att.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>2</u>	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

1. Impact of State and Federal legislation of school districts throughout California.
2. Common Core Standards; interpretation and implementation.
3. Innovation in education programs. Changing technology requires ever-changing strategies from school leadership in how, and what we teach.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

#### Masters in Governance

CSBA Annual Education Conference - attendee 5 years

San Diego County Superintendent's Achievement Gap Task Force

Governor's Budget Workshop presented by School Services of California - attendee 6 years

Grossmont/Cuyamaca College District Educational Master Plan participant

District Budget Steering Committee, 7-11 Facilities Committee, School Site Council, PTSA & Booster Clubs

ROP Community Advisory Panel

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

The policies of our State are largely directing how we educate students throughout the State. CSBA is one of the strongest tools our public education system has for providing input to our State legislators. With an informed and active membership, the needs of local school districts can be more powerfully voiced.

I look forward to the opportunity to represent and serve the school districts in California by active participation as a CSBA Delegate. I have an open-door, open-minded approach to leadership and dedicate fully to the task at hand.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: \_\_\_\_\_

*Dawn Perfect*

Date: \_\_\_\_\_

*December 11, 2014*

**DAWN PERFECT**

937 Bricklane Road, Ramona, California 92065

dawnperfect@att.net 760.788.1983

Dawn Perfect and her husband, Scott, are lifetime residents of San Diego County. They have four children; all educated in traditional public schools, as well as public Montessori and independent study programs.

An active volunteer in a variety of organizations, Dawn has always put an emphasis on education, both in the classroom and in the community. Through service with an assortment of non-profit groups, Dawn has forged a bond between classroom education and community opportunities available to students.

College readiness and vocational education through the integration of STEAM (science, technology, engineering, arts and math) are key areas of interest.

Dawn was recently re-elected to a second term on the Ramona Unified Governing Board.

Community Activities & Recognitions:

- Revitalization Infrastructure Chairperson, reporting to County Supervisor Jacob
- Ramona Intergenerational Campus – Chairperson
- Grossmont/Cuyamaca College District – Educational Master Plan Advisory Group
- Arriba Teen Center – Founding Board Member
- Community Planning Group – Transportation & Trails, Parks, Town Center Development
- Palomar Health Community Action Council – Member
- Chamber of Commerce Citizen of the Year Nominee 2013
- Friends of the Ramona Library – Lifetime Member
- Ramona Soccer League – Treasurer
- Boy Scouts of America – Award of Merit, Distinguished Commissioner, Council Silver Beaver

Education:

- Masters in Governance
- AA General Studies
- AA Liberal Arts & Sciences

Ramona Unified School District Service:

- Elected Governing Board Member, 2008
- Budget Steering Committee
- 7-11 Facilities Committee
- Site Council President

Recent Endorsements: California Senator Joel Anderson and County Supervisor Diane Jacob



ITEM 16



# Delegate Assembly Candidate Biographical Sketch Form

**DUE: Wednesday, January 7, 2015**

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by January 7 postmarked by the U.S.P.S. Late submissions will not be accepted. If you have any questions, please contact Charlyn Tuter in Leadership Services at [ctuter@csba.org](mailto:ctuter@csba.org) or (800) 266-3382.

Name: <u>JOHN M RAJCIC</u>	CSBA Region: <u>17</u>
District or COE: <u>RAMONA UNIFIED</u>	Years on board: <u>2</u>
Contact Number: <u>760-788-5939</u>	E-mail: <u>RAJCICJ8@AOL.COM</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

**PRIORITIES:**

- 1.FUNDING. Adequate funding is basic to an effective school/district. This must be a major concern of CSBA.
2. PUBLIC RELATIONS(PR). The public school is often unjustly maligned. Good PR is a requisite for garnering support. Public opinion is everything. With public sentiment nothing can fail. Without it nothing can succeed. The major activities of CSBA must be imbedded in effective Public Relations.
- 3.TECHNOLOGY. Students must be technologically competent. We are living in an era of genius machines. One day we will look back and see two Nations . One that is working in the technologically dynamic sector and everyone else. ..average is over. Change is rampant. Those that do not like change will like obsolescence even less.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.

I will complete CSBA's Masters in Governance 3-14-15. Attended CSBA /SSC meetings on finance, personnel and new board members. Attended many seminars/meetings at the COE on Common Core and Common Core and the arts/music, Proposition 30, the Governors Budget, CSTRS, CSBA Education Conference( Missed SF was in Vermont) ,LCFF and LCAP. Also attended a meeting on Common Core 2.0(Citizens for Quality Education)to hear concerns . Locally and in the past I worked on Bond Measures, Budget and Facilities Committees.. Drop in on PTA meetings . Correspond with Assemblymen and Senator. As a long time adviser to the Ramona Historically Society and Museum, I find myself explaining and talking about school matters at meetings.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Formal education is extremely important today. I always felt that experience is not the best teacher . It is the experience of others. My experience in leadership rolls in Education , the Military and Industry should be beneficial to CSBA in making policy that positively impacts on public education.(www.Jrajcic.com).I do not avoid, repress or deny conflict, but rather see it as an opportunity . I am old enough to know my limitations but young enough to overcome them. I hope I can produce some good by what I write, say and do.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: *John Rajcic*

Date: \_\_\_\_\_

ITEM 16



California School Boards Association

**DUE: Wednesday, January 7, 2015**

# Delegate Assembly

## Candidate Biographical Sketch Form

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Name: <u>Barbara Ryan</u>	CSBA Region: <u>17</u>
District or COE: <u>Santee School District</u>	Years on board: <u>35</u>
Contact Number: <u>(619) 258-2304</u>	E-mail: <u>barbara.ryan@santeesd.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>30</u>	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

1. Securing Adequate Funding -- Protecting current funding and securing additional funding is critical to districts.
2. Providing Equal Educational Opportunity for all Students -- A core responsibility for districts and a priority for CSBA.
3. Seeking Greater Local Control -- Mandate relief should continue to be key to CSBA's support of local boards.

Please describe your activities/involvement or interests in your local district. I was first elected to the Santee Board of Education in 1979 and have been re-elected in nine subsequent elections. I have served as President, Vice President and Clerk and also represented the Board as the Legislative Representative. I represent the Board on several district and community committees, including the Curriculum Advisory Council. My major interest has always been in the area of curriculum and instruction. I take very seriously my responsibility as a board member to assure all students have access to an excellent education.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

In addition to direct communication to CSBA staff, I communicate the interests of my board and other boards through the San Diego County School Boards Association (SDCSBA), and to our CSBA Region 17 Director. That information is then taken to the CSBA Board of Directors for discussion/action.

I have served as a member of the SDCSBA Executive Committee for 30 years and during that time served as President, Vice President, Treasurer and Legislative Representative. I currently represent school boards on the Children's Initiative Board of Directors and the Children's Mental Health Advisory Council. This service provides an opportunity to raise education/school board concerns and communicate the perspective of board members to the broader community.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I wish to continue serving as a member of the Delegate Assembly in order to support CSBA in its role of speaking loudly and clearly on behalf of California's students. My long-term service as a local school board member and my service over the years on the following CSBA committees position me well to make a positive contribution to the Delegate Assembly.

- Member of the Delegate Assembly
- Legislative Relations Chair (State and Federal)
- Legislative Committee
- Coordinated Children's Services Task Force
- School Facilities Task Force
- Welfare Reform Committee
- Health Task Force

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Barbara Ryan

Date: November 19, 2014

## BARBARA RYAN

### Biography

#### **SCHOOL BOARD SERVICE**

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- **Santee Board of Education**
  - First elected in 1979
  - Re-elected in 1981, 1986, 1990, 1994, 1998, 2002, 2006, 2010, and 2014
  - Served as President, Vice President, Clerk and Legislative Representative
  - Currently serves as Legislative Representative
  
- **San Diego County School Boards Association**
  - Served as President, Vice President, Treasurer and Legislative Representative
  
- **California School Boards Association**
  - Currently:**
    - Member, Delegate Assembly
    - Member, Legislative Network
  - Served as:**
    - Legislative Relations Chair
    - Member, Legislative Committee
    - Member, Coordinated Children's Services Task Force
    - Member, School Facilities Task Force
    - Member, Welfare Reform Committee
    - Member, Health Task Force
    - Member, Condition of Children Council

#### **COMMUNITY SERVICE (Past and Present)**

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- First 5 San Diego
- San Diego Commission on Children, Youth and Families
- Children's Initiative Board of Directors
- Foster Grandparents Board of Directors
- Serra Mesa Planning Group Executive Board
- Kearny Mesa Planning Group Executive Board
- School Site Council
- PTA Executive Board
- East County YMCA Board
- Santee Chamber of Commerce

#### **AWARDS ACCOMPLISHMENTS**

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- 2011 SDCSBA Board Member of the Year
- Champion for Children Award, Voices for Children
- YWCA Tribute to Women in Business Award
- President's Award, Santee Chamber of Commerce
- California Assembly Woman of the Year
- PTA Continuing Service Award
- PTA Honorary Service Award
- Citizen of the Year, Phi Delta Kappa
- Citizen of the Year, Santee Kiwanis Club

#### **PROFESSIONAL**

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- Vice President, Government Affairs and Advocacy – Rady Children's Hospital-San Diego



# Delegate Assembly Candidate Biographical Sketch Form

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Name: <u>Priscilla J. Schreiber</u>	CSBA Region: <u>17</u>
District or COE: <u>Grossmont Union High School District</u>	Years on board: <u>14</u>
Contact Number: <u>619.571.6386</u>	E-mail: <u>priscilla1953@msn.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>8 years</u>	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

In serving as your CSBA Delegate for eight years my top three educational priorities remain unchanged as we continue our efforts to gain ground from SAC in the following areas:

- 1) Secure more local control for what's best for individual School Districts' student population as determined and defined by its Board, it's community, and it's stakeholders.
- 2) Advocate for more flexible and stable funding, hold the state accountable for a School Facilities Bond in 2016 to fulfill it's obligation under the State-Matching Incentive program; and STOP mandates that undermine local control, that are underfunded, and unfunded.
- 3) Curriculum, at it's core, should be well tested and well balanced with an emphasis on critical thinking, technology, civics education, college preparedness, and career technical education taught by highly trained and fully equipped teachers in every classroom.

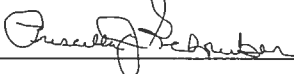
**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

I had the great opportunity to serve my District as Board President and Vice President at a time when our District needed to pass a follow-on Facilities Bond; an effort that required strong community engagement and support. Upon the passage of that Bond Measure we expanded our CBOC for greater community representation. I have served as Clerk of the Board and on numerous District committees, I.e.) Board Bond Sub-Committee, Audit and Finance, Calendar, Human Relations, Health and Wellness, Skilled Workforce Development Committee. As a strong advocate for Civics Education I participate annually as a Judge for the "We the People" middle and high school competitions. I have served on the Boys & Girls Clubs of East County Foundation Board and their related capital building campaigns over the past five years. Through a joint partnership with the Boys and Girls Club's "Teen Center" in El Cajon, we established an after school program specific to introducing students to the Career Pathway offerings on the surrounding high school campuses. Along with my fellow Delegates I have participated in Legislative Action Days both at home and in Sacramento.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

When first elected in 2000, I immediately saw the value of participating in the "Masters in Governance" (MIG) program. My background in construction and the private sector had provided me with a valuable set of business skills, however, I knew I needed to learn how to be an effective School Board Member on a Governance Team. In regard to the (MIG) program I believe that adding a Bond Program Module would be a great benefit to School Board Members as Facilities and Education Tech Bonds have become big business in public education. I have been an active member on our local SDCSBA Executive Committee as Legislation Co-Chair/Secretary/Treasurer; and Entertainment Chair/Decorations & Sponsorships for the Annual Honoring Our Own Committee. In 2004, I was honored by both my San Diego CSBA peers with the recognition of "Rookie School Board Member of the Year" and by my Assemblyman as his "Woman of the Year". I participated as a co-presenter in a workshop on "Ethics in Education" at the 2006 Annual Education Conference and in 2011 I was thrilled to be nominated for the East County Chamber of Commerce's "Woman of the Year".

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: January 6th, 2015



California School Boards Association

# Delegate Assembly

## Candidate Biographical Sketch Form

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Name: Julie UnionCSBA Region: 17District or COE: Solana Beach School DistrictYears on board: 2Contact Number: 619-889-2246E-mail: julieunion@sbsd.k12.ca.usAre you a continuing Delegate?  Yes  No If yes, how long have you served as a Delegate?

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

**ACADEMIC ACHIEVEMENT:** The students of today will need to be ready for the rigors of tomorrow. 21st Century skills are imperative for a successful future and the Achievement Gap must be a continued priority of CSBA policy direction.

**ADVOCACY:** Advocate for students at the local, state, and national level. We must safeguard the promise of equal education opportunities and the commitment to high standards and high expectations for all students.

**BOARD MEMBER DEVELOPMENT:** How a school board governs is vital to the success of a school district. CSBA is an important resource to help board members in the areas of board education, human resource policy, finance, legislative advocacy, collective bargaining, and community leadership. When school boards are well educated, our voice is united for student success.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

Involvement in our local district began 18 years ago as a school volunteer. Since that time, I have been an active education advocate serving in many PTA leadership positions and school site councils. As a school board member, I have completed the CSBA Masters in Governance certification and attended conferences and workshops including the San Diego STEM Symposium. Meeting and building productive relationships with local legislators, neighboring district school board members, and community leaders has been a priority. Sharing best practices, innovations, and lessons learned has been very beneficial.

Opening up social media channels has been a positive way to communicate and connect with constituents and public leaders. I started the "Parent Education Connection" on Facebook as a way to update parents on educational trends, pertinent articles, and supportive videos. The Twitter account @JulieUnion is dedicated to education related issues, articles, and videos by current educational leaders and organizations, news outlets, and local school administrators.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I understand the importance and value of CSBA and would like to see more school board members participate in the Masters in Governance certification, attend more conferences, and workshops. As an enthusiastic board member with a background in marketing, I would appreciate the opportunity to be on the CSBA Marketing Committee and help foster more CSBA participation from both beginner and more experienced Trustees.

I have the time and desire to advocate for student success at the Delegate level and I would be honored to work side-by-side with other school board members that also believe in the educational tenet "All children are our children".

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: Julie UnionDate: 1/5/14

# JULIE UNION



ITEM 16

## UNITING SCHOOL BOARD MEMBERS

Being a school board member is a tremendous privilege that comes with great responsibility. CSBA is an important resource to help school board members in the areas of board education, human resource policy, finance, legislative advocacy, collective bargaining, and community leadership. As a new enthusiastic board member with a background in marketing, I would appreciate the opportunity to collaborate with District 17 Assembly members and find ways to foster more CSBA participation from both beginning and more experienced Trustees. Together we can all benefit by increased attendance at conventions and workshops, more Masters in Governance participation, and provide new outreach opportunities for school board members to meet in order to share best practices, innovations, and lessons learned. Together we can continue to unite our voice in education advocacy as well as enrich our time serving our individual districts.

### EDUCATION

SAN DIEGO STATE UNIVERSITY	1983-1987
Major: Business Administration	Concentration: Marketing
CSBA - MASTERS IN GOVERNANCE	2013-2014

### EXPERIENCE

SOLANA BEACH SCHOOL BOARD MEMBER	2012 - PRESENT
BUSINESS OWNER, TREASURED MOMENTS PHOTOGRAPHY	1995- 2002
ACCOUNT MANAGER, CREATIVE PROMOTIONAL SERVICES	1988- 1995

### COMMUNITY SERVICE

Executive PTA Board Member and Site Council Representative - Carmel Valley Middle School  
 Girl Scout Leader 1997 - present  
 Common Sense Media Advisors Panel Member 2014 - present  
 PTA President at Carmel Creek Elementary 2010-2012  
 Team Parent and Foundation Liaison at Canyon Crest Academy 2006-2010  
 Susan G. Komen 3-Day walker or crew member - 4 years total

### SOCIAL MEDIA

Started "Parent Education Connection" on Facebook to update parents on educational trends, pertinent articles, and supportive videos. Twitter account @JulieUnion is dedicated to education related issues, articles, and videos by current educational leaders, news outlets, and local school administrators.



# Delegate Assembly Candidate Biographical Sketch Form

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Name: <u>Dr. Gary C. Woods</u>	CSBA Region: <u>17</u>
District or COE: <u>Grossmont Union High School District</u>	Years on board: <u>4</u>
Contact Number: <u>619.590.2141</u>	E-mail: <u>gwoods@socalsem.edu</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

1. Student-Centered Learning which prepares students to utilize their personal learning styles and develop their personal learning strengths.
2. Technology-Enhanced Learning which prepares students to learn at their own pace and in ways that best fit their learning strengths.
3. Career-Technical Education which prepares students for the real world of global competition and rapid technology change.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district, county and/or CSBA committees, etc.**

As a Governing Board Member of the Grossmont Union High School District, I am interested in promoting (1) good governance regarding finances; (2) high academic expectations; and (3) student safety and anti-bullying education.

I currently teach educational psychology and chair dissertation committees on the topics of bullying, Native American education, and sports and education at the high school level.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

As a lifelong educator with a Doctor of Education in Technology and Learning, I would push an agenda that focuses on best practices in grades 9 - 12, as well as preparation for undergraduate education. I am interested in collaborating with fellow educators to develop best practices in secondary education.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: *Dr. Gary C. Woods*

Date: December 12, 2014

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 24, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Delores Perley, Chief Financial Officer  
Eric R. Dill, Associate Supt., Business Svcs.

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVE AND CERTIFY THE 2014-15  
GENERAL FUND SECOND INTERIM  
BUDGET

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### EXECUTIVE SUMMARY

The Second Interim Budget Report (as of January 31, 2015) for 2014-15 is submitted for approval as required by the California Education Code. This report reflects budget adjustments since the First Interim Report. Assumptions in the Multi-Year Projection are based on instructions from the San Diego County Office of Education (SDCOE) and the Governor's 2015-16 Proposed Budget.

Income is up by \$1.1 million and expenditures are up by \$700,000 on a consolidated (unrestricted and restricted funds) basis. Changes to both income and expense are noted on the pages entitled "Summary of Changes." Highlights include:

- One time Mandated Cost Reimbursement revenue
- Revenue from donations, and college testing was booked as it has been received
- Estimate for health insurance increase has been removed as all costs are included, this provided a savings
- Books & supply expenses have increased due to Donations and other funding received
- Non-Public Schools and Agencies as well as Legal Fee expenses have increased

Included as back-up documentation for this agenda item are SACS (Standardized Account Code Structure) reports, as required by SDCOE. As part of the Notice of Criteria and Standards Review and Certification of Financial Condition, some standards are "Not Met." Each of these "Not Met" conditions are explained in the boxes provided on the following pages. Conditions which cause SDUHSD to not meet a standard include:



## ITEM 17

- 6B One time revenue, carryover amounts and other costs have been removed from subsequent years.

**MULTI-YEAR PROJECTION:**

As part of the Second Interim Budget Report, a multi-year projection (MYP) must be submitted. The current MYP is using assumptions based on information from School Services of California, the Financial Crisis Management Assistance Team (FCMAT), and the Governor's 2015-2016 Proposed Budget, released in January 2015. Using conservative estimates for both property taxes and the State's ability to fund the Local Control Funding Formula (LCFF), our estimates show the district remaining in Basic Aid. Major assumptions in the MYP include:

## Revenue

- Conservative property tax increases for subsequent years
- Loss of County Office of Education Pass-through funds for ROP
- Increase for one-time additional Microsoft Voucher Revenue
- Reduction in special education encroachment as non-public school alternative program is phased in

## Expenditures

- Annual step, column and health benefit increases
- Additional expenses associated with Middle School #5

At this point in the budget cycle, the District is able to meet its 3% Unrestricted General Fund reserve requirement in the Multi-Year Projection. As our assumptions reflect cautious growth, multi-year deficit spending continues to erode the reserves. Reducing the deficit and restoring the reserves remains a priority in developing the 2015-16 budget and future planning.

<b>Unrestricted</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>
<b>Beginning Balance</b>	19,603,790	15,750,646	13,902,716
<b>Ending Balance</b>	15,750,646	13,902,716	11,015,742
<b>Reserve %</b>	14.0%	12.5%	9.6%

**RECOMMENDATION:**

It is recommended that the Board approve and certify the 2014-15 General Fund Second Interim Budget. It is further recommended the Board approve the positive certification regarding the District's ability to meet its financial obligations for the remainder of this fiscal year and two subsequent years, and supporting documents as required by AB 2861, Chapter 1150, Statutes of 1986.

**FUNDING SOURCE:**

General Fund, restricted and unrestricted (0100)

ITEM 17

**General Fund Revenue & Expenditures - 2014-2015 2nd Interim**

	2014-2015 1st Interim			2014-2015 2nd Interim			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
<b>PROJECTED INCOME</b>							
LCFF/Revenue Limit / Property Tax	89,033,086	401,714	89,434,800	89,033,086	401,714	89,434,800	0
Federal Income	682,560	4,015,078	4,697,638	682,560	4,023,976	4,706,536	8,898
Other State Income	3,004,160	1,382,583	4,386,743	3,729,224	1,382,583	5,111,807	725,064
Local Income	1,747,018	6,100,660	7,847,678	2,125,670	6,101,660	8,227,330	379,652
Transfers	765,588	0	765,588	765,588	0	765,588	0
Encroachment	(13,372,786)	13,372,786	0	(13,861,841)	13,861,841	0	0
<b>TOTAL PROJECTED INCOME</b>	<b>81,859,626</b>	<b>25,272,821</b>	<b>107,132,447</b>	<b>82,474,287</b>	<b>25,771,774</b>	<b>108,246,061</b>	1,113,614
<b>PROJECTED EXPENDITURES</b>							
Certificated Salaries	41,951,742	9,597,390	51,549,132	41,876,731	9,667,114	51,543,845	(5,287)
Classified Salaries	11,805,381	4,404,039	16,209,420	11,933,914	4,326,941	16,260,855	51,435
Benefits	18,032,721	4,724,089	22,756,810	17,946,135	4,649,939	22,596,074	(160,736)
Books & Supplies	2,809,991	2,412,546	5,222,537	3,003,188	2,327,931	5,331,119	108,582
Services & Operating Expenses	6,828,495	5,798,926	12,627,421	6,908,066	6,454,776	13,362,842	735,421
Capital Outlay	815,112	14,792	829,904	815,112	23,846	838,958	9,054
Other Outgo	1,123,474	1,042,038	2,165,512	1,123,286	1,042,226	2,165,512	0
Categorical	0	0	0	0	0	0	0
<b>TOTAL PROJECTED EXPENDITURES</b>	<b>83,366,916</b>	<b>27,993,820</b>	<b>111,360,736</b>	<b>83,606,432</b>	<b>28,492,773</b>	<b>112,099,205</b>	738,469
Estimated Unspent	0	0	0	0	0	0	0
Expenditures (over/under) Revenue	(1,507,290)	(2,720,999)	(4,228,289)	(1,132,145)	(2,720,999)	(3,853,144)	375,145
<b>FUND BALANCE, RESERVES:</b>							
<b>Beginning Balance - July 1</b>	16,882,790	2,721,000	19,603,790	16,882,790	2,721,000	19,603,790	0
Audit Adjustment	0	0	0	0	0	0	0
Adjusted Beginning Balance	16,882,790	2,721,000	19,603,790	16,882,790	2,721,000	19,603,790	0
<b>Projected Ending Balance - June 30</b>	15,375,500	1	15,375,501	15,750,645	1	15,750,646	375,145
<b>COMPONENTS OF THE ENDING BALANCE:</b>							
<i><b>Nonspendable:</b></i>							
Revolving Cash Fund 9130	180,000		180,000	180,000		180,000	0
Stores Inventory 9320	1,000		1,000	1,000		1,000	0
<i><b>Restricted:</b></i>							
Reserve for categorical programs		1	1		1	1	0
<i><b>Assigned:</b></i>							
Basic Aid Reserve	5,158,728		5,158,728	5,158,728		5,158,728	0
MITI Implementation Reserve	0		0	0		0	0
	0		0	0		0	0
<i><b>Unassigned:</b></i>							
Recommended Min Reserve (4.5%)	5,011,233		5,011,233	5,044,464		5,044,464	33,231
<b>Total Components</b>	<b>10,350,961</b>	<b>1</b>	<b>10,350,962</b>	<b>10,384,192</b>	<b>1</b>	<b>10,384,193</b>	33,231
RESERVE FOR ECONOMIC UNCERTAINTIES	5,024,539	0	5,024,539	5,366,453	0	5,366,453	341,914
	4.51%	0.00%	4.51%	4.79%	0.00%	4.79%	0.28%

LCFF/REVENUE LIMIT SOURCES

ITEM 17

Object	Resource	2014-2015 1st Interim			2014-2015 2nd Interim			Change
		UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8011	STATE AID	280,857	0	280,857	280,857	0	280,857	0
8012	EPA STATE AID CURRENT YEAR	2,420,592	0	2,420,592	2,420,592	0	2,420,592	0
8021	HOMEOWNERS' EXEMPTION	772,151	0	772,151	772,151	0	772,151	0
8041	SECURED TAXES	82,842,429		82,842,429	82,842,429		82,842,429	0
8042	UNSECURED TAXES	2,770,505		2,770,505	2,770,505		2,770,505	0
8043	PRIOR YEAR TAXES	(66,701)		(66,701)	(66,701)		(66,701)	0
8044	SUPPLEMENTAL TAXES	0		0	0		0	0
8045	ED REV AUGMENT FUNDS(ERAF)	0		0	0		0	0
8046	SUPPL ED REV AUGMENT FUNDS(SERAF)	0		0	0		0	0
8047	COMMUNITY REDEVELOPMENT FUNDS	13,003		13,003	13,003		13,003	0
8082	OTHER TAXES	500		500	500		500	0
8089	50% RECAPTURE, OTHER TAXES	(250)		(250)	(250)		(250)	0
8091	SPECIAL ED ADA	0	0	0	0	0	0	0
8092	PERS REDUCTION TRANSFER			0			0	0
8096	XFER TO CHT SCH INLIEU PROP TX			0			0	0
8097	SPECIAL ED EXCESS TAX		401,714	401,714		401,714	401,714	0
	<b>TOTAL LCFF/REVENUE LIMIT SOURCES</b>	<b>89,033,086</b>	<b>401,714</b>	<b>89,434,800</b>	<b>89,033,086</b>	<b>401,714</b>	<b>89,434,800</b>	<b>0</b>

FEDERAL INCOME

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 2nd Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8290-000	0000-024		10,000		10,000	10,000		10,000	0
8290 006	0000 012		672,560		672,560	672,560		672,560	0
8290 000	3010 000			807,318	807,318		811,321	811,321	4,003
8290 002	3010 000			326,848	326,848		326,848	326,848	0
8290 000	3185-000				0			0	0
8181 000	3310 000			1,806,300	1,806,300		1,806,300	1,806,300	0
8181 002	3310 000			155,098	155,098		155,098	155,098	0
8181 000	3311 000			158,306	158,306		158,306	158,306	0
8182 000	3327 000			137,185	137,185		137,185	137,185	0
8290 000	3410 000			196,416	196,416		196,416	196,416	0
8290 000	3550 001			138,517	138,517		138,517	138,517	0
8290 000	3550 002				0			0	0
8290 000	4035 000			179,658	179,658		179,658	179,658	0
8290 002	4035 000			26,734	26,734		26,734	26,734	0
8290 000	4036 000				0			0	0
8290 001	4036 000	D		10,179	10,179		10,179	10,179	0
8290 002	4036 000				0			0	0
8290 000	4045 000				0			0	0
8290 002	4045 000				0			0	0
8290 000	4201 000			23,326	23,326		23,326	23,326	0
8290 001	4201 000	D			0			0	0
8290 002	4201 000			(22,637)	(22,637)		(22,637)	(22,637)	0
8290 000	4203 000			49,464	49,464		49,251	49,251	(213)
8290 001	4203 000	D		18,348	18,348		18,348	18,348	0
8290 002	4203 000			4,018	4,018		9,126	9,126	5,108
<b>TOTAL FEDERAL REVENUE</b>			<b>682,560</b>	<b>4,015,078</b>	<b>4,697,638</b>	<b>682,560</b>	<b>4,023,976</b>	<b>4,706,536</b>	<b>8,898</b>

D DEFERRED



LOCAL INCOME

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 2nd Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8631 000	0000-000	SALE OF EQUIPMENT & SUPPLIES	5,000		5,000	5,000		5,000	0
8650 XXX	0000 634/5	M & O FIELD USE	80,000		80,000	80,000		80,000	0
8650 000	0100 XXX	LEASES AND RENTALS-SITE USE			0			0	0
8660 XXX	0000 000	INTEREST	280,000		280,000	280,000		280,000	0
8675 001	0000-723	TRANSPORT.SERVICES PARENT PAY	485,000		485,000	485,000		485,000	0
8677 000	6500 007	SP ED, NCCSE			0			0	0
8677 004	0100 038	INT/AGY PRIVATE CONTRACTOR	50,000		50,000	50,000		50,000	0
8677 007	9025 XXX	INT/AG. REV. - ROP TIER III			0			0	0
8677 010	6500 004	COASTAL LEARNING ACADEMY	0	100,000	100,000		100,000	100,000	0
8677 014	0000 000	I/AG. ADM/DEV.FEE.SB/RSF	1,500		1,500	1,500		1,500	0
8677 014	0100 051	ADMIN DEV FEES RSF/SB			0			0	0
8689 001	0100 039	OTHER PARKING FINES-TP			0			0	0
8689 001	0100 052	OTHER PARKING FINES-CCA			0			0	0
8689 001	0100 054	OTHER PARKING FINES-LCC			0			0	0
8689 001	0100 055	OTHER PARKING FINES-SDA			0			0	0
8689 005	0100 050	STUDENT PARKING FEES-TP	0		0			0	0
8689 010	0100 048	STUDENT PARKING FEES-LCC	0		0			0	0
8689 013	0100 049	STUDENT PARKING FEES-SDA	0		0			0	0
8689 014	0100 047	STUDENT PARKING FEES-CCA	0		0			0	0
8689 050	0000 300	TRANSP FEES-ATHL-TP	115,000		115,000	115,000		115,000	0
8689 100	0000 300	TRANSP FEES-ATHL-LCC	90,000		90,000	90,000		90,000	0
8689 130	0000 300	TRANSP FEES-ATHL-SDA	45,000		45,000	45,000		45,000	0
8689 140	0000 300	TRANSP FEES-ATHL-CCA	75,000		75,000	75,000		75,000	0
8699 000	0100 030	22ND AGR DIST NON COOP			0			0	0
8699 000	9010 013	SB70 CAREER DEV BIO TECH GRANT		26,652	26,652		26,652	26,652	0
8699 000	9010 014	WIP PARTNERSHIP GRANT		44,792	44,792		44,792	44,792	0
8699 XXX	XXXX XXX	OTHER LOCAL INCOME	520,518	0	520,518	899,170	1,000	900,170	379,652
8710 000	6500 008	SP ED, SEAS			0			0	0
8782 000	9025 XXX	ROP COUNTY OFFICE		917,041	917,041		917,041	917,041	0
8782 XXX	1100 001	ROP LOTTERY TRANSFER			0			0	0
8783 000	XXXX XXX	ALL OTHER TRANSFERS FROM JPA			0			0	0
8792 000	6500 000	SPECIAL EDUCATION		5,012,175	5,012,175		5,012,175	5,012,175	0
		<b>TOTAL LOCAL REVENUE</b>	<b>1,747,018</b>	<b>6,100,660</b>	<b>7,847,678</b>	<b>2,125,670</b>	<b>6,101,660</b>	<b>8,227,330</b>	<b>379,652</b>
8919 016	0000 000	I/TRANSF SELF INS FD			0			0	0
8919 021	0000 000	TRANSFER FROM BOND FUNDS FOR SOLAR	765,588		765,588	765,588		765,588	0
		<b>SUBTOTAL TRANSFERS</b>	<b>765,588</b>	<b>0</b>	<b>765,588</b>	<b>765,588</b>	<b>0</b>	<b>765,588</b>	<b>0</b>
8980 000	0000 000	UNRESTRICTED CONTRIBUTIONS	(13,372,786)		(13,372,786)	(13,861,841)		(13,861,841)	(489,055)
8980 000	6500 000	CONTRIBUTION TO SPEC. ED. FOR ENCROACHMENT		9,454,669	9,454,669		10,586,223	10,586,223	1,131,554
8980 000	6512 000	SPED MENTAL HEALTH SERVICES		994,888	994,888		387,888	387,888	(607,000)
8980 000	6520 000	SPEC PROJ. WORKABILITY I LEA			0			0	0
8980 000	7090 000	CONTRIBUTION TO EIA			0			0	0
8980 000	7230 000	CONTRIBUTION TO H-T-S TRANSPORTATION			0			0	0
8980 000	7240 000	CONTRIBUTION TO SP. ED. TRANSP. FOR ENCROACH.			0			0	0
8980 005	7240 000	CONTRIBUTION TO SP. ED. TRANSP. FAIR SHARE			0			0	0
8980 000	8150 000	CONTRIBUTION TO ROUTINE REPAIR FOR ENCROACH.		2,363,097	2,363,097		2,327,598	2,327,598	(35,499)
8980 000	9025 XXX	ROP LOTTERY TRANSFER		0	0			0	0
8980 000	9025 XXX	CONTRIBUTION TO ROP		560,132	560,132		560,132	560,132	0
8990 007	0000 000	ROP TIER III REVENUE		0	0		0	0	0
8990 007	0000 000	ROP TIER III REVENUE		0	0		0	0	0
		<b>SUBTOTAL ENCROACHMENT</b>	<b>(13,372,786)</b>	<b>13,372,786</b>	<b>0</b>	<b>(13,861,841)</b>	<b>13,861,841</b>	<b>0</b>	<b>0</b>
		<b>TOTAL TRANSFERS</b>	<b>(12,607,198)</b>	<b>13,372,786</b>	<b>765,588</b>	<b>(13,096,253)</b>	<b>13,861,841</b>	<b>765,588</b>	<b>0</b>
		<b>TOTAL ALL REVENUE W/O TEMP TRSFRS</b>	<b>81,859,626</b>	<b>25,272,821</b>	<b>107,132,447</b>	<b>82,474,287</b>	<b>25,771,774</b>	<b>108,246,061</b>	<b>1,113,614</b>
		OTHER I/F TRANSFERS IN-TEMP			0			0	0
		<b>TOTAL REVENUE WITH ALL TRANSFERS</b>	<b>81,859,626</b>	<b>25,272,821</b>	<b>107,132,447</b>	<b>82,474,287</b>	<b>25,771,774</b>	<b>108,246,061</b>	<b>1,113,614</b>

CERTIFICATED SALARIES

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 2nd Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
1100 000		TEACHERS' SALARIES	34,549,316	8,062,594	42,611,910	34,494,857	8,129,818	42,624,675	12,765
1100 033		EL STIPEND	500,000	0	500,000	500,000	0	500,000	0
1200 000		PUPIL SUPPORT: LIBRARIANS GUIDANCE, WELFARE & ATTEND. PHYSICAL & MENTAL HEALTH	2,955,914	15,311	2,971,225	2,936,512	15,311	2,951,823	(19,402)
1300 000		SUPERVISORS, ADMIN: SCHOOL ADMINISTRATORS SUPERINTENDENTS ADMINISTRATORS	3,464,391	521,636	3,986,027	3,464,391	524,136	3,988,527	2,500
1900 000		OTHER CERTIFICATED	482,121	997,849	1,479,970	480,971	997,849	1,478,820	(1,150)
		<b>TOTAL-OBJECT CODE 1000</b>	<b>41,951,742</b>	<b>9,597,390</b>	<b>51,549,132</b>	<b>41,876,731</b>	<b>9,667,114</b>	<b>51,543,845</b>	<b>(5,287)</b>

CLASSIFIED SALARIES

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 2nd Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
2100 000		INSTRUCTIONAL AIDES	896,000	2,567,838	3,463,838	896,000	2,500,608	3,396,608	(67,230)
2200 000		CLASSIFIED SUPPORT: MAINTENANCE & OPERATIONS INSTR. MEDIA / LIBRARY TRANSPORTATION	5,049,064	1,397,138	6,446,202	5,125,705	1,384,608	6,510,313	64,111
2300 000		SUPERVISORS AND ADMINISTRATORS' SALARIES	948,011	197,247	1,145,258	943,932	195,681	1,139,613	(5,645)
2400 000		CLERICAL & OFFICE PERSONNEL	4,594,677	240,116	4,834,793	4,581,294	242,344	4,823,638	(11,155)
2900 000		OTHER CLASSIFIED	317,629	1,700	319,329	386,983	3,700	390,683	71,354
		<b>TOTAL-OBJECT CODE 2000</b>	<b>11,805,381</b>	<b>4,404,039</b>	<b>16,209,420</b>	<b>11,933,914</b>	<b>4,326,941</b>	<b>16,260,855</b>	<b>51,435</b>



EMPLOYEE BENEFITS

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 1st Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
3100 000		STATE TEACHERS' RETIREMENT SYS	4,144,178	852,992	4,997,170	4,137,611	873,324	5,010,935	13,765
3200 000		PUBLIC EMPLOYEE RETIREMENT SYS	1,408,614	457,049	1,865,663	1,417,184	441,771	1,858,955	(6,708)
3311/2 000		SOCIAL SECURITY	788,411	279,436	1,067,847	796,428	274,580	1,071,008	3,161
3321/2 000		MEDICARE	751,674	192,954	944,628	752,506	190,874	943,380	(1,248)
3400 000		INC PROTCT+CERT DNTAL+LIFE	710,509	185,670	896,179	687,562	180,342	867,904	(28,275)
3500 000		UNEMPLOYMENT INSURANCE	74,863	7,023	81,886	74,883	7,010	81,893	7
3600 000		WORKERS' COMPENSATION	1,301,844	313,168	1,615,012	1,303,020	312,913	1,615,933	921
3700 000		RETIREE BENEFITS (H & W)	495,884	135,309	631,193	485,612	134,938	620,550	(10,643)
3800 000		PERS REDUCTION	0	0	0	0	0	0	0
3900 000		FLEX ACCOUNTS	8,356,744	2,300,488	10,657,232	8,291,329	2,234,187	10,525,516	(131,716)
		<b>TOTAL-OBJECT CODE 3000</b>	<b>18,032,721</b>	<b>4,724,089</b>	<b>22,756,810</b>	<b>17,946,135</b>	<b>4,649,939</b>	<b>22,596,074</b>	<b>(160,736)</b>

BOOKS AND SUPPLIES

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 1st Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
4100 000		TEXTBOOKS (7-8 + 9-12)	0	139,941	139,941	600	144,941	145,541	5,600
4200 000		BOOKS OTHER THAN TEXTBOOKS	2,150	35,179	37,329	3,150	85,179	88,329	51,000
4300 000		MATERIALS & SUPPLIES LOTTERY INSTRUCTIONAL MTRLS OTHER SUPPLIES PUPIL TRANSPORTATION SUPPLIES GIFTS & DONATIONS	2,494,041	1,731,730	4,225,771	2,602,421	1,656,326	4,258,747	32,976
4300 999		ESTIMATED UNSPENT	0	79,223	79,223	0	121,813	121,813	42,590
4400 000		NON-CAPITALIZED EQUIP (under \$5,000)	313,800	426,473	740,273	397,017	319,672	716,689	(23,584)
		<b>TOTAL-OBJECT CODE 4000</b>	<b>2,809,991</b>	<b>2,412,546</b>	<b>5,222,537</b>	<b>3,003,188</b>	<b>2,327,931</b>	<b>5,331,119</b>	<b>108,582</b>

SERVICES AND OPERATING EXPENSES

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 2nd Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
5100 000		SUBAGREEMENT FOR SERVICES	355,500	2,055,997	2,411,497	355,500	2,605,997	2,961,497	550,000
5200 000		TRAVEL/CONFERENCES/INSERVICE TRNG	117,039	187,002	304,041	116,919	209,702	326,621	22,580
5300 000		DISTRICT DUES & MEMBERSHIP	57,650	0	57,650	60,940	0	60,940	3,290
5400 000		INSURANCE	515,000	0	515,000	515,000	0	515,000	0
5500 000		UTILITIES	2,027,000	0	2,027,000	2,027,000	0	2,027,000	0
5600 000		RENTALS, LEASES & REPAIRS	780,246	21,450	801,696	769,415	21,450	790,865	(10,831)
5700 000		INTER-PROGRAM SERVICES	(19,000)	3,000	(16,000)	(25,009)	9,009	(16,000)	0
5800 000		PROF./CONSULTING & OTHER SERVICES & OPERATING EXPENSES, INSTRUCTIONAL CONSULT. & LECT.	2,619,492	3,530,297	6,149,789	2,707,744	3,607,438	6,315,182	165,393
5900 000		COMMUNICATIONS: VOICE, DATA & POSTAGE	375,568	1,180	376,748	380,557	1,180	381,737	4,989
		<b>TOTAL-OBJECT CODE 5000</b>	<b>6,828,495</b>	<b>5,798,926</b>	<b>12,627,421</b>	<b>6,908,066</b>	<b>6,454,776</b>	<b>13,362,842</b>	<b>735,421</b>

CAPITAL OUTLAY

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 2nd Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
6100 000		SITES & IMPROVEMENT OF SITE	0	0	0	0	0	0	0
6200 000		IMPROVEMENT	0	0	0	0	0	0	0
6400 000		EQUIPMENT	809,112	14,792	823,904	809,112	23,846	832,958	9,054
6500 000		EQUIPMENT REPLACEMENT	6,000	0	6,000	6,000	0	6,000	0
		<b>TOTAL-OBJECT CODE 6000</b>	<b>815,112</b>	<b>14,792</b>	<b>829,904</b>	<b>815,112</b>	<b>23,846</b>	<b>838,958</b>	<b>9,054</b>

OTHER OUTGO

ITEM 17

Object	Resource		2014-2015 1st Interim			2014-2015 2nd Interim			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
7130 000	XXXX XXX	STATE SPECIAL SCHOOLS	14,688	0	14,688	14,688	0	14,688	0
7141 000	65XX XXX	SPED OTH TUIT- DEFIC PMTS-SCH	0	105,000	105,000	0	105,000	105,000	0
7142 000	6500 000	SPED OTH TUIT-X COST	0	277,695	277,695	0	277,695	277,695	0
7142 000	6500 001	OTHER TUITION & SPEC. ED EXCESS COS	0	38,000	38,000	0	38,000	38,000	0
7142 000	6512 000	SPED MENTAL HEALTH OTH TUIT-X COST	0	286,605	286,605	0	286,605	286,605	0
7142-002	6500-005	ADULT TRANSITION SH PROGRAM	0		0	0		0	0
7142 003	6500 001	SP. ED. NCCSE MOU	0		0	0		0	0
7142 004	6512 000	SPED MENTAL HEALTH SERVICES	0		0	0		0	0
7310 001	XXXX XXX	DIRECT SUPPORT/INDIRECT COSTS	(334,738)	334,738	0	(334,926)	334,926	0	0
7350 011	XXXX XXX	ADULT ED INDIRECT - FUND 11-00	(28,000)	0	(28,000)	(28,000)	0	(28,000)	0
7350 013	XXXX XXX	FOOD SERVICE INDIRECT FD 13-00	(160,000)	0	(160,000)	(160,000)	0	(160,000)	0
7438 000	XXXX XXX	SOLAR PROJ DEBT SVC INT	840,936	0	840,936	840,936	0	840,936	0
7439 000	XXXX XXX	SOLAR PROJ OTH DEBT SVC PRINC.	765,588	0	765,588	765,588	0	765,588	0
7619 011	0000 800	I/F TRANSF TO ADULT ED	0	0	0	0	0	0	0
7619 015	0000 724	I/F TRANSF TO TRANSP EQUIPMENT FD	5,000	0	5,000	5,000	0	5,000	0
7619 030	0000 800	INTERFD-TRSF-TO DED. INS.	20,000	0	20,000	20,000	0	20,000	0
		<b>TOTAL-OBJECT CODE 7000</b>	<b>1,123,474</b>	<b>1,042,038</b>	<b>2,165,512</b>	<b>1,123,286</b>	<b>1,042,226</b>	<b>2,165,512</b>	<b>0</b>
		<b>TOTAL-ALL EXPENDITURES</b>	<b>83,366,916</b>	<b>27,993,820</b>	<b>111,360,736</b>	<b>83,606,432</b>	<b>28,492,773</b>	<b>112,099,205</b>	<b>0</b>
		<b>GRAND TOTAL-ALL EXPENDITURES</b>	<b>83,366,916</b>	<b>27,993,820</b>	<b>111,360,736</b>	<b>83,606,432</b>	<b>28,492,773</b>	<b>112,099,205</b>	<b>0</b>

## ITEM 17

**General Fund Revenue & Expenditures - 2014-2015 2nd Interim**Business Services Division  
Finance Department2014-2015  
2nd Interim**Summary of Changes**

<b>Income:</b>	<b><u>1st Interim</u></b>	<b><u>2nd Interim</u></b>	<b><u>Summary of Changes</u></b>
LCFF/Revenue Limit	89,434,800	89,434,800	-
Federal	4,697,638	4,706,536	8,898
Other State	4,386,743	5,111,807	725,064 * \$725K Mandated Cost Revenue (One-Time)
Local	7,847,678	8,227,330	379,652 * \$379K Donations, ASB, College Testing, etc.
Transfers	765,588	765,588	-
Encroachment	(13,372,786)	(13,861,841)	(489,055) * \$1.1M Special Ed Contribution Increase * <\$35K> Routine Restricted Maintenance Contribution Decrease * <\$607K> Special Ed Mental Health Contribution Decrease
<b>Total</b>	<b>107,132,447</b>	<b>108,246,061</b>	<b>1,113,614</b>

## ITEM 17

**General Fund Revenue & Expenditures - 2014-2015 2nd Interim**Business Services Division  
Finance Department2014-2015  
2nd Interim**Summary of Changes****Expenditures:**

	<u>1st Interim</u>	<u>2nd Interim</u>	<u>Summary of Changes</u>
Certificated Salaries	51,549,132	51,543,845	(5,287)
Classified Salaries	16,209,420	16,260,855	51,435 * 1.55 FTE increase Bus Drivers
Benefits	22,756,810	22,596,074	(160,736) * <\$160K> Health and Welfare Rate Increase Savings
Books & Supplies	5,222,537	5,331,119	108,582 * \$167K Donations, College Testing, etc. * <\$20K> Budget Category Reclass
Services & Operating Expenses	12,627,421	13,362,842	735,421 * \$632K Spec Ed NPSs/NPAs * \$185K Spec Ed Legal Expense * \$43K Donations, College Testing, etc. * <\$82K> Spec Ed Mental Health Services Room & Board
Capital Outlay	829,904	838,958	9,054
Other Outgo	2,165,512	2,165,512	-
<b>Total</b>	<b>111,360,736</b>	<b>112,099,205</b>	<b>738,469</b>

	2014-15			2014-15			2015-16			2016-17		
	First Interim			Second Interim			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL
<b>Income:</b>												
Revenue Limit/Property Tax	89,033,086	401,714	89,434,800	89,033,086	401,714	89,434,800	91,623,035	401,714	92,024,749	94,290,683	401,714	94,692,397
Federal Income	682,560	4,015,078	4,697,638	682,560	4,023,976	4,706,536	682,560	3,541,976	4,224,536	682,560	3,541,976	4,224,536
Oth State Income	3,004,160	1,382,583	4,386,743	3,729,224	1,382,583	5,111,807	2,984,224	1,382,583	4,366,807	2,984,224	1,382,583	4,366,807
Local Income	1,747,018	6,100,660	7,847,678	2,125,670	6,101,660	8,227,330	2,545,670	5,698,502	8,244,172	2,125,670	5,688,934	7,814,604
Transfers In	765,588	0	765,588	765,588	0	765,588	765,588	0	765,588	765,588	0	765,588
Encroachment	(13,372,786)	13,372,786	0	(13,861,841)	13,861,841	0	(14,264,999)	14,264,999	0	(14,344,567)	14,344,567	0
Total Income	81,859,626	25,272,821	107,132,447	82,474,287	25,771,774	108,246,061	84,336,078	25,289,774	109,625,852	86,504,158	25,359,774	111,863,932
<b>Expenditures:</b>												
Certif Salaries	41,951,742	9,597,390	51,549,132	41,876,731	9,667,114	51,543,845	43,262,011	8,817,175	52,079,186	44,106,117	8,968,831	53,074,948
Classif Salaries	11,805,381	4,404,039	16,209,420	11,933,914	4,326,941	16,260,855	12,269,164	4,349,874	16,619,038	12,454,190	4,372,928	16,827,118
Benefits	18,032,721	4,724,089	22,756,810	17,946,135	4,649,939	22,596,074	19,482,811	4,695,516	24,178,327	21,155,947	5,095,662	26,251,609
Supplies/Materials	2,809,991	2,412,546	5,222,537	3,003,188	2,327,931	5,331,119	3,143,557	51,562	3,195,119	3,252,417	(57,298)	3,195,119
Services + Other Opr	6,828,495	5,798,926	12,627,421	6,908,066	6,454,776	13,362,842	6,888,066	6,309,576	13,197,642	7,284,063	5,913,579	13,197,642
Capital Outlay	815,112	14,792	829,904	815,112	23,846	838,958	15,112	23,846	38,958	15,112	23,846	38,958
Other Outgo	1,123,474	1,042,038	2,165,512	1,123,286	1,042,226	2,165,512	1,123,286	1,042,226	2,165,512	1,123,286	1,042,226	2,165,512
Categorical		0	0		0	0		0	0	0	0	0
Total Expenditures	83,366,916	27,993,820	111,360,736	83,606,432	28,492,773	112,099,205	86,184,006	25,289,775	111,473,782	89,391,133	25,359,774	114,750,906
Est Unspent		0	0		0	0		0	0		0	0
Est Expenditures	83,366,916	27,993,820	111,360,736	83,606,432	28,492,773	112,099,205	86,184,006	25,289,775	111,473,782	89,391,133	25,359,774	114,750,906
Excess or (Deficit)	(1,507,290)	(2,720,999)	(4,228,289)	(1,132,145)	(2,720,999)	(3,853,144)	(1,847,928)	(1)	(1,847,930)	(2,886,975)	0	(2,886,975)
Begin Bal	16,882,790	2,721,000	19,603,790	16,882,790	2,721,000	19,603,790	15,750,645	1	15,750,646	13,902,717	(0)	13,902,716
Audit Adjustment		0	0		0	0		0	0		0	0
Adj Beg Bal	16,882,790	2,721,000	19,603,790	16,882,790	2,721,000	19,603,790	15,750,645	1	15,750,646	13,902,717	(0)	13,902,716
Ending Balance	15,375,500	1	15,375,501	15,750,645	1	15,750,646	13,902,717	(0)	13,902,716	11,015,742	(0)	11,015,742
Components of EB:												
<b><u>Nonspendable:</u></b>												
RCF	180,000		180,000	180,000		180,000	180,000		180,000	180,000		180,000
STORES	1,000		1,000	1,000		1,000	1,000		1,000	1,000		1,000
Prepaid Expenditures												
<b><u>Restricted:</u></b>												
Resv for cat progs		1	1		1	1		(0)	(0)		(0)	(0)
<b><u>Assigned:</u></b>												
MITI Reserve						0	0		0			0
Basic Aid Reserve	5,158,728		5,158,728	5,158,728		5,158,728	5,158,728		5,158,728	5,158,728		5,158,728
<b><u>Unassigned:</u></b>												
Reserve @ 4.5%	5,011,233		5,011,233	5,044,464		5,044,464	5,016,320		5,016,320	5,163,791		5,163,791
Total Components	10,350,961	1	10,350,962	10,384,192	1	10,384,193	10,356,048	(0)	10,356,048	10,503,519	(0)	10,503,519
Economic Uncertainties	5,024,539	0	5,024,539	5,366,453	0	5,366,453	3,546,669	0	3,546,669	512,223	0	512,223
	4.51%		4.51%	4.79%		4.79%	3.18%		3.18%	0.45%		0.45%

ITEM 17



ITEM 17

ADA	2014-15		2015-16		2016-17	
	12040		12040		12040	
	Fund 03	Fund 06	Fund 03	Fund 06	Fund 03	Fund 06
<b>Income:</b>						
Revenue Limit/Property Tax						
Hold Harmless Funding	320,093		320,093		320,093	
LCFF Estimate	84,580,620		88,935,587		93,754,854	
Est. P-2 Property Tax	86,331,637		88,921,586		91,589,234	
Excess Tax	1,751,017		(14,001)		(2,165,620)	
EPA Funding	2,420,592		2,420,592		2,420,592	
Prop Tax Increase %	2.50%		3.0%		3.0%	
California CPI	2.00%		2.2%		2.4%	
Net			2,589,949		2,667,648	
Federal Income						
PY One-Time Carryover				(482,000)		
Federal Reductions						
Net	-	-	-	(482,000)	-	-
Other State Income						
Basic Aid	1,444,800		1,444,800		1,444,800	
Tier II YOY Change				0		
Tier III YOY Change			0		0	
Educational Protection Account			0			
Common Core One Time Funding						
Mandate One Time Funding			(745,000)			
PY One-Time Carryover						
Net			(745,000)	0	0	0
Local Income						
SpEd Alternative Program						170,000
SELPA Equalization						
Redirect ROP Revenue						
ROP Reduction				(403,158)		(179,568)
Microsoft Voucher Eligibility			420,000		(420,000)	
Additional Capital Funds for Solar						
Net	0	0	420,000	(403,158)	(420,000)	(9,568)
Adult Ed Repayment						
Transfers In			0	0	0	0
Encroachment						
ROP (Reduction of funding)			(403,158)	403,158	(179,568)	179,568
SpEd Alternative Program					100,000	(100,000)
SpEd Adult Transition						
SELPA Equalization			0	0	0	0
Net			(403,158)	403,158	(79,568)	79,568
<b>Net Change to Income Combined</b>			<b>1,861,791</b>	<b>(482,000)</b>	<b>2,166,080</b>	<b>70,000</b>
<b>Combined</b>			<b>1,379,791</b>		<b>2,238,080</b>	
<b>Expenditures:</b>						
Certif Salaries						
Step	1.30%	1.30%	1.30%	1.30%	1.30%	1.30%
			544,398	125,672	562,406	114,623
Column	0.42%	0.42%	0.42%	0.42%	0.42%	0.42%
			175,882	19,530	181,700	37,032
Salary Increase %	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
			0	0		
Staffing Increases			100,000			
Cert Staff Attrition			(200,000)			
Common Core One-Time				(995,141)		
TOSA's shift to GF (7 FTE)			525,000			
Additional Staffing for MS #5			240,000		100,000	
Net			1,385,280	(849,939)	844,107	151,655
Classif Salaries						
Step	0.53%	0.53%	0.53%	0.53%	0.53%	0.53%
			63,250	22,933	65,027	23,054
Salary Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
			0	0		
Non-Teaching Staffing			50,000			
Facilities Staffing Offsets						
SpEd Alternative Program						
Additional Staffing for MS #5			222,000		120,000	
Net			335,250	22,933	185,027	23,054
Benefits						
Cert Flex			5,925,972	1,329,221	6,345,989	1,439,685
Class Flex			2,474,374	880,061	2,894,391	990,625
Flex Increase %			5%	5%	5%	5%
Flex Increase \$			420,017	110,464	462,019	121,511
Certificated Additions/Reductions			133,000	0	20,000	0
Classified Additions/Reductions			81,600	0	36,000	0
STRS Rate Increase			800,347	163,118	815,963	165,923
PERS Rate Increase			101,711	36,060	298,901	104,950
Common Core One-Time			0	(264,065)		
Net			1,536,676	45,577	1,632,883	392,384
Supplies/Materials						
PY One-Time Carry-Over			(734,000)	(1,156,458)		
Reduce Restricted Supplies			874,369	(874,369)	108,860	(108,860)
Common Core One-Time				(245,542)		
Net			140,369	(2,276,369)	108,860	(108,860)
Services + Other Opr						
County Systems Increase			50,000			
MITI Implementation Costs (one-time)						
PY One-Time Carry-Over			(70,000)	(75,000)		
Additional Utility Costs			50,000			
Reduce Restricted Services			0		395,997	(395,997)
Common Core One-Time				(70,200)		
Net			(20,000)	(145,200)	395,997	(395,997)
Capital Outlay						
MITI Implementation Costs (one-time)			(800,000)			
Net			(800,000)	0		
Other Outgo						
QSCB Debt Service						
Adult Ed Contribution			0	0	0	0
Net			0	0	0	0
<b>Net Change to Expenditures Combined</b>	<b>0</b>	<b>0</b>	<b>3,377,574</b>	<b>(3,202,998)</b>	<b>3,166,873</b>	<b>62,237</b>
<b>Combined</b>			<b>174,577</b>		<b>3,229,110</b>	

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 05, 2015 Signed: \_\_\_\_\_  
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

\_\_\_\_\_ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

\_\_\_\_\_ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Delores Perley Telephone: 760-753-6491 x5561  
Title: Chief Financial Officer E-mail: delores.perley@sduhsd.net

**Criteria and Standards Review Summary**

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF)	Projected LCFF for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7a	Deferred Maintenance	AB 97 (Chapter 47, Statutes of 2013) eliminated the Deferred Maintenance program under the Local Control Funding Formula. This section has been inactivated.		
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

<b>SUPPLEMENTAL INFORMATION (continued)</b>			<b>No</b>	<b>Yes</b>
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2013-14) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

<b>ADDITIONAL FISCAL INDICATORS</b>			<b>No</b>	<b>Yes</b>
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

**CRITERIA AND STANDARDS**

**1. CRITERION: Average Daily Attendance**

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

**1A. Calculating the District's ADA Variances**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Second Interim Projected Year Totals data should be entered for all fiscal years.

Fiscal Year	LCFF Revenue (Funded) ADA		Percent Change	Status
	First Interim	Second Interim		
	Projected Year Totals (Form 01CSI, Item 1A)	Projected Year Totals		
Current Year (2014-15)	12,040.00	12,040.00	0.0%	Met
1st Subsequent Year (2015-16)	12,040.00	12,040.00	0.0%	Met
2nd Subsequent Year (2016-17)	12,040.00	12,040.00	0.0%	Met

**1B. Comparison of District ADA to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**2. CRITERION: Enrollment**

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

**2A. Calculating the District's Enrollment Variances**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2014-15)	12,497	12,497	0.0%	Met
1st Subsequent Year (2015-16)	12,497	12,497	0.0%	Met
2nd Subsequent Year (2016-17)	12,497	12,497	0.0%	Met

**2B. Comparison of District Enrollment to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**3. CRITERION: ADA to Enrollment**

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines 3, 6, and 25) (Form A, Lines A4, C1, and C2e)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2011-12)	12,019	12,485	96.3%
Second Prior Year (2012-13)	11,832	12,365	95.7%
First Prior Year (2013-14)	12,030	12,497	96.3%
Historical Average Ratio:			96.1%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			96.6%

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: If Form MYPI exists, Estimated P-2 ADA data for the two subsequent years will be extracted; if not, enter Estimated P-2 ADA data in the first column. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4, C1, and C2e) (Form MYPI, Line F2)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2014-15)	12,040	12,497	96.3%	Met
1st Subsequent Year (2015-16)	12,040	12,497	96.3%	Met
2nd Subsequent Year (2016-17)	12,040	12,497	96.3%	Met

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**4. CRITERION: LCFF Revenue**

**STANDARD:** Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

**4A. Calculating the District's Projected Change in LCFF Revenue**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals		
	Current Year (2014-15)	89,033,086.00		
1st Subsequent Year (2015-16)	91,623,035.00	91,623,035.00	0.0%	Met
2nd Subsequent Year (2016-17)	94,290,683.00	94,290,683.00	0.0%	Met

**4B. Comparison of District LCFF Revenue to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)



**5. CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

It is likely that for many districts the 2014-15 and 2015-16 change from the historical average ratio will exceed the standard because certain revenues that were restricted prior to the LCFF are now unrestricted within the LCFF.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2011-12)	64,652,704.47	75,203,725.97	86.0%
Second Prior Year (2012-13)	65,076,042.05	75,116,871.20	86.6%
First Prior Year (2013-14)	68,946,410.34	79,453,518.75	86.8%
Historical Average Ratio:			86.5%

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
<b>District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):</b>	<b>83.5% to 89.5%</b>	<b>83.5% to 89.5%</b>	<b>83.5% to 89.5%</b>

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2014-15)	71,756,780.00	83,581,432.00	85.9%	Met
1st Subsequent Year (2015-16)	75,013,985.00	86,159,006.00	87.1%	Met
2nd Subsequent Year (2016-17)	77,716,255.00	89,366,133.00	87.0%	Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**6. CRITERION: Other Revenues and Expenditures**

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

**6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2014-15)	4,697,638.00	4,706,536.00	0.2%	No
1st Subsequent Year (2015-16)	4,215,638.00	4,224,536.00	0.2%	No
2nd Subsequent Year (2016-17)	4,215,638.00	4,224,536.00	0.2%	No

**Explanation:**  
(required if Yes)

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b>				
Current Year (2014-15)	4,386,743.00	5,111,807.00	16.5%	Yes
1st Subsequent Year (2015-16)	4,386,743.00	4,366,807.00	-0.5%	No
2nd Subsequent Year (2016-17)	4,386,743.00	4,366,806.00	-0.5%	No

**Explanation:**  
(required if Yes)

Since First Interim, the district has included in the budget \$725K of one-time mandated cost reimbursement funding.

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b>				
Current Year (2014-15)	7,847,678.00	8,227,330.00	4.8%	No
1st Subsequent Year (2015-16)	7,864,520.00	8,244,172.00	4.8%	No
2nd Subsequent Year (2016-17)	7,434,952.00	7,814,604.00	5.1%	Yes

**Explanation:**  
(required if Yes)

As part of the county office of education's ROP phase-out plan, ROP revenue has been removed from local revenue each subsequent year.

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b>				
Current Year (2014-15)	5,222,537.00	5,331,119.00	2.1%	No
1st Subsequent Year (2015-16)	3,086,537.00	3,195,119.00	3.5%	No
2nd Subsequent Year (2016-17)	3,086,537.00	3,195,119.00	3.5%	No

**Explanation:**  
(required if Yes)

<b>Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b>				
Current Year (2014-15)	12,627,421.00	13,362,842.00	5.8%	Yes
1st Subsequent Year (2015-16)	12,462,221.00	13,197,642.00	5.9%	Yes
2nd Subsequent Year (2016-17)	12,462,221.00	13,197,642.00	5.9%	Yes

**Explanation:**  
(required if Yes)

Since First Interim, services and other operating expenditures have been increased by over \$700K for additional special education non-public schools and agencies costs as well as attorney fees. These amounts have also been included in subsequent years.

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2014-15)	16,932,059.00	18,045,673.00	6.6%	Not Met
1st Subsequent Year (2015-16)	16,466,901.00	16,835,515.00	2.2%	Met
2nd Subsequent Year (2016-17)	16,037,333.00	16,405,946.00	2.3%	Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2014-15)	17,849,958.00	18,693,961.00	4.7%	Met
1st Subsequent Year (2015-16)	15,548,758.00	16,392,761.00	5.4%	Not Met
2nd Subsequent Year (2016-17)	15,548,758.00	16,392,761.00	5.4%	Not Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**

Federal Revenue  
(linked from 6A  
if NOT met)

**Explanation:**

Other State Revenue  
(linked from 6A  
if NOT met)

Since First Interim, the district has included in the budget \$725K of one-time mandated cost reimbursement funding.

**Explanation:**

Other Local Revenue  
(linked from 6A  
if NOT met)

As part of the county office of education's ROP phase-out plan, ROP revenue has been removed from local revenue each subsequent year.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**

Books and Supplies  
(linked from 6A  
if NOT met)

**Explanation:**

Services and Other Exps  
(linked from 6A  
if NOT met)

Since First Interim, services and other operating expenditures have been increased by over \$700K for additional special education non-public schools and agencies costs as well as attorney fees. These amounts have also been included in subsequent years.

**7. CRITERION: Facilities Maintenance**

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 as modified by Section 17070.766 and amended by SB 70 (Chapter 7, Statutes of 2011), effective 2008-09 through 2014-15 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** SB 70 (Chapter 7, Statutes of 2011) extends EC Section 17070.766 from 2008-09 through 2014-15. EC Section 17070.766 reduced the contributions required by EC Section 17070.75 from 3 percent to 1 percent. Therefore, the calculation in this section has been revised accordingly for that period.

DATA ENTRY: Budget Adoption and First Interim data that exist will be extracted; otherwise, enter Budget Adoption and First Interim data into lines 1 and 2 as applicable. All other data are extracted.

	Budget Adoption 1% Required Minimum Contribution (Form 01CSI, Item 7, Line 1)	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,062,208.50	2,327,598.00	Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		2,363,097.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made

- Not applicable (district does not participate in the Leroy F. Green School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(D)])
- Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

**8. CRITERION: Deficit Spending**

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
District's Available Reserve Percentages (Criterion 10C, Line 9)	11.7%	11.5%	11.3%
<b>District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):</b>	<b>3.9%</b>	<b>3.8%</b>	<b>3.8%</b>

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)			
Current Year (2014-15)	(1,132,145.00)	83,606,432.00		1.4%	Met
1st Subsequent Year (2015-16)	(1,847,928.00)	86,184,006.00		2.1%	Met
2nd Subsequent Year (2016-17)	(2,886,975.00)	89,391,133.00		3.2%	Met

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

Due to the state's economic circumstances in past years and the slow recovery, the district has had to use reserves to sustain programs. However, as the economy improves, the district continues to monitor programs and expenses to maintain a balanced budget.

**9. CRITERION: Fund and Cash Balances**

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

**9A-1. Determining if the District's General Fund Ending Balance is Positive**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 011, Line F2 ) (Form MYPI, Line D2)	Status
Current Year (2014-15)	15,750,645.10	Met
1st Subsequent Year (2015-16)	13,902,716.00	Met
2nd Subsequent Year (2016-17)	11,015,742.00	Met

**9A-2. Comparison of the District's Ending Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1. Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund		
Fiscal Year	(Form CASH, Line F, June Column)	Status
Current Year (2014-15)	15,491,738.00	Met

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

**Explanation:**  
(required if NOT met)

**10. CRITERION: Reserves**

STANDARD: Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

Percentage Level	District ADA		
5% or \$64,000 (greater of)	0	to	300
4% or \$64,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

<sup>1</sup> Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
District Estimated P-2 ADA (Criterion 3, Item 3B)	12,040	12,040	12,040
<b>District's Reserve Standard Percentage Level:</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:
  - a. Enter the name(s) of the SELPA(s): \_\_\_\_\_

	Current Year Projected Year Totals (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00		

**10B. Calculating the District's Reserve Standard**

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	112,099,205.00	111,473,782.00	114,750,906.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00		
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	112,099,205.00	111,473,782.00	114,750,906.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	3,362,976.15	3,344,213.46	3,442,527.18
6. Reserve Standard - by Amount (\$64,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. <b>District's Reserve Standard (Greater of Line B5 or Line B6)</b>	<b>3,362,976.15</b>	<b>3,344,213.46</b>	<b>3,442,527.18</b>

**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	10,541,585.36	10,356,048.00	10,503,519.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	50,331.00		
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00		
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	2,463,935.72	2,477,676.00	2,502,453.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	13,055,852.08	12,833,724.00	13,005,972.00
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	11.65%	11.51%	11.33%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>3,362,976.15</b>	<b>3,344,213.46</b>	<b>3,442,527.18</b>
Status:	Met	Met	Met

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)



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**SUPPLEMENTAL INFORMATION**

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DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer

**S1. Contingent Liabilities**

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Temporary Interfund Borrowings**

1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

1b. If Yes, identify the interfund borrowings:

**S4. Contingent Revenues**

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>					
Current Year (2014-15)	(13,372,786.00)	(13,861,841.00)	3.7%	489,055.00	Met
1st Subsequent Year (2015-16)	(13,775,944.00)	(14,264,999.00)	3.6%	489,055.00	Met
2nd Subsequent Year (2016-17)	(13,855,512.00)	(14,344,567.00)	3.5%	489,055.00	Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2014-15)	765,588.00	765,588.00	0.0%	0.00	Met
1st Subsequent Year (2015-16)	765,588.00	765,588.00	0.0%	0.00	Met
2nd Subsequent Year (2016-17)	765,588.00	765,588.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2014-15)	25,000.00	25,000.00	0.0%	0.00	Met
1st Subsequent Year (2015-16)	25,000.00	25,000.00	0.0%	0.00	Met
2nd Subsequent Year (2016-17)	25,000.00	25,000.00	0.0%	0.00	Met

**1d. Capital Project Cost Overruns**

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

**Project Information:**  
(required if YES)

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**S6. Long-term Commitments**

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C)
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections?
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2014
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds	24	Special Tax Revenue	Special Tax Revenue 7438/7439	157,680,000
Supp Early Retirement Program				
State School Building Loans	7	State CTE Loan	Capital Facilities 7438/7439	2,320,000
Compensated Absences				

Other Long-term Commitments (do not include OPEB):

Special Tax Revenue Bond	28	Special Tax Revenue	Special Tax Revenue 7438/7439	79,295,000
Qualified School Construction Bond	13	Gen Fund/Fed Subsidy/Energy Savings/Trans In	General Fund 7438/7439	13,015,000
Lease Revenue Bonds	6	Capital Facilities	General Fund 7438/7439	2,500,000
<b>TOTAL:</b>				<b>254,810,000</b>

Type of Commitment (continued)	Prior Year (2013-14) Annual Payment (P & I)	Current Year (2014-15) Annual Payment (P & I)	1st Subsequent Year (2015-16) Annual Payment (P & I)	2nd Subsequent Year (2016-17) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	4,953,885	14,035,025	11,577,725	6,015,050
Supp Early Retirement Program				
State School Building Loans	343,982	343,982	343,982	343,982
Compensated Absences				

Other Long-term Commitments (continued):

Special Tax Revenue Bond	5,736,224	5,735,724	5,756,349	5,782,024
Qualified School Construction Bond	1,606,227	1,606,227	1,606,227	1,606,227
Lease Revenue Bonds	150,000	100,000	560,000	561,000
<b>Total Annual Payments:</b>	<b>12,790,318</b>	<b>21,820,958</b>	<b>19,844,283</b>	<b>14,308,283</b>
<b>Has total annual payment increased over prior year (2013-14)?</b>		<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

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**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

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DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

In November 2012, the voters in the San Dieguito Community passed a GO Bond. In 2013-14, the first year of repayment was a partial year. The payments increased with the 2014-15 year. The annual payments will be paid from ongoing tax revenue.

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**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

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DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)

**S7. Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

- 1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4) 

Yes
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- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities? 

No
----
- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions? 

No
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2. OPEB Liabilities	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarial accrued liability (AAL)	16,153,467.00	16,153,467.00
b. OPEB unfunded actuarial accrued liability (UAAL)	16,153,467.00	16,153,467.00
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.	Jun 30, 2013	Jun 30, 2013

3. OPEB Contributions	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method		
Current Year (2014-15)	2,261,330.00	2,261,330.00
1st Subsequent Year (2015-16)	2,261,330.00	2,261,330.00
2nd Subsequent Year (2016-17)	2,261,330.00	2,261,330.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2014-15)	655,475.00	644,750.00
1st Subsequent Year (2015-16)	688,249.00	688,249.00
2nd Subsequent Year (2016-17)	722,661.00	722,661.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2014-15)	655,475.00	655,475.00
1st Subsequent Year (2015-16)	699,249.00	699,249.00
2nd Subsequent Year (2016-17)	722,661.00	722,661.00
d. Number of retirees receiving OPEB benefits		
Current Year (2014-15)	99	99
1st Subsequent Year (2015-16)	96	96
2nd Subsequent Year (2016-17)	96	96

4. Comments:

An employee must have at least 10 years of service at retirement to be eligible for retiree medical benefits. The District's contribution for medical coverage is 100% of the cost for retiree only medical coverage up to a maximum based on the highest employee only medical premium in effect in the year of retirement. The retiree is responsible for any cost above the maximum or for costs associated with the election of dependent medical coverage and/or dental coverage. Retiree health benefits and the District's contribution are only provided to age 65 or 10 years, whichever occurs first.

**S7B. Identification of the District's Unfunded Liability for Self-insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

- 1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)
 

No
----
- b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?
 

n/a
-----
- c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?
 

n/a
-----

	First Interim (Form 01CSI, Item S7B)	Second Interim
2. Self-Insurance Liabilities		
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

	First Interim (Form 01CSI, Item S7B)	Second Interim
3. Self-Insurance Contributions		
a. Required contribution (funding) for self-insurance programs		
Current Year (2014-15)		
1st Subsequent Year (2015-16)		
2nd Subsequent Year (2016-17)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2014-15)		
1st Subsequent Year (2015-16)		
2nd Subsequent Year (2016-17)		

4. Comments:

**S8. Status of Labor Agreements**

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Certificated Labor Agreements as of the Previous Reporting Period**

Were all certificated labor negotiations settled as of first interim projections?

Yes

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

**Certificated (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2013-14)	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Number of certificated (non-management) full-time-equivalent (FTE) positions	539.0	566.1	565.0	565.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

[ ]

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

[ ]

If Yes, date of Superintendent and CBO certification:

[ ]

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

[ ]

4. Period covered by the agreement:

Begin Date: [ ]

End Date: [ ]

5. Salary settlement:

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
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Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

**One Year Agreement**

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year  
or

--	--	--

**Multiyear Agreement**

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

[ ]



Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

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Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
---------------------------	----------------------------------	----------------------------------

7. Amount included for any tentative salary schedule increases

--	--	--

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)

**Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections**

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:


--

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

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**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Yes
-----

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2013-14)	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Number of classified (non-management) FTE positions	336.7	336.7	336.0	336.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a
-----

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No
----

If Yes, complete questions 6 and 7.

**Negotiations Settled Since First Interim Projections**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

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2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

--

If Yes, date of Superintendent and CBO certification:

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3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a
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If Yes, date of budget revision board adoption:

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4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			

**One Year Agreement**

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year  
or

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**Multiyear Agreement**

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

--

Identify the source of funding that will be used to support multiyear salary commitments:

--

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

--

7. Amount included for any tentative salary schedule increases

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)

**Classified (Non-management) Prior Year Settlements Negotiated Since First Interim**

Are any new costs negotiated since first interim for prior year settlements included in the interim?

- If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

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**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

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**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of first interim projections?   
If Yes or n/a, complete number of FTEs, then skip to S9.  
If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2013-14)	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Number of management, supervisor, and confidential FTE positions	57.2	58.2	58.0	58.0

- 1a. Have any salary and benefit negotiations been settled since first interim projections?  
If Yes, complete question 2.  
If No, complete questions 3 and 4.
- 1b. Are any salary and benefit negotiations still unsettled?  
If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits
- |  | Current Year<br>(2014-15) | 1st Subsequent Year<br>(2015-16) | 2nd Subsequent Year<br>(2016-17) |
|--|---------------------------|----------------------------------|----------------------------------|
| 4. Amount included for any tentative salary schedule increases |                           |                                  |                                  |

**Management/Supervisor/Confidential Health and Welfare (H&W) Benefits**

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

**Management/Supervisor/Confidential Step and Column Adjustments**

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
1. Are step & column adjustments included in the budget and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step and column over prior year			

**Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)**

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
1. Are costs of other benefits included in the interim and MYPs?			
2. Total cost of other benefits			
3. Percent change in cost of other benefits over prior year			

**S9. Status of Other Funds**

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

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**S9A. Identification of Other Funds with Negative Ending Fund Balances**

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DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No
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If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

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### ADDITIONAL FISCAL INDICATORS

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The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)
  
- A2. Is the system of personnel position control independent from the payroll system?
  
- A3. Is enrollment decreasing in both the prior and current fiscal years?
  
- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?
  
- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?
  
- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?
  
- A7. Is the district's financial system independent of the county office system?
  
- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)
  
- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

**Comments:**  
(optional)

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### End of School District Second Interim Criteria and Standards Review

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	87,149,783.00	89,033,086.00	50,557,146.07	89,033,086.00	0.00	0.0%
2) Federal Revenue		8100-8299	682,560.00	682,560.00	333,960.09	682,560.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,004,160.00	3,729,224.00	2,297,853.42	3,729,224.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,744,500.00	2,125,670.00	1,380,194.00	2,125,670.00	0.00	0.0%
5) TOTAL, REVENUES			92,581,003.00	95,570,540.00	54,569,153.58	95,570,540.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	40,976,165.00	41,876,731.00	22,431,148.42	41,876,731.00	0.00	0.0%
2) Classified Salaries		2000-2999	11,814,725.00	11,933,914.00	6,568,435.21	11,933,914.00	0.00	0.0%
3) Employee Benefits		3000-3999	18,254,720.00	17,946,135.00	9,260,037.87	17,946,135.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,952,565.00	3,003,188.00	1,290,217.87	3,003,188.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	6,250,423.00	6,908,066.00	4,063,319.15	6,908,066.00	0.00	0.0%
6) Capital Outlay		6000-6999	11,100.00	815,112.00	562,808.00	815,112.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	1,621,212.00	1,621,212.00	411,023.43	1,621,212.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(469,409.00)	(522,926.00)	0.00	(522,926.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			80,411,501.00	83,581,432.00	44,586,989.95	83,581,432.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			12,169,502.00	11,989,108.00	9,982,163.63	11,989,108.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
b) Transfers Out		7600-7629	20,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(13,325,666.00)	(13,861,841.00)	0.00	(13,861,841.00)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(12,580,078.00)	(13,121,253.00)	0.00	(13,121,253.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(410,576.00)	(1,132,145.00)	9,982,163.63	(1,132,145.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	16,882,789.36	16,882,789.36		16,882,789.36	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			16,882,789.36	16,882,789.36		16,882,789.36		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,882,789.36	16,882,789.36		16,882,789.36		
2) Ending Balance, June 30 (E + F1e)			16,472,213.36	15,750,644.36		15,750,644.36		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	4,208,326.00	5,158,728.00		5,158,728.00		
Basic Aid Reserve	0000	9780	3,186,626.00					
MITI Implementation	0000	9780	1,021,700.00					
Basic Aid Reserve	0000	9780		5,158,728.00				
Basic Aid Reserve	0000	9780				5,158,728.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	9,843,295.36	19,380.00		10,541,585.36		
Unassigned/Unappropriated Amount		9790	2,420,592.00	10,572,536.36		50,331.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	280,857.00	280,857.00	233,191.00	280,857.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	2,420,592.00	2,420,592.00	1,203,825.00	2,420,592.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	754,120.00	772,151.00	362,869.87	772,151.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	80,907,894.00	82,842,429.00	45,916,171.41	82,842,429.00	0.00	0.0%
Unsecured Roll Taxes		8042	2,839,768.00	2,770,505.00	2,861,656.14	2,770,505.00	0.00	0.0%
Prior Years' Taxes		8043	(66,701.00)	(66,701.00)	(26,370.07)	(66,701.00)	0.00	0.0%
Supplemental Taxes		8044	0.00	0.00	0.00	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	13,003.00	13,003.00	5,802.72	13,003.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	500.00	500.00	0.00	500.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	(250.00)	(250.00)	0.00	(250.00)	0.00	0.0%
Subtotal, LCFF Sources			87,149,783.00	89,033,086.00	50,557,146.07	89,033,086.00	0.00	0.0%
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			87,149,783.00	89,033,086.00	50,557,146.07	89,033,086.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290						
NCLB: Title I, Part D, Local Delinquent Program	3025	8290						
NCLB: Title II, Part A, Teacher Quality	4035	8290						

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NCLB: Title III, Immigration Education Program	4201	8290						
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290						
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other No Child Left Behind	3011-3020, 3026-3205, 4036-4126, 5510	8290						
Vocational and Applied Technology Education	3500-3699	8290						
Safe and Drug Free Schools	3700-3799	8290						
All Other Federal Revenue	All Other	8290	682,560.00	682,560.00	333,960.09	682,560.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>682,560.00</b>	<b>682,560.00</b>	<b>333,960.09</b>	<b>682,560.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Current Year	6355-6360	8311						
Prior Years	6355-6360	8319						
Special Education Master Plan								
Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	564,312.00	1,289,376.00	1,289,376.00	1,289,376.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	1,515,780.00	1,515,780.00	504,731.01	1,515,780.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590						
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690	8590						
California Clean Energy Jobs Act	6230	8590						
Healthy Start	6240	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
School Community Violence Prevention Grant	7391	8590						
Quality Education Investment Act	7400	8590						
Common Core State Standards Implementation	7405	8590						
All Other State Revenue	All Other	8590	924,068.00	924,068.00	503,746.41	924,068.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>3,004,160.00</b>	<b>3,729,224.00</b>	<b>2,297,853.42</b>	<b>3,729,224.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	5,000.00	5,000.00	2,103.05	5,000.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	80,000.00	80,000.00	130,566.99	80,000.00	0.00	0.0%
Interest		8660	280,000.00	280,000.00	180,835.27	280,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	485,000.00	485,000.00	351,550.00	485,000.00	0.00	0.0%
Interagency Services		8677	51,500.00	51,500.00	7,640.56	51,500.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	393,000.00	325,957.00	123,293.43	325,957.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	450,000.00	898,213.00	584,204.70	898,213.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>1,744,500.00</b>	<b>2,125,670.00</b>	<b>1,380,194.00</b>	<b>2,125,670.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>92,581,003.00</b>	<b>95,570,540.00</b>	<b>54,569,153.58</b>	<b>95,570,540.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	34,208,779.00	34,994,857.00	18,568,261.02	34,994,857.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	2,899,323.00	2,936,512.00	1,576,768.42	2,936,512.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	3,420,570.00	3,464,391.00	2,015,793.70	3,464,391.00	0.00	0.0%
Other Certificated Salaries		1900	447,493.00	480,971.00	270,325.28	480,971.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>40,976,165.00</b>	<b>41,876,731.00</b>	<b>22,431,148.42</b>	<b>41,876,731.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	896,000.00	896,000.00	280,955.26	896,000.00	0.00	0.0%
Classified Support Salaries		2200	5,055,769.00	5,125,705.00	2,907,099.43	5,125,705.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	943,441.00	943,932.00	544,901.98	943,932.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	4,581,986.00	4,581,294.00	2,593,788.24	4,581,294.00	0.00	0.0%
Other Classified Salaries		2900	337,529.00	386,983.00	241,690.30	386,983.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>11,814,725.00</b>	<b>11,933,914.00</b>	<b>6,568,435.21</b>	<b>11,933,914.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	4,520,895.00	4,137,611.00	2,181,586.84	4,137,611.00	0.00	0.0%
PERS		3201-3202	1,404,045.00	1,417,184.00	714,399.51	1,417,184.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	1,511,581.00	1,548,934.00	835,935.50	1,548,934.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	683,434.00	687,562.00	390,444.45	687,562.00	0.00	0.0%
Unemployment Insurance		3501-3502	74,386.00	74,883.00	16,478.60	74,883.00	0.00	0.0%
Workers' Compensation		3601-3602	1,280,275.00	1,303,020.00	731,616.79	1,303,020.00	0.00	0.0%
OPEB, Allocated		3701-3702	220,722.00	228,021.00	167,384.21	228,021.00	0.00	0.0%
OPEB, Active Employees		3751-3752	257,591.00	257,591.00	174,189.56	257,591.00	0.00	0.0%
Other Employee Benefits		3901-3902	8,301,791.00	8,291,329.00	4,048,002.41	8,291,329.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>18,254,720.00</b>	<b>17,946,135.00</b>	<b>9,260,037.87</b>	<b>17,946,135.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	600.00	0.00	600.00	0.00	0.0%
Books and Other Reference Materials		4200	2,150.00	3,150.00	500.00	3,150.00	0.00	0.0%
Materials and Supplies		4300	1,681,299.00	2,602,421.00	901,673.19	2,602,421.00	0.00	0.0%
Noncapitalized Equipment		4400	269,116.00	397,017.00	388,044.68	397,017.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>1,952,565.00</b>	<b>3,003,188.00</b>	<b>1,290,217.87</b>	<b>3,003,188.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	355,500.00	355,500.00	93,174.58	355,500.00	0.00	0.0%
Travel and Conferences		5200	118,378.00	116,919.00	54,884.44	116,919.00	0.00	0.0%
Dues and Memberships		5300	57,650.00	60,940.00	48,978.44	60,940.00	0.00	0.0%
Insurance		5400-5450	515,000.00	515,000.00	499,483.96	515,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	2,027,000.00	2,027,000.00	1,433,518.21	2,027,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	878,073.00	769,415.00	369,690.48	769,415.00	0.00	0.0%
Transfers of Direct Costs		5710	(3,000.00)	(9,009.00)	(1,822.32)	(9,009.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(16,000.00)	(16,000.00)	(1,894.72)	(16,000.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,942,343.00	2,707,744.00	1,360,056.34	2,707,744.00	0.00	0.0%
Communications		5900	375,479.00	380,557.00	207,249.74	380,557.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>6,250,423.00</b>	<b>6,908,066.00</b>	<b>4,063,319.15</b>	<b>6,908,066.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	5,100.00	809,112.00	562,808.00	809,112.00	0.00	0.0%
Equipment Replacement		6500	6,000.00	6,000.00	0.00	6,000.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>11,100.00</b>	<b>815,112.00</b>	<b>562,808.00</b>	<b>815,112.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	14,688.00	14,688.00	0.00	14,688.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	840,936.00	840,936.00	411,023.43	840,936.00	0.00	0.0%
Other Debt Service - Principal		7439	765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>1,621,212.00</b>	<b>1,621,212.00</b>	<b>411,023.43</b>	<b>1,621,212.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	(281,409.00)	(334,926.00)	0.00	(334,926.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(188,000.00)	(188,000.00)	0.00	(188,000.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(469,409.00)</b>	<b>(522,926.00)</b>	<b>0.00</b>	<b>(522,926.00)</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>80,411,501.00</b>	<b>83,581,432.00</b>	<b>44,586,989.95</b>	<b>83,581,432.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	20,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			20,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	(13,325,666.00)	(13,861,841.00)	0.00	(13,861,841.00)	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(13,325,666.00)	(13,861,841.00)	0.00	(13,861,841.00)	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(12,580,078.00)	(13,121,253.00)	0.00	(13,121,253.00)	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	401,714.00	401,714.00	111,201.00	401,714.00	0.00	0.0%
2) Federal Revenue		8100-8299	3,450,170.00	4,023,976.00	539,084.11	4,023,976.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,382,583.00	1,382,583.00	422,894.82	1,382,583.00	0.00	0.0%
4) Other Local Revenue		8600-8799	6,029,216.00	6,101,660.00	2,460,784.00	6,101,660.00	0.00	0.0%
5) TOTAL, REVENUES			11,263,683.00	11,909,933.00	3,533,963.93	11,909,933.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	9,215,006.00	9,667,114.00	5,220,975.27	9,667,114.00	0.00	0.0%
2) Classified Salaries		2000-2999	4,416,678.00	4,326,941.00	2,335,965.68	4,326,941.00	0.00	0.0%
3) Employee Benefits		3000-3999	4,419,585.00	4,649,939.00	2,434,451.71	4,649,939.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,041,115.00	2,327,931.00	662,563.95	2,327,931.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	5,708,256.00	6,454,776.00	2,096,281.88	6,454,776.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	23,846.00	0.00	23,846.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	707,300.00	707,300.00	10,856.41	707,300.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	281,409.00	334,926.00	0.00	334,926.00	0.00	0.0%
9) TOTAL, EXPENDITURES			25,789,349.00	28,492,773.00	12,761,094.90	28,492,773.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(14,525,666.00)	(16,582,840.00)	(9,227,130.97)	(16,582,840.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	13,325,666.00	13,861,841.00	0.00	13,861,841.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			13,325,666.00	13,861,841.00	0.00	13,861,841.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,200,000.00)	(2,720,999.00)	(9,227,130.97)	(2,720,999.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,720,999.74	2,720,999.74		2,720,999.74	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,720,999.74	2,720,999.74		2,720,999.74		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,720,999.74	2,720,999.74		2,720,999.74		
2) Ending Balance, June 30 (E + F1e)			1,520,999.74	0.74		0.74		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			1,520,999.74	0.74		0.74		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	401,714.00	401,714.00	111,201.00	401,714.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>401,714.00</b>	<b>401,714.00</b>	<b>111,201.00</b>	<b>401,714.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	1,964,606.00	2,119,704.00	0.00	2,119,704.00	0.00	0.0%
Special Education Discretionary Grants		8182	137,185.00	137,185.00	0.00	137,185.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	774,035.00	1,138,169.00	449,617.87	1,138,169.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	182,871.00	206,392.00	47,894.17	206,392.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title III, Immigration Education Program	4201	8290	24,200.00	689.00	689.13	689.00	0.00	0.0%
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	53,566.00	76,725.00	30,703.54	76,725.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3205, 4036-4126, 5510	8290	0.00	10,179.00	10,179.40	10,179.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	117,291.00	138,517.00	0.00	138,517.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	196,416.00	196,416.00	0.00	196,416.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>3,450,170.00</b>	<b>4,023,976.00</b>	<b>539,084.11</b>	<b>4,023,976.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Current Year	6355-6360	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6355-6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	360,900.00	360,900.00	53,339.82	360,900.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Healthy Start	6240	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,021,683.00	1,021,683.00	369,555.00	1,021,683.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>1,382,583.00</b>	<b>1,382,583.00</b>	<b>422,894.82</b>	<b>1,382,583.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	100,000.00	100,000.00	0.00	100,000.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustm		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	72,444.00	1,000.00	72,444.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	917,041.00	917,041.00	0.00	917,041.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	5,012,175.00	5,012,175.00	2,459,784.00	5,012,175.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>6,029,216.00</b>	<b>6,101,660.00</b>	<b>2,460,784.00</b>	<b>6,101,660.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>11,263,683.00</b>	<b>11,909,933.00</b>	<b>3,533,963.93</b>	<b>11,909,933.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	8,107,423.00	8,129,818.00	4,348,577.83	8,129,818.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	14,632.00	15,311.00	22,999.00	15,311.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	425,785.00	524,136.00	300,673.27	524,136.00	0.00	0.0%
Other Certificated Salaries		1900	667,166.00	997,849.00	548,725.17	997,849.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>9,215,006.00</b>	<b>9,667,114.00</b>	<b>5,220,975.27</b>	<b>9,667,114.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	2,582,934.00	2,500,608.00	1,306,351.27	2,500,608.00	0.00	0.0%
Classified Support Salaries		2200	1,411,539.00	1,384,608.00	778,601.17	1,384,608.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	184,794.00	195,681.00	110,631.26	195,681.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	237,411.00	242,344.00	138,319.83	242,344.00	0.00	0.0%
Other Classified Salaries		2900	0.00	3,700.00	2,062.15	3,700.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>4,416,678.00</b>	<b>4,326,941.00</b>	<b>2,335,965.68</b>	<b>4,326,941.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	765,274.00	873,324.00	502,119.26	873,324.00	0.00	0.0%
PERS		3201-3202	423,781.00	441,771.00	237,690.79	441,771.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	468,164.00	465,454.00	260,747.17	465,454.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	172,733.00	180,342.00	145,757.70	180,342.00	0.00	0.0%
Unemployment Insurance		3501-3502	6,865.00	7,010.00	4,283.18	7,010.00	0.00	0.0%
Workers' Compensation		3601-3602	306,063.00	312,913.00	189,783.32	312,913.00	0.00	0.0%
OPEB, Allocated		3701-3702	61,732.00	62,970.00	38,167.65	62,970.00	0.00	0.0%
OPEB, Active Employees		3751-3752	72,146.00	71,968.00	41,294.38	71,968.00	0.00	0.0%
Other Employee Benefits		3901-3902	2,142,827.00	2,234,187.00	1,014,608.26	2,234,187.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>4,419,585.00</b>	<b>4,649,939.00</b>	<b>2,434,451.71</b>	<b>4,649,939.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	144,941.00	263,597.98	144,941.00	0.00	0.0%
Books and Other Reference Materials		4200	2,500.00	85,179.00	38,528.08	85,179.00	0.00	0.0%
Materials and Supplies		4300	873,415.00	1,778,139.00	160,209.31	1,778,139.00	0.00	0.0%
Noncapitalized Equipment		4400	165,200.00	319,672.00	200,228.58	319,672.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>1,041,115.00</b>	<b>2,327,931.00</b>	<b>662,563.95</b>	<b>2,327,931.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	2,055,997.00	2,605,997.00	244,777.41	2,605,997.00	0.00	0.0%
Travel and Conferences		5200	107,468.00	209,702.00	80,433.77	209,702.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	21,450.00	21,450.00	7,788.79	21,450.00	0.00	0.0%
Transfers of Direct Costs		5710	3,000.00	9,009.00	1,822.32	9,009.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,519,161.00	3,607,438.00	1,761,459.59	3,607,438.00	0.00	0.0%
Communications		5900	1,180.00	1,180.00	0.00	1,180.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>5,708,256.00</b>	<b>6,454,776.00</b>	<b>2,096,281.88</b>	<b>6,454,776.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	23,846.00	0.00	23,846.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	23,846.00	0.00	23,846.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	105,000.00	105,000.00	10,856.41	105,000.00	0.00	0.0%
Payments to County Offices		7142	602,300.00	602,300.00	0.00	602,300.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			707,300.00	707,300.00	10,856.41	707,300.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	281,409.00	334,926.00	0.00	334,926.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			281,409.00	334,926.00	0.00	334,926.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			25,789,349.00	28,492,773.00	12,761,094.90	28,492,773.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	13,325,666.00	13,861,841.00	0.00	13,861,841.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			13,325,666.00	13,861,841.00	0.00	13,861,841.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			13,325,666.00	13,861,841.00	0.00	13,861,841.00	0.00	0.0%

2014-15 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	87,551,497.00	89,434,800.00	50,668,347.07	89,434,800.00	0.00	0.0%
2) Federal Revenue		8100-8299	4,132,730.00	4,706,536.00	873,044.20	4,706,536.00	0.00	0.0%
3) Other State Revenue		8300-8599	4,386,743.00	5,111,807.00	2,720,748.24	5,111,807.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,773,716.00	8,227,330.00	3,840,978.00	8,227,330.00	0.00	0.0%
5) TOTAL, REVENUES			103,844,686.00	107,480,473.00	58,103,117.51	107,480,473.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	50,191,171.00	51,543,845.00	27,652,123.69	51,543,845.00	0.00	0.0%
2) Classified Salaries		2000-2999	16,231,403.00	16,260,855.00	8,904,400.89	16,260,855.00	0.00	0.0%
3) Employee Benefits		3000-3999	22,674,305.00	22,596,074.00	11,694,489.58	22,596,074.00	0.00	0.0%
4) Books and Supplies		4000-4999	2,993,680.00	5,331,119.00	1,952,781.82	5,331,119.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	11,958,679.00	13,362,842.00	6,159,601.03	13,362,842.00	0.00	0.0%
6) Capital Outlay		6000-6999	11,100.00	838,958.00	562,808.00	838,958.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	2,328,512.00	2,328,512.00	421,879.84	2,328,512.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(188,000.00)	(188,000.00)	0.00	(188,000.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			106,200,850.00	112,074,205.00	57,348,084.85	112,074,205.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(2,356,164.00)	(4,593,732.00)	755,032.66	(4,593,732.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
b) Transfers Out		7600-7629	20,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			745,588.00	740,588.00	0.00	740,588.00		

2014-15 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,610,576.00)	(3,853,144.00)	755,032.66	(3,853,144.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	19,603,789.10	19,603,789.10		19,603,789.10	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			19,603,789.10	19,603,789.10		19,603,789.10		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,603,789.10	19,603,789.10		19,603,789.10		
2) Ending Balance, June 30 (E + F1e)			17,993,213.10	15,750,645.10		15,750,645.10		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,520,999.74	0.74		0.74		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	4,208,326.00	5,158,728.00		5,158,728.00		
Basic Aid Reserve	0000	9780	3,186,626.00					
MITI Implementation	0000	9780	1,021,700.00					
Basic Aid Reserve	0000	9780		5,158,728.00				
Basic Aid Reserve	0000	9780				5,158,728.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	9,843,295.36	19,380.00		10,541,585.36		
Unassigned/Unappropriated Amount		9790	2,420,592.00	10,572,536.36		50,331.00		



2014-15 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	280,857.00	280,857.00	233,191.00	280,857.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	2,420,592.00	2,420,592.00	1,203,825.00	2,420,592.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	754,120.00	772,151.00	362,869.87	772,151.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	80,907,894.00	82,842,429.00	45,916,171.41	82,842,429.00	0.00	0.0%
Unsecured Roll Taxes		8042	2,839,768.00	2,770,505.00	2,861,656.14	2,770,505.00	0.00	0.0%
Prior Years' Taxes		8043	(66,701.00)	(66,701.00)	(26,370.07)	(66,701.00)	0.00	0.0%
Supplemental Taxes		8044	0.00	0.00	0.00	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	13,003.00	13,003.00	5,802.72	13,003.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	500.00	500.00	0.00	500.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	(250.00)	(250.00)	0.00	(250.00)	0.00	0.0%
Subtotal, LCFF Sources			87,149,783.00	89,033,086.00	50,557,146.07	89,033,086.00	0.00	0.0%
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	401,714.00	401,714.00	111,201.00	401,714.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>87,551,497.00</b>	<b>89,434,800.00</b>	<b>50,668,347.07</b>	<b>89,434,800.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	1,964,606.00	2,119,704.00	0.00	2,119,704.00	0.00	0.0%
Special Education Discretionary Grants		8182	137,185.00	137,185.00	0.00	137,185.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants								
Low-Income and Neglected	3010	8290	774,035.00	1,138,169.00	449,617.87	1,138,169.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	182,871.00	206,392.00	47,894.17	206,392.00	0.00	0.0%

2014-15 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title III, Immigration Education Program	4201	8290	24,200.00	689.00	689.13	689.00	0.00	0.0%
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	53,566.00	76,725.00	30,703.54	76,725.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3205, 4036-4126, 5510	8290	0.00	10,179.00	10,179.40	10,179.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	117,291.00	138,517.00	0.00	138,517.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	878,976.00	878,976.00	333,960.09	878,976.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>4,132,730.00</b>	<b>4,706,536.00</b>	<b>873,044.20</b>	<b>4,706,536.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Current Year	6355-6360	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6355-6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	564,312.00	1,289,376.00	1,289,376.00	1,289,376.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	1,876,680.00	1,876,680.00	558,070.83	1,876,680.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Healthy Start	6240	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,945,751.00	1,945,751.00	873,301.41	1,945,751.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>4,386,743.00</b>	<b>5,111,807.00</b>	<b>2,720,748.24</b>	<b>5,111,807.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	5,000.00	5,000.00	2,103.05	5,000.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	80,000.00	80,000.00	130,566.99	80,000.00	0.00	0.0%
Interest		8660	280,000.00	280,000.00	180,835.27	280,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	485,000.00	485,000.00	351,550.00	485,000.00	0.00	0.0%
Interagency Services		8677	151,500.00	151,500.00	7,640.56	151,500.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	393,000.00	325,957.00	123,293.43	325,957.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	450,000.00	970,657.00	585,204.70	970,657.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	917,041.00	917,041.00	0.00	917,041.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	5,012,175.00	5,012,175.00	2,459,784.00	5,012,175.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>7,773,716.00</b>	<b>8,227,330.00</b>	<b>3,840,978.00</b>	<b>8,227,330.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>103,844,686.00</b>	<b>107,480,473.00</b>	<b>58,103,117.51</b>	<b>107,480,473.00</b>	<b>0.00</b>	<b>0.0%</b>

2014-15 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	42,316,202.00	43,124,675.00	22,916,838.85	43,124,675.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	2,913,955.00	2,951,823.00	1,599,767.42	2,951,823.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	3,846,355.00	3,988,527.00	2,316,466.97	3,988,527.00	0.00	0.0%
Other Certificated Salaries		1900	1,114,659.00	1,478,820.00	819,050.45	1,478,820.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>50,191,171.00</b>	<b>51,543,845.00</b>	<b>27,652,123.69</b>	<b>51,543,845.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	3,478,934.00	3,396,608.00	1,587,306.53	3,396,608.00	0.00	0.0%
Classified Support Salaries		2200	6,467,308.00	6,510,313.00	3,685,700.60	6,510,313.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	1,128,235.00	1,139,613.00	655,533.24	1,139,613.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	4,819,397.00	4,823,638.00	2,732,108.07	4,823,638.00	0.00	0.0%
Other Classified Salaries		2900	337,529.00	390,683.00	243,752.45	390,683.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>16,231,403.00</b>	<b>16,260,855.00</b>	<b>8,904,400.89</b>	<b>16,260,855.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	5,286,169.00	5,010,935.00	2,683,706.10	5,010,935.00	0.00	0.0%
PERS		3201-3202	1,827,826.00	1,858,955.00	952,090.30	1,858,955.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	1,979,745.00	2,014,388.00	1,096,682.67	2,014,388.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	856,167.00	867,904.00	536,202.15	867,904.00	0.00	0.0%
Unemployment Insurance		3501-3502	81,251.00	81,893.00	20,761.78	81,893.00	0.00	0.0%
Workers' Compensation		3601-3602	1,586,338.00	1,615,933.00	921,400.11	1,615,933.00	0.00	0.0%
OPEB, Allocated		3701-3702	282,454.00	290,991.00	205,551.86	290,991.00	0.00	0.0%
OPEB, Active Employees		3751-3752	329,737.00	329,559.00	215,483.94	329,559.00	0.00	0.0%
Other Employee Benefits		3901-3902	10,444,618.00	10,525,516.00	5,062,610.67	10,525,516.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>22,674,305.00</b>	<b>22,596,074.00</b>	<b>11,694,489.58</b>	<b>22,596,074.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	145,541.00	263,597.98	145,541.00	0.00	0.0%
Books and Other Reference Materials		4200	4,650.00	88,329.00	39,028.08	88,329.00	0.00	0.0%
Materials and Supplies		4300	2,554,714.00	4,380,560.00	1,061,882.50	4,380,560.00	0.00	0.0%
Noncapitalized Equipment		4400	434,316.00	716,689.00	588,273.26	716,689.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>2,993,680.00</b>	<b>5,331,119.00</b>	<b>1,952,781.82</b>	<b>5,331,119.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	2,411,497.00	2,961,497.00	337,951.99	2,961,497.00	0.00	0.0%
Travel and Conferences		5200	225,846.00	326,621.00	135,318.21	326,621.00	0.00	0.0%
Dues and Memberships		5300	57,650.00	60,940.00	48,978.44	60,940.00	0.00	0.0%
Insurance		5400-5450	515,000.00	515,000.00	499,483.96	515,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	2,027,000.00	2,027,000.00	1,433,518.21	2,027,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	899,523.00	790,865.00	377,479.27	790,865.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(16,000.00)	(16,000.00)	(1,894.72)	(16,000.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	5,461,504.00	6,315,182.00	3,121,515.93	6,315,182.00	0.00	0.0%
Communications		5900	376,659.00	381,737.00	207,249.74	381,737.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>11,958,679.00</b>	<b>13,362,842.00</b>	<b>6,159,601.03</b>	<b>13,362,842.00</b>	<b>0.00</b>	<b>0.0%</b>

2014-15 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	5,100.00	832,958.00	562,808.00	832,958.00	0.00	0.0%
Equipment Replacement		6500	6,000.00	6,000.00	0.00	6,000.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>11,100.00</b>	<b>838,958.00</b>	<b>562,808.00</b>	<b>838,958.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	14,688.00	14,688.00	0.00	14,688.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	105,000.00	105,000.00	10,856.41	105,000.00	0.00	0.0%
Payments to County Offices		7142	602,300.00	602,300.00	0.00	602,300.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	840,936.00	840,936.00	411,023.43	840,936.00	0.00	0.0%
Other Debt Service - Principal		7439	765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>2,328,512.00</b>	<b>2,328,512.00</b>	<b>421,879.84</b>	<b>2,328,512.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(188,000.00)	(188,000.00)	0.00	(188,000.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(188,000.00)</b>	<b>(188,000.00)</b>	<b>0.00</b>	<b>(188,000.00)</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>106,200,850.00</b>	<b>112,074,205.00</b>	<b>57,348,084.85</b>	<b>112,074,205.00</b>	<b>0.00</b>	<b>0.0%</b>

2014-15 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	20,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			20,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			745,588.00	740,588.00	0.00	740,588.00	0.00	0.0%

ITEM 17

37 68346 0000000  
Form 011

San Dieguito Union High  
San Diego County

Second Interim  
General Fund  
Exhibit: Restricted Balance Detail

<u>Resource</u>	<u>Description</u>	<u>2014-15 Projected Year Totals</u>
6300	Lottery: Instructional Materials	0.38
7405	Common Core State Standards Implementat	0.36
Total, Restricted Balance		<u>0.74</u>

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	12,040.00	12,040.00	12,040.00	12,040.00	0.00	0%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	12,040.00	12,040.00	12,040.00	12,040.00	0.00	0%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year-NPS/LC	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, District Funded County Program ADA (Sum of Lines A5a through A5e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5f)</b>	12,040.00	12,040.00	12,040.00	12,040.00	0.00	0%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						



Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>B. COUNTY OFFICE OF EDUCATION</b>						
<b>1. County Program ADA</b>						
a. County School Tuition Fund	0.00	0.00	0.00	0.00	0.00	0%
b. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
c. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
d. Probation Referred, on Probation or Parole, or Mandatory Expelled per EC 2574(c)(4)(A)	0.00	0.00	0.00	0.00	0.00	0%
<b>e. Total, County Program ADA (Sum of Lines B1a through B1d)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. District Funded County Program ADA</b>						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, District Funded County Program ADA (Sum of Lines B2a through B2e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1e and B2f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>5. County Operations Grant ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 report ADA for those charter schools in this sector						
Charter schools reporting SACS financial data separately from their authorizing LEAs report their ADA in this section						
<b>1. Total Charter School Regular ADA per EC 42238.05(b)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. Charter School County Program ADA</b>						
a. County School Tuition Fund	0.00	0.00	0.00	0.00	0.00	0%
b. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
c. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
d. Probation Referred, on Probation or Parole, or Mandatory Expelled per EC 2574(c)(4)(A)	0.00	0.00	0.00	0.00	0.00	0%
<b>e. Total, Charter School County Program ADA (Sum of Lines C2a through C2d)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year-NPS/LC	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2e, and C3f)</b>	0.00	0.00	0.00	0.00	0.00	0%

San Dieguito Union High  
San Diego County

Second Interim  
2014-15 INTERIM REPORT  
Cashflow Worksheet - Budget Year (1)

	Object	Beginning Balances (Ref. Only)									
			July	August	September	October	November	December	January	February	
ACTUALS THROUGH THE MONTH OF (Enter Month Name):											
A. BEGINNING CASH			17,482,605.00	15,525,186.00	19,376,439.00	13,384,301.00	4,809,801.00	1,745,224.00	23,484,327.00	24,645,205.00	
B. RECEIPTS											
LCFF/Revenue Limit Sources											
	8010-8019		52,998.00	52,998.00	654,911.00	52,998.00		601,912.00	21,199.00	9,533.00	
	8020-8079		27,528.00	1,005,784.00	675,249.00	432,559.00	3,702,902.00	29,876,293.00	13,394,012.00	1,302,193.00	
	8080-8099								117,004.00		
	8100-8299				194,513.00	21,849.00	333,960.00	310,366.00	12,356.00	1,394.00	
	8300-8599			117,301.00	105,410.00	565,291.00	1,378,472.00	36,036.00	518,239.00	175,188.00	
	8600-8799		226,401.00	633,450.00	583,747.00	612,842.00	625,956.00	480,727.00	677,854.00	861,068.00	
	8910-8929										
	8930-8979										
TOTAL RECEIPTS			306,927.00	1,809,533.00	2,213,830.00	1,685,539.00	6,041,290.00	31,305,334.00	14,740,664.00	2,349,376.00	
C. DISBURSEMENTS											
	1000-1999		294,816.00	4,535,769.00	4,527,603.00	4,480,866.00	4,530,286.00	4,616,731.00	4,666,053.00	4,512,011.00	
	2000-2999		687,429.00	1,105,376.00	1,376,041.00	1,412,719.00	1,319,815.00	1,611,052.00	1,391,969.00	1,343,101.00	
	3000-3999		193,992.00	827,585.00	2,155,699.00	2,115,874.00	2,104,900.00	2,199,790.00	2,096,648.00	2,149,686.00	
	4000-4999		22,999.00	353,934.00	407,205.00	526,963.00	8,480.00	18,701.00	113,196.00	283,819.00	
	5000-5999		374,987.00	920,772.00	527,621.00	1,705,113.00	268,640.00	284,642.00	946,731.00	1,125,928.00	
	6000-6599				562,808.00		69,159.00	69,159.00	69,159.00	59,619.00	
	7000-7499					411,023.00					
	7600-7629										
	7630-7699										
TOTAL DISBURSEMENTS			1,574,223.00	7,743,436.00	9,556,977.00	10,652,558.00	8,301,280.00	8,800,075.00	9,283,756.00	9,474,164.00	
D. BALANCE SHEET ITEMS											
<u>Assets and Deferred Outflows</u>											
	9111-9199										
	9200-9299	4,132,975.00	1,948,961.00	404,585.00	663,862.00	713,564.00	(87,510.00)	136,961.00	114,964.00		
	9310										
	9320										
	9330										
	9340										
	9490										
SUBTOTAL			4,132,975.00	1,948,961.00	404,585.00	663,862.00	713,564.00	(87,510.00)	136,961.00	114,964.00	0.00
<u>Liabilities and Deferred Inflows</u>											
	9500-9599	2,380,857.00	2,803,629.00	20,248.00	(449,340.00)	154,663.00	714,457.00	928,582.00	504,843.00		
	9610										
	9640			(8,875,000.00)					4,517,128.00		
	9650	28,527.00									
	9690										
SUBTOTAL			2,409,384.00	2,803,629.00	(8,854,752.00)	(449,340.00)	154,663.00	714,457.00	928,582.00	5,021,971.00	0.00
<u>Nonoperating</u>											
	9910		164,545.00	525,819.00	237,807.00	(166,382.00)	(2,620.00)	25,465.00	610,977.00		
TOTAL BALANCE SHEET ITEMS			1,723,591.00	(690,123.00)	9,785,156.00	1,351,009.00	392,519.00	(804,587.00)	(766,156.00)	(4,296,030.00)	0.00
E. NET INCREASE/DECREASE (B - C + D)			(1,957,419.00)	3,851,253.00	(5,992,138.00)	(8,574,500.00)	(3,064,577.00)	21,739,103.00	1,160,878.00	(7,124,788.00)	
F. ENDING CASH (A + E)			15,525,186.00	19,376,439.00	13,384,301.00	4,809,801.00	1,745,224.00	23,484,327.00	24,645,205.00	17,520,417.00	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS											

San Dieguito Union High  
San Diego County

Second Interim  
2014-15 INTERIM REPORT  
Cashflow Worksheet - Budget Year (1)

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF									
(Enter Month Name):									
January									
A. BEGINNING CASH		17,520,417.00	13,555,385.00	24,067,811.00	23,758,103.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment		8010-8019 614,681.00	9,533.00	9,533.00	614,681.00	6,472.00		2,701,449.00	2,701,449.00
Property Taxes		8020-8079 2,705,424.00	24,159,532.00	8,655,257.00	394,654.00			86,331,387.00	86,331,387.00
Miscellaneous Funds		8080-8099			284,960.00	250.00		402,214.00	401,964.00
Federal Revenue		8100-8299 1,530,651.00	66,125.00	63,368.00	1,382,705.00	789,249.00		4,706,536.00	4,706,536.00
Other State Revenue		8300-8599 175,118.00	644,288.00	175,118.00	175,188.00	1,046,158.00		5,111,807.00	5,111,807.00
Other Local Revenue		8600-8799 884,048.00	823,558.00	893,593.00	465,832.00	458,254.00		8,227,330.00	8,227,330.00
Interfund Transfers In		8910-8929			765,588.00			765,588.00	765,588.00
All Other Financing Sources		8930-8979						0.00	0.00
TOTAL RECEIPTS		5,909,922.00	25,703,036.00	9,796,869.00	4,083,608.00	2,300,383.00	0.00	108,246,311.00	108,246,061.00
C. DISBURSEMENTS									
Certificated Salaries		1000-1999 4,571,749.00	4,545,593.00	4,501,433.00	5,424,100.00	336,835.00	1,000,000.00	52,543,845.00	51,543,845.00
Classified Salaries		2000-2999 1,583,856.00	1,401,752.00	1,373,355.00	1,566,549.00	87,841.00		16,260,855.00	16,260,855.00
Employee Benefits		3000-3999 2,174,912.00	2,160,396.00	2,134,130.00	2,202,113.00	80,349.00		22,596,074.00	22,596,074.00
Books and Supplies		4000-4999 370,303.00	293,631.00	914,202.00	940,504.00	227,035.00	850,147.00	5,331,119.00	5,331,119.00
Services		5000-5999 1,174,134.00	1,235,428.00	1,183,457.00	1,498,900.00	123,363.00	1,993,126.00	13,362,842.00	13,362,842.00
Capital Outlay		6000-6599				9,054.00		838,958.00	838,958.00
Other Outgo		7000-7499	1,036,682.00		692,807.00			2,140,512.00	2,140,512.00
Interfund Transfers Out		7600-7629			25,000.00			25,000.00	25,000.00
All Other Financing Uses		7630-7699						0.00	0.00
TOTAL DISBURSEMENTS		9,874,954.00	10,673,482.00	10,106,577.00	12,349,973.00	864,477.00	3,843,273.00	113,099,205.00	112,099,205.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury		9111-9199						0.00	
Accounts Receivable		9200-9299						3,895,387.00	
Due From Other Funds		9310						0.00	
Stores		9320						0.00	
Prepaid Expenditures		9330						0.00	
Other Current Assets		9340						0.00	
Deferred Outflows of Resources		9490						0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	3,895,387.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable		9500-9599						4,677,082.00	
Due To Other Funds		9610						0.00	
Current Loans		9640	4,517,128.00					159,256.00	
Unearned Revenues		9650						0.00	
Deferred Inflows of Resources		9690						0.00	
SUBTOTAL		0.00	4,517,128.00	0.00	0.00	0.00	0.00	4,836,338.00	
<u>Nonoperating</u>									
Suspense Clearing		9910						1,395,611.00	
TOTAL BALANCE SHEET ITEMS		0.00	(4,517,128.00)	0.00	0.00	0.00	0.00	454,660.00	
E. NET INCREASE/DECREASE (B - C + D)		(3,965,032.00)	10,512,426.00	(309,708.00)	(8,266,365.00)	1,435,906.00	(3,843,273.00)	(4,398,234.00)	(3,853,144.00)
F. ENDING CASH (A + E)		13,555,385.00	24,067,811.00	23,758,103.00	15,491,738.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								13,084,371.00	

San Diego Union High  
San Diego County

Second Interim  
2014-15 INTERIM REPORT  
Cashflow Worksheet - Budget Year (2)

	Object	Beginning Balances (Ref. Only)								
			July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
January										
<b>A. BEGINNING CASH</b>			15,491,738.00	25,692,770.00	19,883,466.00	13,516,708.00	6,179,749.00	1,746,503.00	23,949,387.00	21,468,029.00
<b>B. RECEIPTS</b>										
LCFF/Revenue Limit Sources										
Principal Apportionment			42,073.00	42,073.00	633,673.00	42,073.00		591,600.00	16,829.00	19,073.00
Property Taxes			80,431.00	808,775.00	933,688.00	1,082,628.00	2,614,713.00	30,493,455.00	11,729,781.00	1,809,707.00
Miscellaneous Funds								102,109.00		
Federal Revenue				117,369.00	278,802.00	114,945.00	270,439.00	263,388.00	317,660.00	575,000.00
Other State Revenue						585,722.00	1,285,722.00		469,670.00	
Other Local Revenue			261,960.00	638,166.00	895,950.00	856,699.00	602,127.00	400,453.00	605,040.00	798,854.00
Interfund Transfers In										
All Other Financing Sources										
<b>TOTAL RECEIPTS</b>			384,464.00	1,606,383.00	2,742,113.00	2,682,067.00	4,773,001.00	31,748,896.00	13,241,089.00	3,202,634.00
<b>C. DISBURSEMENTS</b>										
Certificated Salaries			552,592.00	4,503,718.00	4,453,172.00	4,625,313.00	4,456,692.00	4,675,552.00	4,664,049.00	4,700,651.00
Classified Salaries			816,886.00	1,062,034.00	1,381,795.00	1,404,309.00	1,396,789.00	1,610,443.00	1,369,552.00	1,364,892.00
Employee Benefits			310,174.00	982,991.00	2,203,988.00	2,211,708.00	2,220,253.00	2,318,957.00	2,267,202.00	2,257,088.00
Books and Supplies			71,071.00	230,089.00	263,831.00	231,134.00	165,399.00	96,734.00	188,067.00	140,479.00
Services			432,709.00	636,855.00	787,181.00	1,120,562.00	967,114.00	844,326.00	1,233,577.00	898,295.00
Capital Outlay					18,904.00	11,000.00				
Other Outgo						415,000.00				
Interfund Transfers Out										
All Other Financing Uses										
<b>TOTAL DISBURSEMENTS</b>			2,183,432.00	7,415,687.00	9,108,871.00	10,019,026.00	9,206,247.00	9,546,012.00	9,722,447.00	9,361,405.00
<b>D. BALANCE SHEET ITEMS</b>										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury										
Accounts Receivable										
Due From Other Funds										
Stores										
Prepaid Expenditures										
Other Current Assets										
Deferred Outflows of Resources										
<b>SUBTOTAL</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable										
Due To Other Funds										
Current Loans			(12,000,000.00)						6,000,000.00	
Unearned Revenues										
Deferred Inflows of Resources										
<b>SUBTOTAL</b>			0.00	(12,000,000.00)	0.00	0.00	0.00	0.00	6,000,000.00	0.00
<u>Nonoperating</u>										
Suspense Clearing										
<b>TOTAL BALANCE SHEET ITEMS</b>			0.00	12,000,000.00	0.00	0.00	0.00	0.00	(6,000,000.00)	0.00
<b>E. NET INCREASE/DECREASE (B - C + D)</b>			10,201,032.00	(5,809,304.00)	(6,366,758.00)	(7,336,959.00)	(4,433,246.00)	22,202,884.00	(2,481,358.00)	(6,158,771.00)
<b>F. ENDING CASH (A + E)</b>			25,692,770.00	19,883,466.00	13,516,708.00	6,179,749.00	1,746,503.00	23,949,387.00	21,468,029.00	15,309,258.00
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>										

San Dieguito Union High  
San Diego County

Second Interim  
2014-15 INTERIM REPORT  
Cashflow Worksheet - Budget Year (2)

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF									
(Enter Month Name):									
January									
<b>A. BEGINNING CASH</b>									
		15,309,258.00	10,867,037.00	21,151,508.00	21,253,005.00				
<b>B. RECEIPTS</b>									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	610,673.00	19,073.00	19,073.00	610,673.00			2,646,886.00	2,646,886.00
Property Taxes	8020-8079	2,740,647.00	25,258,751.00	8,256,859.00	3,195,074.00			89,004,509.00	89,004,509.00
Miscellaneous Funds	8080-8099		92,473.00		178,772.00			373,354.00	373,354.00
Federal Revenue	8100-8299	806,379.00	211,399.00	511,233.00	299,996.00	449,028.00		4,215,638.00	4,215,638.00
Other State Revenue	8300-8599		469,670.00		675,000.00	900,959.00		4,386,743.00	4,386,743.00
Other Local Revenue	8600-8799	881,729.00	776,818.00	1,053,828.00	92,896.00		(1,085,284.00)	6,779,236.00	7,864,520.00
Interfund Transfers In	8910-8929				765,588.00			765,588.00	765,588.00
All Other Financing Sources	8930-8979							0.00	0.00
<b>TOTAL RECEIPTS</b>		<b>5,039,428.00</b>	<b>26,828,184.00</b>	<b>9,840,993.00</b>	<b>5,817,999.00</b>	<b>1,349,987.00</b>	<b>(1,085,284.00)</b>	<b>108,171,954.00</b>	<b>109,257,238.00</b>
<b>C. DISBURSEMENTS</b>									
Certificated Salaries	1000-1999	4,453,615.00	4,433,426.00	4,388,580.00	5,297,801.00	780,007.00		51,985,168.00	51,985,168.00
Classified Salaries	2000-2999	1,608,504.00	1,407,549.00	1,395,414.00	1,624,262.00	74,901.00		16,517,330.00	16,517,330.00
Employee Benefits	3000-3999	2,297,057.00	2,265,552.00	2,232,346.00	2,310,633.00	286,603.00		24,164,552.00	24,164,552.00
Books and Supplies	4000-4999	174,473.00	154,987.00	517,163.00	332,712.00	520,398.00		3,086,537.00	3,086,537.00
Services	5000-5999	948,000.00	1,246,699.00	1,205,993.00	1,707,398.00	433,512.00		12,462,221.00	12,462,221.00
Capital Outlay	6000-6599							29,904.00	29,904.00
Other Outgo	7000-7499		1,035,500.00		690,012.00			2,140,512.00	2,140,512.00
Interfund Transfers Out	7600-7629				25,000.00			25,000.00	25,000.00
All Other Financing Uses	7630-7699							0.00	0.00
<b>TOTAL DISBURSEMENTS</b>		<b>9,481,649.00</b>	<b>10,543,713.00</b>	<b>9,739,496.00</b>	<b>11,987,818.00</b>	<b>2,095,421.00</b>	<b>0.00</b>	<b>110,411,224.00</b>	<b>110,411,224.00</b>
<b>D. BALANCE SHEET ITEMS</b>									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
<b>SUBTOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640		6,000,000.00					0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
<b>SUBTOTAL</b>		<b>0.00</b>	<b>6,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
<b>TOTAL BALANCE SHEET ITEMS</b>		<b>0.00</b>	<b>(6,000,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>E. NET INCREASE/DECREASE (B - C + D)</b>									
		<b>(4,442,221.00)</b>	<b>10,284,471.00</b>	<b>101,497.00</b>	<b>(6,169,819.00)</b>	<b>(745,434.00)</b>	<b>(1,085,284.00)</b>	<b>(2,239,270.00)</b>	<b>(1,153,986.00)</b>
<b>F. ENDING CASH (A + E)</b>									
		<b>10,867,037.00</b>	<b>21,151,508.00</b>	<b>21,253,005.00</b>	<b>15,083,186.00</b>				
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>									
								<b>13,252,468.00</b>	

San Dieguito Union High  
San Diego County

2014-15 Second Interim  
Adult Education Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	140,011.00	126,542.00	0.00	126,542.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	572,100.00	576,158.00	290,171.35	576,158.00	0.00	0.0%
5) TOTAL, REVENUES			712,111.00	702,700.00	290,171.35	702,700.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	103,456.00	121,078.00	63,621.93	121,078.00	0.00	0.0%
2) Classified Salaries		2000-2999	262,281.00	273,696.00	104,527.70	273,696.00	0.00	0.0%
3) Employee Benefits		3000-3999	99,860.00	110,909.00	41,813.86	110,909.00	0.00	0.0%
4) Books and Supplies		4000-4999	67,715.00	34,991.00	6,531.44	34,991.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	117,100.00	116,784.00	49,321.14	116,784.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	28,000.00	28,000.00	0.00	28,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			678,412.00	685,458.00	265,816.07	685,458.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			33,699.00	17,242.00	24,355.28	17,242.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			33,699.00	17,242.00	24,355.28	17,242.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	18,616.50	18,616.50		18,616.50	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)								
			18,616.50	18,616.50		18,616.50		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)								
			18,616.50	18,616.50		18,616.50		
2) Ending Balance, June 30 (E + F1e)								
			52,315.50	35,858.50		35,858.50		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	52,315.50	35,858.50		35,858.50		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		



2014-15 Second Interim  
Adult Education Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
No Child Left Behind	3105, 3200, 4045	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	140,011.00	126,542.00	0.00	126,542.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			140,011.00	126,542.00	0.00	126,542.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	200.00	200.00	123.98	200.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	400,000.00	400,000.00	176,789.55	400,000.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	171,900.00	175,958.00	113,257.82	175,958.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			572,100.00	576,158.00	290,171.35	576,158.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			712,111.00	702,700.00	290,171.35	702,700.00		

2014-15 Second Interim  
Adult Education Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	85,500.00	102,900.00	53,113.27	102,900.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	17,956.00	18,178.00	10,508.66	18,178.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>103,456.00</b>	<b>121,078.00</b>	<b>63,621.93</b>	<b>121,078.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	102,281.00	113,696.00	53,948.38	113,696.00	0.00	0.0%
Other Classified Salaries		2900	160,000.00	160,000.00	50,579.32	160,000.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>262,281.00</b>	<b>273,696.00</b>	<b>104,527.70</b>	<b>273,696.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	7,054.00	9,094.00	3,188.41	9,094.00	0.00	0.0%
PERS		3201-3202	32,987.00	33,889.00	7,490.02	33,889.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	21,437.00	22,605.00	9,677.16	22,605.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	4,264.00	4,246.00	1,471.74	4,246.00	0.00	0.0%
Unemployment Insurance		3501-3502	182.00	194.00	92.48	194.00	0.00	0.0%
Workers' Compensation		3601-3602	8,160.00	8,762.00	4,085.46	8,762.00	0.00	0.0%
OPEB, Allocated		3701-3702	1,645.00	1,681.00	870.17	1,681.00	0.00	0.0%
OPEB, Active Employees		3751-3752	654.00	545.00	187.75	545.00	0.00	0.0%
Other Employee Benefits		3901-3902	23,477.00	29,893.00	14,750.67	29,893.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>99,860.00</b>	<b>110,909.00</b>	<b>41,813.86</b>	<b>110,909.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	2,000.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	2,000.00	2,000.00	672.60	2,000.00	0.00	0.0%
Materials and Supplies		4300	61,715.00	30,991.00	5,858.84	30,991.00	0.00	0.0%
Noncapitalized Equipment		4400	2,000.00	2,000.00	0.00	2,000.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>67,715.00</b>	<b>34,991.00</b>	<b>6,531.44</b>	<b>34,991.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	700.00	700.00	47.90	700.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	14,600.00	14,949.00	5,201.51	14,949.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	73,800.00	73,135.00	30,069.88	73,135.00	0.00	0.0%
Communications		5900	28,000.00	28,000.00	14,001.85	28,000.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>117,100.00</b>	<b>116,784.00</b>	<b>49,321.14</b>	<b>116,784.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	28,000.00	28,000.00	0.00	28,000.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>28,000.00</b>	<b>28,000.00</b>	<b>0.00</b>	<b>28,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>678,412.00</b>	<b>685,458.00</b>	<b>265,816.07</b>	<b>685,458.00</b>		

2014-15 Second Interim  
Adult Education Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		

ITEM 17

San Dieguito Union High  
San Diego County

Second Interim  
Adult Education Fund  
Exhibit: Restricted Balance Detail

37 68346 0000000  
Form 111

<u>Resource</u>	<u>Description</u>	<u>2014/15 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

2014-15 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	417,000.00	417,000.00	189,434.99	417,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	27,500.00	27,500.00	14,584.42	27,500.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,478,000.00	2,478,000.00	857,982.82	2,478,000.00	0.00	0.0%
5) TOTAL, REVENUES			2,922,500.00	2,922,500.00	1,062,002.23	2,922,500.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,218,706.00	1,193,697.00	648,500.56	1,193,697.00	0.00	0.0%
3) Employee Benefits		3000-3999	503,533.00	486,715.00	238,271.06	486,715.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,082,600.00	1,082,600.00	441,550.98	1,082,600.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	57,200.00	57,200.00	15,654.17	57,200.00	0.00	0.0%
6) Capital Outlay		6000-6999	60,000.00	60,000.00	0.00	60,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	160,000.00	160,000.00	0.00	160,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,082,039.00	3,040,212.00	1,343,976.77	3,040,212.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(159,539.00)	(117,712.00)	(281,974.54)	(117,712.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(159,539.00)	(117,712.00)	(281,974.54)	(117,712.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	667,775.03	667,775.03		667,775.03	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)								
			667,775.03	667,775.03		667,775.03		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)								
			667,775.03	667,775.03		667,775.03		
2) Ending Balance, June 30 (E + F1e)								
			508,236.03	550,063.03		550,063.03		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	508,236.03	550,063.03		550,063.03		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

2014-15 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	417,000.00	417,000.00	189,434.99	417,000.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			417,000.00	417,000.00	189,434.99	417,000.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	27,500.00	27,500.00	14,584.42	27,500.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			27,500.00	27,500.00	14,584.42	27,500.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	2,420,000.00	2,420,000.00	843,413.22	2,420,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	2,500.00	2,500.00	1,303.05	2,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	55,500.00	55,500.00	13,266.55	55,500.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			2,478,000.00	2,478,000.00	857,982.82	2,478,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			2,922,500.00	2,922,500.00	1,062,002.23	2,922,500.00		



2014-15 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	742,208.00	693,083.00	367,959.69	693,083.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	437,973.00	455,727.00	255,960.82	455,727.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	38,525.00	44,887.00	24,580.05	44,887.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>1,218,706.00</b>	<b>1,193,697.00</b>	<b>648,500.56</b>	<b>1,193,697.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	115,855.00	108,755.00	60,105.58	108,755.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	93,231.00	91,320.00	49,027.48	91,320.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	24,163.00	23,411.00	10,673.38	23,411.00	0.00	0.0%
Unemployment Insurance		3501-3502	609.00	596.00	369.34	596.00	0.00	0.0%
Workers' Compensation		3601-3602	27,191.00	26,633.00	16,449.28	26,633.00	0.00	0.0%
OPEB, Allocated		3701-3702	5,485.00	5,371.00	3,572.13	5,371.00	0.00	0.0%
OPEB, Active Employees		3751-3752	6,082.00	6,082.00	1,983.84	6,082.00	0.00	0.0%
Other Employee Benefits		3901-3902	230,917.00	224,547.00	96,090.03	224,547.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>503,533.00</b>	<b>486,715.00</b>	<b>238,271.06</b>	<b>486,715.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	30,600.00	27,600.00	12,734.46	27,600.00	0.00	0.0%
Noncapitalized Equipment		4400	52,000.00	55,000.00	46,871.13	55,000.00	0.00	0.0%
Food		4700	1,000,000.00	1,000,000.00	381,945.39	1,000,000.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>1,082,600.00</b>	<b>1,082,600.00</b>	<b>441,550.98</b>	<b>1,082,600.00</b>	<b>0.00</b>	<b>0.0%</b>

2014-15 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	7,000.00	7,000.00	2,474.33	7,000.00	0.00	0.0%
Dues and Memberships		5300	500.00	500.00	319.75	500.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	12,700.00	12,700.00	4,227.50	12,700.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	2,000.00	2,000.00	1,894.72	2,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	34,000.00	34,000.00	6,737.87	34,000.00	0.00	0.0%
Communications		5900	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>57,200.00</b>	<b>57,200.00</b>	<b>15,654.17</b>	<b>57,200.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
Equipment Replacement		6500	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	160,000.00	160,000.00	0.00	160,000.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>160,000.00</b>	<b>160,000.00</b>	<b>0.00</b>	<b>160,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>3,082,039.00</b>	<b>3,040,212.00</b>	<b>1,343,976.77</b>	<b>3,040,212.00</b>		

2014-15 Second Interim  
Cafeteria Special Revenue Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8916	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		

ITEM 17

San Dieguito Union High  
San Diego County

Second Interim  
Cafeteria Special Revenue Fund  
Exhibit: Restricted Balance Detail

37 68346 0000000  
Form 13I

<b>Resource</b>	<b>Description</b>	<b>2014/15 Projected Year Totals</b>
5310	Child Nutrition: School Programs (e.g., School Lunch, School	550,063.03
Total, Restricted Balance		<u>550,063.03</u>

2014-15 Second Interim  
Pupil Transportation Equipment Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	100.00	100.00	94.44	100.00	0.00	0.0%
5) TOTAL, REVENUES			100.00	100.00	94.44	100.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	49,051.00	0.00	49,051.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	49,051.00	0.00	49,051.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			100.00	(48,951.00)	94.44	(48,951.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	5,000.00	0.00	5,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	5,000.00	0.00	5,000.00		

2014-15 Second Interim  
Pupil Transportation Equipment Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			100.00	(43,951.00)	94.44	(43,951.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited			9791	49,051.34	49,051.34	49,051.34	0.00	0.0%
b) Audit Adjustments			9793	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)				49,051.34	49,051.34	49,051.34		
d) Other Restatements			9795	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)				49,051.34	49,051.34	49,051.34		
2) Ending Balance, June 30 (E + F1e)				49,151.34	5,100.34	5,100.34		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash			9711	0.00	0.00	0.00		
Stores			9712	0.00	0.00	0.00		
Prepaid Expenditures			9713	0.00	0.00	0.00		
All Others			9719	0.00	0.00	0.00		
b) Restricted			9740	0.00	0.00	0.00		
c) Committed								
Stabilization Arrangements			9750	0.00	0.00	0.00		
Other Commitments			9760	49,151.34	5,100.34	0.00		
d) Assigned								
Other Assignments			9780	0.00	0.00	5,100.34		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties			9789	0.00	0.00	0.00		
Unassigned/Unappropriated Amount			9790	0.00	0.00	0.00		

2014-15 Second Interim  
Pupil Transportation Equipment Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	100.00	100.00	94.44	100.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools		8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices		8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs		8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>100.00</b>	<b>100.00</b>	<b>94.44</b>	<b>100.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>100.00</b>	<b>100.00</b>	<b>94.44</b>	<b>100.00</b>		

2014-15 Second Interim  
Pupil Transportation Equipment Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>								
Equipment		6400	0.00	49,051.00	0.00	49,051.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	49,051.00	0.00	49,051.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			0.00	49,051.00	0.00	49,051.00		



2014-15 Second Interim  
Pupil Transportation Equipment Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	5,000.00	0.00	5,000.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	5,000.00	0.00	5,000.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	5,000.00	0.00	5,000.00		

ITEM 17

San Dieguito Union High  
San Diego County

Second Interim  
Pupil Transportation Equipment Fund  
Exhibit: Restricted Balance Detail

37 68346 0000000  
Form 15I

<u>Resource</u>	<u>Description</u>	<u>2014/15 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

2014-15 Second Interim  
Special Reserve Fund for Other Than Capital Outlay Projects  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	8,500.00	8,500.00	4,727.16	8,500.00	0.00	0.0%
5) TOTAL, REVENUES			8,500.00	8,500.00	4,727.16	8,500.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			8,500.00	8,500.00	4,727.16	8,500.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			8,500.00	8,500.00	4,727.16	8,500.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	2,455,435.72	2,455,435.72		2,455,435.72	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)								
			2,455,435.72	2,455,435.72		2,455,435.72		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)								
			2,455,435.72	2,455,435.72		2,455,435.72		
2) Ending Balance, June 30 (E + F1e)								
			2,463,935.72	2,463,935.72		2,463,935.72		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	2,463,935.72	2,463,935.72		2,463,935.72		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

2014-15 Second Interim  
Special Reserve Fund for Other Than Capital Outlay Projects  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	8,500.00	8,500.00	4,727.16	8,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>8,500.00</b>	<b>8,500.00</b>	<b>4,727.16</b>	<b>8,500.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>8,500.00</b>	<b>8,500.00</b>	<b>4,727.16</b>	<b>8,500.00</b>		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

ITEM 17

San Dieguito Union High  
San Diego County

Second Interim  
Special Reserve Fund for Other Than Capital Outlay Projects  
Exhibit: Restricted Balance Detail

37 68346 0000000  
Form 17I

<u>Resource</u>	<u>Description</u>	<u>2014/15 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

2014-15 Second Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	200,500.00	200,500.00	182,210.88	200,500.00	0.00	0.0%
5) TOTAL, REVENUES			200,500.00	200,500.00	182,210.88	200,500.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	806,899.00	702,847.00	424,143.18	702,847.00	0.00	0.0%
3) Employee Benefits		3000-3999	291,515.00	248,009.00	136,404.03	248,009.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	9,800.00	10,045.00	19,339.15	10,045.00	0.00	0.0%
6) Capital Outlay		6000-6999	36,831,270.00	104,855,762.00	35,058,324.23	104,855,762.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			37,939,484.00	105,816,663.00	35,638,210.59	105,816,663.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(37,738,984.00)	(105,616,163.00)	(35,455,999.71)	(105,616,163.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(765,588.00)	(765,588.00)	0.00	(765,588.00)		

2014-15 Second Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(38,504,572.00)	(106,381,751.00)	(35,455,999.71)	(106,381,751.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	108,362,782.99	108,362,782.99		108,362,782.99	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			108,362,782.99	108,362,782.99		108,362,782.99		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			108,362,782.99	108,362,782.99		108,362,782.99		
2) Ending Balance, June 30 (E + F1e)			69,858,210.99	1,981,031.99		1,981,031.99		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	69,858,210.99	1,981,031.99		1,981,031.99		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll								
Unsecured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction								
Penalties and Interest from Delinquent Non-LCFF Taxes		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	675.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	200,500.00	200,500.00	180,712.74	200,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	823.14	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			200,500.00	200,500.00	182,210.88	200,500.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			200,500.00	200,500.00	182,210.88	200,500.00		

2014-15 Second Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	2,000.00	2,000.00	9,521.24	2,000.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	433,054.00	392,759.00	241,036.96	392,759.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	371,845.00	308,088.00	173,584.98	308,088.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>806,899.00</b>	<b>702,847.00</b>	<b>424,143.18</b>	<b>702,847.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	10,392.00	11,185.00	6,887.49	11,185.00	0.00	0.0%
PERS		3201-3202	79,859.00	67,611.00	40,114.57	67,611.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	61,537.00	53,578.00	26,264.95	53,578.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	11,337.00	10,506.00	5,694.80	10,506.00	0.00	0.0%
Unemployment Insurance		3501-3502	402.00	350.00	233.06	350.00	0.00	0.0%
Workers' Compensation		3601-3602	17,947.00	15,625.00	10,310.08	15,625.00	0.00	0.0%
OPEB, Allocated		3701-3702	3,620.00	3,152.00	1,883.70	3,152.00	0.00	0.0%
OPEB, Active Employees		3751-3752	3,412.00	3,412.00	2,400.41	3,412.00	0.00	0.0%
Other Employee Benefits		3901-3902	103,009.00	82,590.00	42,614.97	82,590.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>291,515.00</b>	<b>248,009.00</b>	<b>136,404.03</b>	<b>248,009.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	9,800.00	10,045.00	19,339.15	10,045.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>9,800.00</b>	<b>10,045.00</b>	<b>19,339.15</b>	<b>10,045.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	15,366.00	8,010.00	15,366.00	0.00	0.0%
Land Improvements		6170	10,202,589.00	24,620,330.00	6,613,890.46	24,620,330.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	26,568,681.00	79,414,787.00	27,339,094.07	79,414,787.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	60,000.00	506,769.00	308,198.44	506,769.00	0.00	0.0%
Equipment Replacement		6500	0.00	298,510.00	789,131.26	298,510.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>36,831,270.00</b>	<b>104,855,762.00</b>	<b>35,058,324.23</b>	<b>104,855,762.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>37,939,484.00</b>	<b>105,816,663.00</b>	<b>35,638,210.59</b>	<b>105,816,663.00</b>		

2014-15 Second Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			765,588.00	765,588.00	0.00	765,588.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			(765,588.00)	(765,588.00)	0.00	(765,588.00)		

ITEM 17

San Dieguito Union High  
San Diego County

Second Interim  
Building Fund  
Exhibit: Restricted Balance Detail

37 68346 0000000  
Form 211

<u>Resource</u>	<u>Description</u>	<u>2014/15 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

2014-15 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	595,071.00	1,146,014.00	728,369.91	1,146,014.00	0.00	0.0%
5) TOTAL, REVENUES			595,071.00	1,146,014.00	728,369.91	1,146,014.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	210,623.00	217,169.00	126,177.49	217,169.00	0.00	0.0%
3) Employee Benefits		3000-3999	79,948.00	80,739.00	41,305.53	80,739.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	32,224.00	32,943.72	32,224.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	14,000.00	206,302.00	71,326.36	206,302.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	184,924.00	178,150.74	184,924.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	343,983.00	343,981.82	343,983.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			304,571.00	1,065,341.00	793,885.66	1,065,341.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			290,500.00	80,673.00	(65,515.75)	80,673.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2014-15 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			290,500.00	80,673.00	(65,515.75)	80,673.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,235,700.36	2,235,700.36		2,235,700.36	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,235,700.36	2,235,700.36		2,235,700.36		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,235,700.36	2,235,700.36		2,235,700.36		
2) Ending Balance, June 30 (E + F1e)			2,526,200.36	2,316,373.36		2,316,373.36		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	2,526,200.36	2,316,373.36		2,316,373.36		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

2014-15 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	4,500.00	4,500.00	3,647.00	4,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees		8681	300,000.00	850,943.00	724,722.91	850,943.00	0.00	0.0%
Other Local Revenue All Other Local Revenue		8699	290,571.00	290,571.00	0.00	290,571.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>595,071.00</b>	<b>1,146,014.00</b>	<b>728,369.91</b>	<b>1,146,014.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>595,071.00</b>	<b>1,146,014.00</b>	<b>728,369.91</b>	<b>1,146,014.00</b>		



2014-15 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	793.08	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	136,173.00	136,857.00	80,203.49	136,857.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	74,450.00	80,312.00	45,180.92	80,312.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			210,623.00	217,169.00	126,177.49	217,169.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	24,792.00	25,563.00	14,757.52	25,563.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	16,113.00	16,613.00	8,177.56	16,613.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	3,265.00	3,233.00	1,795.09	3,233.00	0.00	0.0%
Unemployment Insurance		3501-3502	105.00	109.00	69.23	109.00	0.00	0.0%
Workers' Compensation		3601-3602	4,699.00	4,845.00	3,057.27	4,845.00	0.00	0.0%
OPEB, Allocated		3701-3702	948.00	977.00	555.30	977.00	0.00	0.0%
OPEB, Active Employees		3751-3752	2,980.00	2,980.00	662.58	2,980.00	0.00	0.0%
Other Employee Benefits		3901-3902	27,046.00	26,419.00	12,230.98	26,419.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			79,948.00	80,739.00	41,305.53	80,739.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	28,594.00	29,314.44	28,594.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	3,630.00	3,629.28	3,630.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	32,224.00	32,943.72	32,224.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	63,902.00	44,546.50	63,902.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	14,000.00	14,000.00	0.00	14,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	128,400.00	26,779.86	128,400.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			14,000.00	206,302.00	71,326.36	206,302.00	0.00	0.0%

2014-15 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	11,292.00	12,892.00	11,292.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	129,838.00	133,328.00	129,838.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	43,794.00	31,930.74	43,794.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>184,924.00</b>	<b>178,150.74</b>	<b>184,924.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	55,943.00	55,942.17	55,943.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	288,040.00	288,039.65	288,040.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>343,983.00</b>	<b>343,981.82</b>	<b>343,983.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>304,571.00</b>	<b>1,065,341.00</b>	<b>793,885.66</b>	<b>1,065,341.00</b>		

2014-15 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

ITEM 17

San Dieguito Union High  
San Diego County

Second Interim  
Capital Facilities Fund  
Exhibit: Restricted Balance Detail

37 68346 0000000  
Form 25I

<u>Resource</u>	<u>Description</u>	<u>2014/15 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

2014-15 Second Interim  
Self-Insurance Fund  
Revenues, Expenses and Changes in Net Position

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	826,700.00	826,700.00	488,424.25	826,700.00	0.00	0.0%
5) TOTAL, REVENUES			826,700.00	826,700.00	488,424.25	826,700.00		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	343,245.07	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	664,445.00	664,445.00	1,544.75	664,445.00	0.00	0.0%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			664,445.00	664,445.00	344,789.82	664,445.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			162,255.00	162,255.00	143,634.43	162,255.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			20,000.00	20,000.00	0.00	20,000.00		

2014-15 Second Interim  
Self-Insurance Fund  
Revenues, Expenses and Changes in Net Position

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			182,255.00	182,255.00	143,634.43	182,255.00		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	(7,483,141.41)	(7,483,141.41)		(7,483,141.41)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(7,483,141.41)	(7,483,141.41)		(7,483,141.41)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			(7,483,141.41)	(7,483,141.41)		(7,483,141.41)		
2) Ending Net Position, June 30 (E + F1e)			(7,300,886.41)	(7,300,886.41)		(7,300,886.41)		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position		9790	(7,300,886.41)	(7,300,886.41)		(7,300,886.41)		

2014-15 Second Interim  
Self-Insurance Fund  
Revenues, Expenses and Changes in Net Position

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,700.00	1,700.00	1,126.90	1,700.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
In-District Premiums/Contributions		8674	650,000.00	650,000.00	410,749.55	650,000.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	175,000.00	175,000.00	76,547.80	175,000.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>826,700.00</b>	<b>826,700.00</b>	<b>488,424.25</b>	<b>826,700.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>826,700.00</b>	<b>826,700.00</b>	<b>488,424.25</b>	<b>826,700.00</b>		

2014-15 Second Interim  
Self-Insurance Fund  
Revenues, Expenses and Changes in Net Position

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	343,245.07	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>343,245.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	664,445.00	664,445.00	1,544.75	664,445.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>			<b>664,445.00</b>	<b>664,445.00</b>	<b>1,544.75</b>	<b>664,445.00</b>	<b>0.00</b>	<b>0.0%</b>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>DEPRECIATION</b>								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENSES</b>			664,445.00	664,445.00	344,789.82	664,445.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			20,000.00	20,000.00	0.00	20,000.00		

ITEM 17

San Dieguito Union High  
San Diego County

Second Interim  
Self-Insurance Fund  
Exhibit: Restricted Net Position Detail

37 68346 0000000  
Form 671

<b>Resource</b>	<b>Description</b>	<b>2014/15 Projected Year Totals</b>
	Total, Restricted Net Position	<u>0.00</u>

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 20, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** John Addleman, Director of Planning Services  
Eric Dill, Assoc. Supt. of Business Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** RESOLUTION CONVEYING AN INTEREST  
IN REAL PROPERTY AND RIGHT-OF-WAY

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### EXECUTIVE SUMMARY

The Board of Trustees, at the February 19, 2015 meeting, adopted a Resolution of Intention to Convey Permanent Easement and Right-of-way to the City of San Diego related to access to water facilities to be constructed for water connections for domestic and fire water located along the northern edge of the Torrey Pines High School site running east from Torrington Street.

Since the February 19<sup>th</sup> action the necessary posting and publication of the Board's intent has been accomplished in order for the Board of Trustees to hold a public hearing regarding the easement dedication and subsequent vote on the Resolution Conveying an Interest in Real Property Easement and Right-of-Way.

### RECOMMENDATION:

It is recommended that the Board:

- a) Hold a Public Hearing, allowing comments from the public on the Board's intention to convey an interest in real property easement and right-of-way to the City of San Diego, and
- b) adopt the Resolution Conveying an Interest in Real Property Permanent Easement and Right-of-Way to the City of San Diego, for the purpose of access to construct, reconstruct, maintain, operate and repair water facilities, including any or all

ITEM 18

appurtenances thereto at the Torrey Pines High School site, as therein described, said property being owned by the San Dieguito Union High School District of San Diego County, California, as shown in the attached supplements.

**FUNDING SOURCE:**

Not applicable.

Resolution Conveying an Interest in Real )  
Property Easement and Right-of-Way )  
\_\_\_\_\_ )

ITEM 18

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, this Board on February 19, 2015, adopted a Resolution of Intention to Convey Permanent Easement and Right-of-Way owned by this District to the City of San Diego; and

WHEREAS, said resolution of intention provided that a public hearing on the request of making such dedication be held by this Board at its regular place of meeting on March 5, 2015, at 6:30 o'clock p.m., at which time and place all persons interested therein might appear and show cause why said dedication should not be made; and

WHEREAS, notice of the adoption of said resolution of intention was duly given as provided by law, all of which appears by the affidavits of posting and publication on file in the office of this Board; and

WHEREAS, this Board formally convened at the time and place set forth in said resolution of intention, and no persons appeared to object to or protest either verbally or in writing against the dedication of the property described in said resolution; and

WHEREAS, in the judgment of this Board it is expedient and for the best interests of this District that said dedication be made; NOW THEREFORE,

BE IT RESOLVED AND ORDERED by the Governing Board of the San Dieguito Union High School District of San Diego County that an interest in real property and right-of-way for the purposes described in the resolution adopted by this Board on February 19, 2015, be and it is hereby conveyed to the City of San Diego;

BE IT FURTHER RESOLVED AND ORDERED that the Secretary of this Board be and is hereby authorized and directed to execute and deliver the Grant Deed - Water Easement described in said resolution of intention to said applicant.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District of San Diego County, California this 5th day of March 2015, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA )  
) SS  
COUNTY OF SAN DIEGO )

I, Rick Schmitt, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

RECORDING REQUESTED BY:

**THE CITY OF SAN DIEGO**

AND WHEN RECORDED MAIL TO:

CITY CLERK  
CITY OF SAN DIEGO  
MAIL STATION 2A

Originating Dept – DSD/LDR – M.S. 501

(THIS SPACE FOR RECORDER'S USE ONLY)

## GRANT DEED - WATER EASEMENT

J.O. NO: \_\_\_\_\_

ASSESSOR'S PARCEL NO: 304-061-01

PTS NO: \_\_\_\_\_

DWG NO: \_\_\_\_\_

NO DOCUMENT TAX DUE  
R & T CODE 11922

NO FEE FOR GOVT. AGENCY  
GOVERNMENT CODE 27383

For valuable consideration, receipt of which is hereby acknowledged, San Dieguito Union High School District of San Diego County,  
California

HEREBY GRANT(S) to the City of San Diego, a municipal corporation, in the County of San Diego, State of California, a permanent easement and a right-of-way for access to construct, reconstruct, maintain, operate and repair **water facilities**, including any or all appurtenances thereto, together with the right of ingress and egress, over, under, along and across all that real property situated in the City of San Diego, County of San Diego, State of California, described as follows:

**See exhibit "A" attached hereto and exhibit "B" attached for illustration purposes**

Reserving unto the Grantor herein, heirs and assigns the continued use of the above described parcel of land subject to the following conditions: The erecting of buildings, masonry walls, and other permanent structures; the planting of trees; the changing of the surface grade; and the installation of privately owned pipe lines shall be prohibited except by an Encroachment Maintenance and Removal Agreement issued by the City Engineer.

Date: \_\_\_\_\_

Grantor: *(type or print)* \_\_\_\_\_

By: *(signature)* \_\_\_\_\_  
*(type or print name)*

This is to certify that the interest in real property conveyed by this instrument to the City of San Diego, a municipal corporation, is hereby accepted by the undersigned officer on behalf of the City of San Diego, pursuant to authority conferred by the Municipal Code, and the grantee consents to recordation thereof by its duly authorized officer.

Date: \_\_\_\_\_

For City Engineer  
By: \_\_\_\_\_

**NOTE: NOTARY ACKNOWLEDGMENTS FOR ALL SIGNATURES MUST BE ATTACHED, PER CIVIL CODE SEC. 1180 ET. SEQ.**

**EXHIBIT "A"**

**LEGAL DESCRIPTION  
WATER EASEMENT**

**PARCEL "A"**

THOSE PORTIONS OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER AND THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 14, SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE CITY OF SAN DIEGO, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO OFFICIAL PLAT THEREOF, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A STRIP OF LAND 26.00 FEET WIDE LYING 13.00 FEET ON EACH SIDE AND PARALLEL TO THE FOLLOWING DESCRIBED CENTERLINE:

**BEGINNING** AT THE SOUTHWEST CORNER OF N.C.W. NEIGHBORHOOD 7 UNIT NO. 9 OF MAP NO. 11181, RECORDED MARCH 26, 1985 IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY A FILE NO. 85-100027, SAID CORNER BEING A POINT ON SAID NORTH LINE OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 18, SAID CORNER BEING ON THE EASTERLY RIGHT-OF-WAY OF TORRINGTON STREET, HAVING A ONE-HALF WIDTH OF 34.00 FEET;  
THENCE

1. SOUTHEASTERLY ALONG SAID EASTERLY RIGHT-OF-WAY, SOUTH 0°59'28" EAST (SOUTH 0°58'13" EAST PER N.C.W. NEIGHBORHOOD 7, UNIT NO. 3 OF MAP NO. 11054, RECORDED OCTOBER 4, 1984 IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY AS FILE NO. 84-378231) 47.01 FEET TO THE **TRUE POINT OF BEGINNING**;

THENCE

2. LEAVING SAID EASTERLY RIGHT-OF-WAY, SOUTH 89°05'00" EAST 1227.17 FEET;  
THENCE

3. NORTH 00°55'00" EAST 43.83 FEET TO A POINT ON THE NORTH LINE OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 18, SAID LINE BEING THE SOUTHERLY LINE OF PARCEL MAP 15728, RECORDED JULY 6, 1989 IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY AS FILE NO. 89-357401, SAID POINT BEING THE **POINT OF TERMINATION**.

ITEM 18

THE SIDELINES OF SAID 26.00 FOOT WIDE EASEMENT SHALL BE PROLONGATED OR SHORTENED AT ALL ANGLE POINTS AND TO BEGIN ON SAID EASTERLY RIGHT-OF-WAY OF AFORESAID TORRINGTON STREET AND TERMINATE AT THE AFORESAID NORTHERLY LINE OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 14 SOUTH, RANGE 3 WEST, SAN BERNARDINO BASE AND MERIDIAN.

SAID EASEMENT CONTAINS 0.759 ACRES MORE OR LESS.

ATTACHED HERETO IS A DRAWING NO. \_\_\_\_\_ -B LABELED EXHIBIT "B"  
AND BY THIS REFERENCE MADE A PART HEREOF.

BY:   
DOUGLAS R. MELCHIOR, P.L.S. 4611  
(MY LICENSE EXPIRES 9-30-2016)

DATED: NOVEMBER 10, 2014

J.O. NO.  
DWG. NO.  
PTS. NO.





ITEM 18

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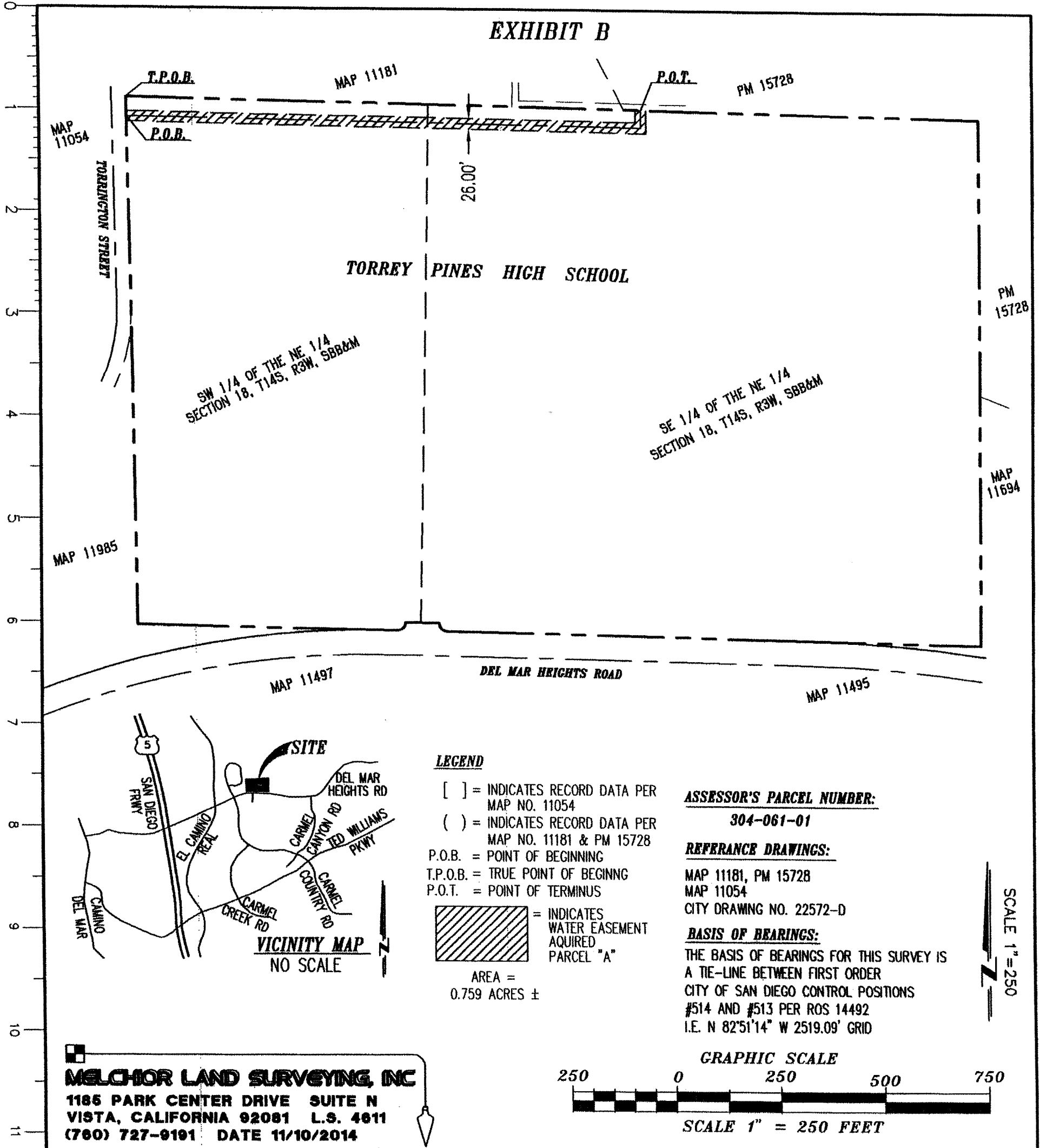
CENTERLINE 26FT WIDE WATER EASEMENT  
\*\*\*\*\* START

1930492.5879 6261599.1288 203

FROM	ANGLE	DIST	NORTH	EAST	COR SCHOOL TO
=====					
203	LOT CHECK MODE ENABLED TRAV S 0 59 28 E	47.01			51
51	TRAV S 89 05 00 E	1227.17			CL WTR EASE 52
52	TRAV N 0 55 00 E	43.83			CL WTR EASE 53
53	TRAV S 0 55 00 W	43.83			CL WTR EASE 52
52	TRAV N 89 05 00 W	1227.17			CL WTR EASE 51
51	TRAV N 0 59 28 W	47.01			CL WTR EASE 203
=====					
					COR SCHOOL

NO CLOSURE ERROR Area = 0.00 sq ft 0.00000 ac 1930492.5879 6261599.1288 203





THIS PLAT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION

11/10/2014  
DATE

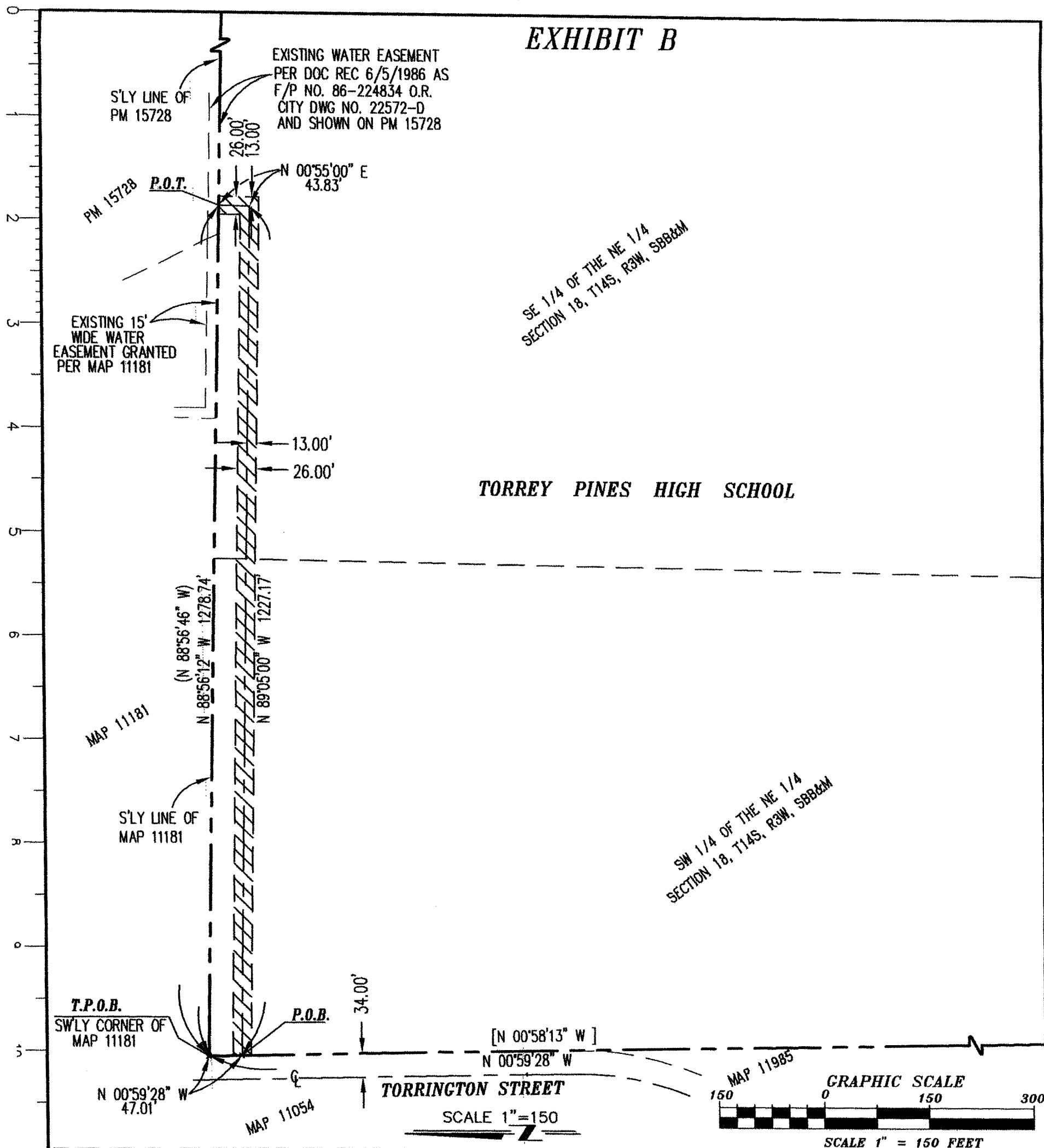


DOUGLAS R. MELCHIOR  
PLS 4611

**WATER EASEMENT IN A PORTION OF  
THE SW 1/4 OF THE NE 1/4  
AND THE SE 1/4 OF THE NE 1/4 OF  
SECTION 18, T14S, R3W, SBB&M**

DESCRIPTION	BY	APPROVED	DATE	FILMED	CITY OF SAN DIEGO, CALIFORNIA	I.O.
ORIGINAL					SHEET 1 OF 2 SHEET	P.T.S.
					FOR _____ DATE _____	1930-6262 CCS83
						288-1701 LAMBERT COORDINATES
					STATUS _____	-1-B

**EXHIBIT B**



THIS PLAT WAS PREPARED BY ME  
OR UNDER MY DIRECT SUPERVISION



11/10/2014  
DATE

DOUGLAS R. MELCHIOR  
PLS 4611

**WATER EASEMENT IN A PORTION OF  
THE SW 1/4 OF THE NE 1/4  
AND THE SE 1/4 OF THE NE 1/4 OF  
SECTION 18, T14S, R3W, SBB&M**

DESCRIPTION	BY	APPROVED	DATE	FILMED	CITY OF SAN DIEGO, CALIFORNIA SHEET 2 OF 2 SHEET	I.O. P.T.S.
ORIGINAL						
					FOR _____ DATE _____	1930-6262 CCS83
						288-1701 LAMBERT COORDINATES
					STATUS _____	-2-B

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 23, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** John Addleman, Director of Planning Services  
Eric Dill, Assoc. Supt. of Business Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** RESOLUTION OF INTENTION TO CONVEY  
PERMANENT EASEMENT AND  
RIGHT-OF-WAY

-----

### EXECUTIVE SUMMARY

As part of the conditions of the San Dieguito High School Academy Coastal Development Permit, the City of Encinitas requires a permanent easement along the east side of the campus along Bonita Drive to provide approximately 3' for additional public street right-of-way. While Bonita Drive was recently developed by the City to provide a new sidewalk and undergrounding of the prior exposed Stormwater v-ditch, this easement will provide the City the future ability to expand Bonita Drive to current city code and provide opportunity such as future city landscaping along the sidewalk pathway.

The adoption of the Resolution of Intention to Convey Permanent Easement and Right-of-Way is the first step in granting an easement. The final steps will require a public hearing and adoption of a Resolution Dedicating an Interest in a Permanent Easement and Right-of-Way at the March 19, 2015 board meeting.

### RECOMMENDATION:

It is recommended that the Board adopt the Resolution of Intention to Convey Permanent Easement and Right-Of-Way to the City of Encinitas for use as public street right-of-way, including the installation, construction, maintenance, repair, replacement, reconstruction and inspection of public utilities, including, but not limited to, electric, gas, telephone, cable

ITEM 19

television, sewer, water, storm drain, appurtenant facilities, and all structures incidental thereto, at the San Dieguito High School Academy site, as described in the attachment.

**FUNDING SOURCE:**

Not applicable.

ITEM 19

Resolution of Intention to Convey)  
Permanent Easement and)  
Right-of-Way)  
\_\_\_\_\_)

On motion of Member \_\_\_\_\_, seconded by  
Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, the City of Encinitas, a municipal corporation, has requested this Board to convey a permanent easement and right-of-way to said applicant for purposes set forth below; and

WHEREAS, in the judgment of this Board public convenience makes it expedient that said request be granted; NOW THEREFORE

BE IT RESOLVED AND ORDERED pursuant to the provisions of the Education Code, Section 17556, et seq., that the Governing Board of the San Dieguito Union High School District of the County of San Diego, State of California, hereby declares that it is the intention of this Board to convey to the City of San Encinitas, a municipal corporation, upon the terms and conditions that are set forth in that certain form entitled "Easement for Public Street Right-of-Way", a copy of which is attached hereto, marked Exhibit "A" and by this reference made a part hereof, a permanent easement in real property and right-of-way belonging to said District and more particularly described in said Exhibit "A" for a right upon, through, under, over, and across the lands described therein, for use as public street right-of-way, including the installation, construction, maintenance, repair, replacement, reconstruction and inspection of public utilities, including, but not limited to, electric, gas, telephone, cable television, sewer, water, storm drain, appurtenant facilities, and all structures incidental thereto.

BE IT RESOLVED AND ORDERED that a public meeting be held by this Board at its regular place of meeting, San Dieguito Union High School District, 710 Encinitas Boulevard, Encinitas, California, on March 19, 2015 at 6:30 p.m., at which time all persons interested may appear and show cause, if any they have, why said conveyance should not be made.

BE IT RESOLVED AND ORDERED that a notice of the adoption of this resolution and of the time and place of holding said meeting shall be given by posting copies of said resolution, signed by the members of this Board, or by a majority thereof, in three (3) public places in said District not less than (10) days before the date of the meeting and by publishing the notice attached hereto, marked Exhibit "B", once not less than (5) days before the date of the meeting in U-T San Diego, a newspaper of general circulation published in the District in which this District is located and having a general circulation in the District.

ITEM 19

Resolution of Intention to Convey  
Permanent Easement and  
Right-of-Way  
(Continued)

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union  
High School District of San Diego County, California, this 5th day of March 2015.

---

Joyce Dalessandro

---

Amy Herman

---

Beth Hergesheimer

---

Maureen "Mo" Muir

---

John Salazar

Members of the Governing Board of the San Dieguito  
Union High School District

ITEM 19

**Exhibit “A”**

“Easement for Public Street Right-of-Way”



ITEM 19

Recording Requested By: )  
 )  
 City of Encinitas )  
 )  
 When Recorded Mail to: )  
 City Clerk )  
 City of Encinitas )  
 505 South Vulcan Avenue )  
 Encinitas, CA 92024 )  
 )

SPACE ABOVE FOR RECORDER'S USE

FOR THE BENEFIT OF THE CITY

**EASEMENT FOR PUBLIC STREET RIGHT-OF-WAY**

Assessor's Parcel No: 258-280-04

Case #: 14-050 CDP

Permit #: 12091-G

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, hereinafter called GRANTOR(S), are the owner(s) of the real property in the City of Encinitas, County of San Diego, State of California, described as follows:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF,

do(es) hereby grant, convey, and dedicate for valuable consideration to the City of Encinitas, State of California, hereinafter called GRANTEE, an Easement for Public Street Right-of-Way, subject to the terms and conditions set forth in City of Encinitas Resolution 2009-52 adopted October 28, 2009, included as EXHIBIT "D" which is attached and made a part hereof, the real property described as follows:

SEE EXHIBITS "B" and "C" ATTACHED HERETO AND MADE A PART HEREOF.

GRANTOR(S):

\_\_\_\_\_  
Rick Schmitt for  
San Dieguito Union High School District

\_\_\_\_\_  
Date

*Signature of "GRANTOR(S)" to be notarized.  
Attach the appropriate acknowledgments.*

ITEM 19

GRANTEE:

This is to certify that the interest in real property conveyed by deed or grant to the City of Encinitas, a Municipal Corporation, is hereby accepted by the undersigned agent on behalf of the City Council of the City of Encinitas pursuant to authority conferred by Resolution of the City Council of the City of Encinitas adopted on November 9, 1994 and the grantee consents to recordation thereof by its duly authorized officer.

---

Glenn Prum  
Director of Public Works  
City of Encinitas

---

Date

ITEM 19

**EXHIBIT "A"**  
**LEGAL DESCRIPTION OF PROPERTY**

ITEM 19

Legal Description of Property

APN #258-280-04

The Southeast Quarter of the Southeast Quarter of Section 15, Township 13 South, Range 4 West, San Bernardino Meridian, in the City of Encinitas, County of San Diego, State of California, according to United States Government survey thereof.

ITEM 19

**EXHIBIT "B"**  
**LEGAL DESCRIPTION OF EASEMENT**

ITEM 19

J-17100-C

Parcel "A"

The westerly 3.00 feet of the easterly 28.00 feet of the Southeast Quarter of the Southeast Quarter of Section 15, Township 13 South, Range 4 West, San Bernardino Base and Meridian, in the City of Encinitas, County of San Diego, State of California, according to Official Plat thereof.

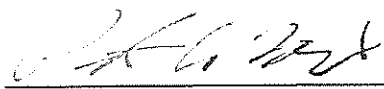
EXCEPTING THEREFROM that portion of Santa Fe Road lying southerly of the northerly line of Deed recorded October 16, 1967 as file No. 159930.

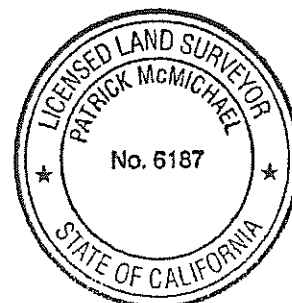
ALSO EXCEPTING THEREFROM that portion of Melba Road lying northerly of the southerly line of Deed Recorded June 3, 1948 as Instrument No. 55266, in Book 2826, Page 313.

TOGETHER WITH that portion lying westerly of the westerly line of the easterly 28.00 feet of said Southeast Quarter of the Southeast Quarter of Section 15 and northerly of the northerly line of Santa Fe Road per said Deed Recorded October 16, 1967 as Instrument No. 159930 and southeasterly of a 20.00 foot radius curve concave northwesterly that is tangent to both the said northerly line of Deed Recorded October 16, 1967 as Instrument No. 159930 and the westerly line of the easterly 28.00 feet of said Southeast Quarter of the Southeast Quarter of Section 15.

TOGETHER WITH that portion lying westerly of the westerly line of the easterly 28.00 feet of said Southeast Quarter of the Southeast Quarter of Section 15 and southerly of the southerly line of Melba Road per said Deed Recorded June 3, 1948 as Instrument No. 55266, in Book 2826, Page 313 and northeasterly of a 20.00 foot radius curve concave southwesterly that is tangent to both the southerly line of said Deed Recorded June 3, 1948 as Instrument No. 55266, in Book 2826, Page 313 and the westerly line of the easterly 28.00 feet of said Southeast Quarter of the Southeast Quarter of Section 15.

Containing 3,738 square feet, more or less.

 12-22-2014  
Patrick McMichael, L.S. 6187      Date











PAM:MR:sr:L:Files\17100\C\Text\Legals\ROW Easement

ITEM 19

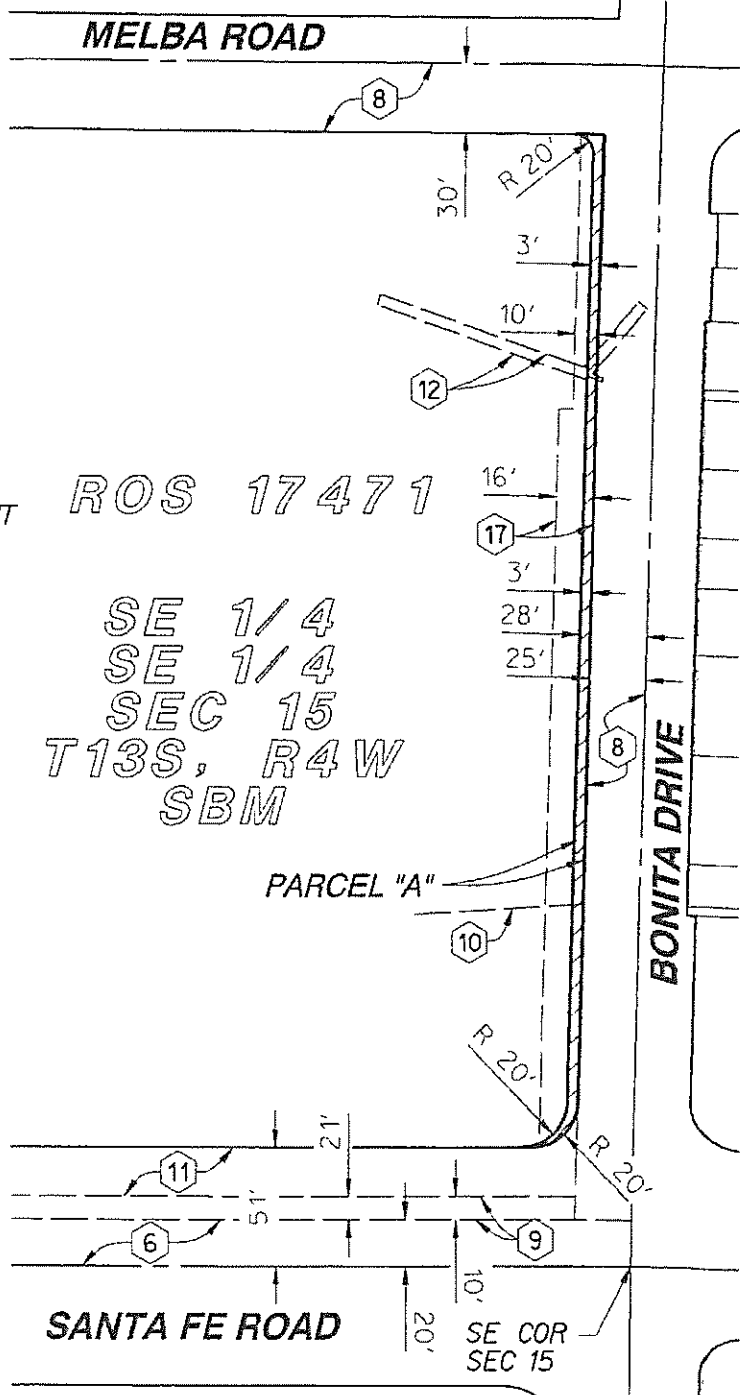
**EXHIBIT "C"**  
**PLAT OF EASEMENT**

**LEGEND**

-  PARCEL "A" RIGHT-OF-WAY EASEMENT, 3738± SQ. FT.
-  EASEMENT FOR PUBLIC HWY TO: THE COUNTY OF SAN DIEGO  
REC.: OCT. 2, 1928  
DOC: BK 1527, PG 421, O.R.
-  EASEMENT FOR PUBLIC HWY TO: THE COUNTY OF SAN DIEGO  
REC.: JUN. 3, 1948  
INST. NO.: 55266, IN BK 2826, PG 313, O.R.
-  EASEMENT FOR PUBLIC STREET TO: THE COUNTY OF SAN DIEGO  
REC.: SEP. 1, 1954  
INST. NO.: 116859 IN BK 5350, PG 120, O.R.
-  CENTERLINE ELECTRIC POLE EASEMENT TO: SDG&E  
REC.: JAN 2, 1959  
INST. NO.: 3061 IN BK 7432, PG 356, O.R.
-  EASEMENT FOR PUBLIC STREET TO: COUNTY OF SAN DIEGO  
REC.: OCT. 16, 1967  
INST. NO.: 159930, O.R.
-  EASEMENT FOR PUBLIC UTILITIES TO: SDG&E  
REC.: MAY 14, 1970  
INST. NO.: 83804, O.R.
-  EASEMENT FOR PUBLIC SIDEWALK TO: CITY OF ENCINITAS  
REC.: JUN. 5, 2007  
INST. NO.: 2007-0380514, O.R.

**NON-PLOTTABLE EASEMENTS**

- ELECTRIC FACILITIES EASEMENT TO: SDG&E  
REC.: JUN. 5, 2007  
INST. NO.: 2007-0387357, O.R.
- ELECTRIC FACILITIES EASEMENT TO: SDG&E  
REC.: JUN. 5, 2007  
INST. NO.: 2004-0884738, O.R.

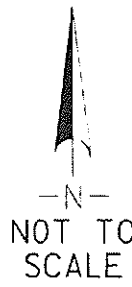


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5620 FRIARS ROAD J. 17100-C  
SAN DIEGO, CA 92110  
619-291-0707  
(FAX) 619-291-4165

*Patrick A. McMichael* 12-24-2014  
PATRICK A. McMICHAEL, LS 6187 DATE





ITEM 19

**EXHIBIT "D"**  
**Terms and Conditions for**  
**Dedication of Easement for Public Street Right-of-Way**

The dedication or irrevocable offer of dedication made by the Grantor named in the document dedicating or offering the dedication of the public street easement for the benefit of the City of Encinitas, hereinafter Grantee, is for valuable consideration and is subject to the following terms and conditions. The dedication or irrevocable offer of dedication shall be for a perpetual easement and right-of-way upon, through, under, over, and across the hereinafter described real property for use as public street right-of-way, including the installation, construction, maintenance, repair, replacement, reconstruction and inspection of public utilities, including, but not limited to, electric, gas, telephone, cable television, sewer, water, storm drain, appurtenant facilities, and all structures incidental thereto, as well as other public right-of-way uses deemed necessary by Grantee, together with the perpetual right to perform grading, to extend embankment slopes beyond the limits of the dedicated easement as deemed by Grantee necessary for the construction and maintenance of facilities within said easement, and to remove buildings, structures, trees, bushes, undergrowth, flowers, and any other obstructions interfering with the use of said easement and right-of-way by Grantee, its successors or assigns and in addition thereto, to remove soil and other materials within said right-of-way and to use the same in such manner and at such locations as said Grantee may deem proper, needful, or necessary in the construction, reconstruction, and maintenance of said public utilities or structures incidental thereto.

To have and to hold said easement and right-of-way unto itself and unto its successors and assigns forever, together with the right to convey said easement, or any portion of said easement, to other public agencies.

The real property referred to herein and made subject to said easement and right-of-way by this grant is situated in the City of Encinitas, County of San Diego, State of California, and is particularly described on the document dedicating or irrevocably offering the dedication.

The Grantors hereby covenant and agree for themselves, their heirs, successors, and assigns, that there shall not be constructed or maintained upon the above described real property or within said easement and right-of-way any building or structure of any nature or kind that will interfere with the use of said easement and right-of-way by Grantee, its successors or assigns, or that will interfere with the ingress or egress along said easement by said Grantee, its successors or assigns.

The Grantee hereby covenants and agrees for itself, its successors and assigns, not to prevent the Grantors, their successors or assigns, from crossing over said real property and agrees that the Grantors, their heirs, successors and assigns, may enjoy the continued use of the surface of said real property herein described, subject to the conditions above stated.

## ITEM 19

Grantor for himself, his successors and assigns, hereby waives claim for any and all damages to Grantor's remaining property contiguous to the public street right-of-way conveyed by the dedication or offer of dedication by reason on the location, construction, landscaping, or maintenance of said public road right-of-way.

This dedication may be terminated and the right to accept the irrevocable offer of dedication may be abandoned in accordance with the vacation procedures in Section 8300 et seq. of the Streets and Highways Code of the State of California.

At time of acceptance of this offer, any and all trust deed(s) and easement(s) shall be subordinated to the dedication of easement for public street right-of-way.

Grantor agrees that Grantor's duties and obligations under this offer of dedication are a lien upon the subject property. Upon notice and opportunity to respond, Grantee may add to the tax bill of the Grantor any past due financial obligation owing to the Grantee by way of this offer of dedication.

If either Grantor or Grantee is required to incur costs to enforce the provisions of this offer of dedication, the prevailing party shall be entitled to full reimbursement of all costs, including reasonable attorney's fees, from the other party. The Grantee may assign to persons impacted by the performance of this offer of dedication the right to enforce this offer of dedication against the Grantor.

ITEM 19

**Exhibit “B”**

“Notice”

NOTICE OF INTENTION TO CONVEY

PERMANENT NON-EXCLUSIVE EASEMENT AND RIGHT-OF-WAY

NOTICE IS HEREBY GIVEN that the Governing board of the San Dieguito Union High School District on March 5, 2015, adopted a Resolution of Intention to Convey Permanent Easement and Right-of-Way to dedicate to the City of Encinitas, a municipal corporation, a permanent easement and right-of-way across property of this District located at 800 Santa Fe Drive in the City of Encinitas, County of San Diego, State of California, for a right upon, through, under, over, and across the lands described therein, for use as public street right-of-way, including the installation, construction, maintenance, repair, replacement, reconstruction and inspection of public utilities, including, but not limited to, electric, gas, telephone, cable television, sewer, water, storm drain, appurtenant facilities, and all structures incidental thereto (a description of the purposes of the easement, of the route therein and other particulars of the dedication are on file and may be examined in the office of the Director of Planning Services of the San Dieguito Union High School District located at 684 Requeza Drive, Encinitas, CA) and has set 6:30 o'clock, p.m., March 19, 2015, at San Dieguito Union High School District, 710 Encinitas Blvd., Encinitas, California for a public hearing upon the question of making such conveyance, at which time interested parties may appear and protest.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

By: John Salazar  
Clerk

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 20, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** John Addleman, Director of Planning Services  
Eric Dill, Assoc. Superintendent, Business

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** APPROVAL OF AMENDMENT TO AGREEMENT /  
SDHSA INTERIM HOUSING/TENNIS COURTS /  
PROPOSITION AA

-----

### EXECUTIVE SUMMARY

At the January 16, 2014 board meeting the board adopted the resolution approving and authorizing execution of Site Lease, Sublease Agreement, and Construction Services Agreement for the Lease-Leaseback Agreement with Gilbane for the construction of the San Dieguito High School Academy Stadium Phase 2, Interim Housing, and Tennis Court Replacement projects with a preliminary guaranteed maximum price of \$5,381,685.00. At the March 6, 2014 board meeting, the board approved the first portion of the contract for the stadium component with a guaranteed maximum price (GMP) of \$2,884,299.00, and at the October 16, 2014 accepted the stadium component as complete with a final cost of \$2,645,336.73.

On February 16, 2015, bids for the second element, the Interim Housing, and Tennis Court Replacement, were conducted by Gilbane, under the supervision of District staff. A total of 5 trade packages were issued for bid to a total of 28 contractors, of which 19 reflected interest, and of which 14 responded with a bid. The GMP for the Interim Housing and Tennis Court Replacement element is \$2,611,846.00 and a total final GMP for the overall scope of the project of \$5,257,182.73, an initial savings of \$124,502.27.

The final GMP of \$2,611,846.00 for the Interim Housing and Tennis Court Replacement includes a builder's fee and general conditions in the amount of \$65,332.00 and \$166,740.00 respectively. A total contingency of \$147,609.00 is also included. Any unused portion of the contingency will be returned to the District at the end of the project.

Of special note, over 70% of the construction work to be performed for the Interim Housing and Tennis Court Replacement will be by a combination of locally owned, San Diego Regional

ITEM 20

Minority Business Enterprises, Women's Business Enterprises, and Small Business Enterprises.

**RECOMMENDATION:**

It is recommended that the Board approve amending the contract entered into with Gilbane Building Company, contract CA2014-40 for Phase 2 GMP for construction of interim housing/tennis courts at San Dieguito High School Academy, in the amount of \$2,611,846.00, finalizing the total GMP in the amount of \$5,257,182.73.

**FUNDING SOURCE:**

Building Fund-Prop 39 Fund 21-39

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 25, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Eric Dill, Assoc. Supt. of Business Services

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** LA COSTA VALLEY SITE UPDATE

-----

### EXECUTIVE SUMMARY

The Board of Trustees has asked for an update on the use of the La Costa Valley Site.

The La Costa Valley site is located at 2275 Calle Barcelona in the City of Carlsbad. It was originally purchased as a future middle school site in 1999. Middle school enrollment in the north end of the District plateaued and the District's existing middle schools were able to accommodate students. As such, the development of the site for a middle school to serve the community has been placed on hold and the site has remained vacant for approximately 15 years.

As part of the District's master planning process, the District determined that the site should be developed as an athletic facility to support the local high schools while maintaining its availability for use as a future school site. The site will be available to the public when not in use by District programs.

In November, 2012, San Dieguito community voters approved Proposition AA. The ballot measure specifically authorizes bond funds to be used to construct new flexible meeting and instructional space, a new gymnasium multi-purpose and new play fields and hard courts for District and community use.

The near-term plans for the site are for development of the fields, parking lots, and restroom facilities to serve students and public. The athletic fields include two baseball fields, a softball field, and three soccer and lacrosse fields. The project also includes three parking lots – the sports, upper and lower lots. A restroom is planned adjacent to the sports lot parking lot. All of the planned facilities would serve a future school.

ITEM 21

The project would serve the JV and freshman baseball teams from La Costa Canyon High School and San Dieguito High School Academy, as well as lacrosse and soccer from San Dieguito High School Academy, which lacks the appropriate space for practice. These students are currently using the baseball field at Diegueno Middle School and the lower field at Oak Crest Middle School.

Following a lengthy approval process with various agencies, the Board of Trustees unanimously awarded a Lease-Leaseback Contract to Byrom-Davey, Inc., on February 5, 2015 for the La Costa Valley Site and Athletics Field Improvement Project. Construction will begin this month and continue through the winter, with expected completion in early 2016.

A major recommendation of the Long-Range Facilities Task Force convened in 2008 was that District campuses have a community focus. The Task Force supported the concept of joint-use agreements as new projects were developed. To that end, staff has been in discussions with the City of Carlsbad to operate the La Costa Valley site as a joint-use property with its parks and recreation department. Staff will provide an update on those discussions at the Board meeting.

**RECOMMENDATION:**

Presented as information only

**FUNDING SOURCE:**

Not applicable.



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** February 24, 2015

**BOARD MEETING DATE:** March 5, 2015

**PREPARED BY:** Torrie Norton  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** PROPOSED NEW/REVISED BOARD  
POLICIES AND/OR ADMINISTRATIVE  
REGULATIONS / BP's #4000 through  
#4112.42/AR-1 / Human Resources

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### EXECUTIVE SUMMARY

The existing San Dieguito Union High School District 4000 Series (Personnel) board policies are not aligned to the California School Boards Association (CSBA) board policies by either board policy numbers or content.

In an effort to continually update our board policies on a quarterly basis, the existing SDUHSD board policies must be deleted and the CSBA policies will need to be revised and adopted to meet our District practices. In order to streamline the process, staff will submit the proposed CSBA board policies in small batches over the next several months for Board action. After all policies have been adopted, a recommendation to delete the current SDUHSD board policies will be submitted and the new policies will be posted on the District website.

This Executive Summary includes a brief description of the proposed/new board policies starting with BP's #4000 through #4112.42/AR-1 presented for first read. The attached two (2) lists include the current SDUHSD Board Policies by number and title, and the CSBA board policies by number and title.

### RECOMMENDATION:

This item is being submitted for first read and will be resubmitted for action on March 19, 2015.

Attachments

**Proposed CSBA Personnel Policies BP's #4000 through #4112.42/AR-1**

(1<sup>st</sup> read: March 5, 2015 Board Meeting)

**BP 4000: Concepts and Roles**

The role of the Governing Board with the District's personnel system

**BP 4020: Drug and Alcohol-Free Workplace**

The maintenance of a drug and alcohol-free workplace

**BP 4020 Exhibit A: Drug-Free Workplace Form**

**BP 4030: Nondiscrimination in Employment**

Prohibited discrimination, harassment, and retaliation

**AR 4031: Complaints Concerning Discrimination in Employment**

Complaint procedures for employees alleging discrimination or harassment

**AR 4032: Reasonable Accommodation**

The District will provide reasonable accommodations for job applicants and qualified employees

**BP 4033: Lactation Accommodation**

The District will provide a private location and break time for mothers' breastfeeding infants

**BP 4040: Employee Use of Technology**

The District expects all employees to learn to use available technological resources that will assist them in the performance of their job responsibilities. Employees shall be required to sign the District's Acceptable Use Agreement.

**4040/AR-1: Employee Use of Technology**

Employees are authorized to use District equipment in accordance with Board Policy 4040.

**4040/AR-1 Exhibit A: Employee Acceptable Use Policy Form**

**BP 4100: Certificated Personnel**

The District shall ensure that the duties, responsibilities, and Districts' expectations for certificated positions are clearly defined and communicated to staff.

**BP 4111; 4211; 4311: Recruitment and Selection**

The District shall develop fair, open and transparent recruitment and selection processes and procedures.

ITEM 22

**BP 4111.2; 4211.2; 4311.2: Legal Status Requirement**

The District shall ensure that we employ only individuals who are lawfully authorized to work in the United States.

**4111.2/AR-1; 4211.2/AR-1; 4311.2/AR-1: Legal Status Requirement**

**AR 4112; AR 4212: Appointment and Conditions of Employment**

Requirements for hiring certificated staff

**BP 4112.2: Certification**

The procedures for hiring staff based on the unavailability of credentialed staff

**4112.2/AR-1: Certification - Verification of Credentials**

The District shall verify that each employee in a position requiring certification possess a valid certification document issued by the California Commission on Teacher Credentialing.

**AR 4112.22: Staff Teaching English Language Learners**

The District shall ensure that any teacher with one or more English learners in his/her class shall possess an English Learner Authorization issued by the Commission on Teacher Credentialing authorizing ELD and/or SDAIE.

**AR 4112.23: Special Education Staff**

The District shall ensure that teachers assigned to serve students with disabilities shall possess an appropriate credential or other authorization that specifically authorizes him/her to teach students with that primary disability.

**BP 4112.24: Teacher Qualifications Under the No Child Left Behind Act**

All teachers employed to teach core academic subjects shall be "highly qualified" as defined by Federal law and the State Board of Education.

**4112.24/AR-1: Teacher Qualifications Under the No Child Left Behind Act**

The method and process to determine a teacher's subject matter competence under the California Department of Education HOUSSE system

**AR 4112.3; AR 4212.3; AR 4312.3: Oath or Affirmation**

All District employees are declared by law to be disaster service workers and shall take the oath required for disaster service workers before beginning employment with the District.

**AR 4112.3 Exhibit A; AR 4212.3 Exhibit A; AR 4312.3 Exhibit A: Oath or Affirmation Form for Persons Employed by a School District in the State of California**

ITEM 22

**AR 4112.4, AR 4212.4, AR 4312.4: Health Examinations**

All employees must obtain a tuberculosis skin test or x-ray verifying freedom from active tuberculosis prior to employment and a subsequent test once every four years while employed.

**BP 4112.42, 4212.42, 4312.42: Drug and Alcohol Testing for School Bus Drivers**

The District shall establish a drug and alcohol testing program designed to prevent the operation of buses by a driver who is under the influence.

**4112.42/AR-1; 4212.42/AR-1; 4312.42/AR-1: Drug and Alcohol Testing for School Bus Drivers**

The process and procedures for administering drug and alcohol testing for school bus drivers

## ITEM 22

## Current San Dieguito Union High School District PERSONNEL Board Policies and Administrative Regulations

(Recommended for future deletion and to be revised/replaced with CSBA Board Policies)

CURRENT San Dieguito UHSD PERSONNEL Board Policies and Administrative Regulations	Policy or AR	Title of Board Policies and Administrative Regulations
4100.1/4200.1	BP	Equal Employment Opportunity Program
4100.1 AR-1/4200.1 AR-1	AR	Equal Employment Opportunity Program
4100.2/4200.2/4300.2	BP	Nondiscrimination
4100.2 AR-1/4200.2 AR-1	AR	Nondiscrimination
4100.2 AR-2/4200.2 AR-2	AR	Request for Communication Accommodations
4111/4211/4311/4312	BP	Recruitment and Selection
4111 AR-1/4312 AR-1	AR	Recruitment and Selection
4111.1	BP	Re-employment of Certificated Personnel
4112/4412/4512	BP	Appointment
4112.1	BP	Contract: Teachers
4112.2/4200.3/4312.6	BP	Personnel Files
4112.2 AR-1/4200.3 AR-1/ 4312.6 AR-1	AR	Personnel Files
4112.3/4212.3/4312.3	BP	Oath or Affirmation
4112.3-Attachment/ 4212.3 Attachment		Oath of Allegiance Form
4112.4/4212.4	BP	Child Abuse Reporting Statement
4112.4 AR-1/4212.4 AR-1	AR	Child Abuse Reporting Requirements
4112.5/4212.5	BP	Drug-Free Workplace
4112.6/4212.7/4320	BP	Employee Drug Testing
4112.6 AR-1/4212.7 AR-1/4320 AR-1	BP	Employee Drug Testing
4112.61/4212.61/4312.61	BP	Employment References
4112.61 AR-1/4212.61 AR-1/ 4312.61 AR-1	AR	Employment References
4112.7	BP	Employee Acceptable Use Policy
4112.7 AR-1	AR	Employee Acceptable Use Policy
4112.9/4212.9/4312.9	BP	Employee Notifications
4113	BP	Certification
4114/4214	BP	Health Examination
4114.1/4214.1	BP	Bloodborne Pathogens
4115.1	BP	Assignment
4115.2	BP	Assignment-Summer School or Adult Education
4116/4316/4416/4516	BP	Rights, Responsibilities, and Duties
4116.01	BP	Departmental Organization
4116.01 AR-1	AR	Departmental Organization
4116.1/4216.1	BP	Complaints Concerning Schools
4116.2	BP	Complaints Concerning Instructional Materials

## ITEM 22

<b>Current San Dieguito UHSD PERSONNEL Board Policy/Administrative Regulation Numbers</b>	<b>Policy or AR</b>	<b>Title of Board Policy/Administrative Regulation</b>
4116.2 AR-1	AR	Instructional Materials
4116.6/4213	BP	Tobacco-Free Schools/Smoking
4116.6 AR-1/4213 AR-1	AR	Tobacco-Free Schools/Smoking
4116.21	BP	Academic and Personal Freedom
4117	BP	Competency and Teacher Evaluations
4117 AR-1	AR	Evaluation/Supervision
4118	BP	Certificated Personnel Probationary/Permanent Status
4118.1	BP	Civil and Legal Rights
4118.2	BP	Unique Needs of Probationary Certificated Employees
4118.2 AR-1	AR	Unique Needs of Probationary Certificated Employees
4119	BP	Separation
4119 AR-1	AR	Notice of Disciplinary Action/Right of Appeal
4119 AR-2	AR	Hearing: Dismissal/Suspension/Disciplinary Action
4119.1 AR-1	AR	Pre-Retirement Part-Time Employment
4119.2/4255/4321	BP	Resignation
4119.11/4219.11/4319.11/4419.1/4519.1	BP	Sexual Harassment
4119.21/4219.21/4319.21	BP	Professional Standards
4119.41/4219.41/4319.41	BP	Employees with Infectious Disease
4120	BP	Assignment – Extra-Curricular Personnel (Including Driver Training)
4120 AR-1	AR	Extra-Curricular Assignments
4120 AR-2	AR	Extra-Curricular Assignments/Evaluation
4121/4218	BP	Coaching Expectations and Responsibilities
4122	BP	Substitute Teachers
4122.1 AR-1	AR	Substitute Salary Schedule
4123	BP	Professional Trainees
4124	BP	Part-Time Teachers
4130	BP	Mentor Teachers
4131	BP	Staff Development
4132	BP	Professional Growth Requirements
4132 AR-1	AR	Professional Growth Requirements
4133	BP	Travel
4133 AR-1	AR	Travel
4134	BP	Tutoring
4135/4235	BP	Complaint Procedure
4136	BP	Travel Events, Meetings, and Conferences
4136 AR-1	AR	Travel Events, Meetings, and Conferences
4136 AR-2	AR	In-District Meetings
4136.1/4236.1	BP	Meeting Expense
4137	BP	Solicitation and Drives
4138/4238/4338	BP	Lactation Accommodation
4139 AR-1	AR	Peer Assistance and Review

## ITEM 22

<b>Current San Dieguito UHSD PERSONNEL Board Policy/Administrative Regulation Numbers</b>	<b>Policy or AR</b>	<b>Title of Board Policy/Administrative Regulation</b>
4140/4240/4340	BP	Bargaining Units
4141/4231/4241.2/4441.2/4541	BP	Employee Compensation
4141 AR-1	AR	Compensation and Related Benefits
4141 Attachment		Certificated Salary Schedule
4143 AR-1	AR	Extra-Curricular Salaries
4146.1/4246.1	BP	Tax Sheltered Accounts
4147/4258/4358	BP	Employee Protection
4148/4248/4348/4448/4548	BP	Safety Conditions of Employment
4150	BP	Leaves and Vacations
4151.1	BP	Teacher Inservice Leave
4151.1 AR-1	AR	Teacher Inservice Leave
4151.2/4251.2/4351.7	BP	Military Leave
4153.3	BP/AR	Instructional School Calendar
4154/4254	BP	Employee Recognition Program
4212.6	BP	Controlled Substance and Alcohol Policy for Operation of Commercial Vehicles
4212.6 AR-1	AR	Controlled Substance and Alcohol Policy for Operation of Commercial Vehicles
4217	BP	Training Program
4217 AR-1	AR	Outline of Training Program
4224	BP	Meetings and Conferences
4224 AR-1	AR	Out-of-District Meetings, Conference Attendance, and Overtime Trips
4231 Attachment A		Classified Salary Schedule
4231 Appendix A	BP	Salary Range Definitions
4231 AR-1	AR	Salary Guides
4231.1	BP	Hourly Wage Scale for Community Service Employees
4232	BP	Classified Substitutes
4233	BP	Fringe Benefits/Limited Term Employees
4241.2 Attachment A	BP	Confidential Employees' Salary Schedule
4243	BP	Overtime
4244/4344/4444/4544	BP	Holiday Calendar
4251.1/4351.5/4451.5/4452.5/4551.5	BP	Personal Necessity Leave
4315/4415/4515	BP	Reassignment or Transfer of Management Personnel/Reassignment or Transfer of Confidential Personnel/Reassignment or Transfer of Supervisory Personnel
4317/4417/4517	BP	Management Employees' Evaluation Policy/Confidential Employees' Evaluation Policy/Supervisory Employees' Evaluation Policy
4318/4418/4518	BP	Grievances/Complaints
4318 AR-1/4418 AR-1/4518 AR-1	AR	Grievances/Complaints

## ITEM 22

<b>Current San Dieguito UHSD PERSONNEL Board Policy/Administrative Regulation Numbers</b>	<b>Policy or AR</b>	<b>Title of Board Policy/Administrative Regulation</b>
4320.1/4420.2/4520.2	BP	Designation of Management Positions/Designation of Confidential Employees/Designation of Supervisory Employees
4341.1 Attachment A	BP	Management Salary Schedule
4343/4443/4543	BP	Benefits for Retirees
4345/4445/4545	BP	Fringe Benefits
4345.1/4445.1/4545.1	BP	Attendance of Non-Resident Students
4346	BP	Non-Work Days/Certificated Managers
4349	BP	Expense Reimbursement
4351.1/4451.1/4551.1	BP	Personal Illness or Injury Leave
4351.3/4451.3/4551.3	BP	Bereavement Leave
4351.4/4451.4/4551.4	BP	Judicial-Government Leave
4351.6/4451.6/4551.6	BP	Industrial Accident Leave
4352.2/4452.2/4552.2	BP	Personal Leave
4352.3/4452.3/4552.3	BP	Maternity Leave
4352.5/4552.5	BP	Health Leave
4441.2 Attachment A	BP	Confidential Employees' Salary Schedule
4453.1/4553.1	BP	Vacation-Confidential/Vacation-Supervisory
4513.1	BP	Cellular Phone Reimbursement
4513.1 AR-1	AR	Cellular Phone Reimbursement
4541 Attachment A	BP	Supervisory Employee's Salary Schedule



## ITEM 22

**California School Boards Association (CSBA) Personnel Board Policies**

(Proposed Board Policies to be submitted for Board action over several Board meetings.)

<b>CSBA Personnel Policies and Administrative Regulations in Numerical Order</b>	<b>Policy AR or Exhibit</b>	<b>Title of CSBA Personnel Policy</b>
4000	BP	Concepts and Roles
4020	BP	Drug and Alcohol-Free Workplace
4020 Exhibit A	EX	Drug-Free Workplace Form
4030	BP	Nondiscrimination in Employment
AR 4031	AR	Complaints Concerning Discrimination in Employment
AR 4032	AR	Reasonable Accommodation
4033	BP	Lactation Accommodation
4040	BP	Employee Use of Technology
4040/AR-1	AR	Employee Use of Technology
4040/AR-1 Exhibit A	EX	Employee Acceptable Use Policy
4100	BP	Certificated Personnel
4111/4211/4311	BP	Recruitment and Selection
4111.2; 4211.2; 4311.2	BP	Legal Status Requirement
4111.2/AR-1; 4211.2/AR-1; 4311.2/AR-1	AR	Legal Status Requirement
AR 4112; AR 4212	AR	Appointment and Conditions of Employment
4112.2	BP	Certification
4112.2/AR-1	AR	Certification – Verification of Credentials
AR 4112.22	AR	Staff Teaching English Language Learners
AR 4112.23	AR	Special Education Staff
4112.24	BP	Teacher Qualifications Under the No Child Left Behind Act
4112.24/AR-1	AR	Teacher Qualifications Under the No Child Left Behind Act
AR 4112.3; AR 4212.3; AR 4312.3	AR	Oath Or Affirmation
AR 4112.3 Exhibit A; AR 4212.3 Exhibit A; AR 4312.3 Exhibit A	EX	Oath or Affirmation for Persons Employed by a School District in the State of California
AR 4112.4; AR 4212.4; AR 4312.4	AR	Health Examinations
4112.42; 4212.42; 4312.42	BP	Drug and Alcohol Testing for School Bus Drivers
4112.42/AR-1; 4212.42/AR-1; 4312.42/AR-1	AR	Drug and Alcohol Testing for School Bus Drivers
AR 4112.5; AR 4212.5; AR 4312.5	AR	Criminal Record Check
AR 4112.6; AR 4212.6; AR 4312.6	AR	Personnel Files
4112.61; 4212.61; 4312.61	BP	Employment References
4112.61/AR-1; 4212.61/AR-1; 4312.61/AR-1	AR	Employment References
AR 4112.62; AR 4212.62; AR 4312.62	AR	Maintenance of Criminal Offender Records

## ITEM 22

<b>CSBA Personnel Policies and Administrative Regulations in Numerical Order</b>	<b>Policy AR or Exhibit</b>	<b>Title of CSBA Personnel Policy</b>
AR 4112.62 Exhibit A; AR 4212.62 Exhibit A; AR 4312.62 Exhibit A	EX	Maintenance of Criminal Offender Records
4112.8; 4212.8; 4312.8	BP	Employment of Relatives
4112.9; 4212.9; 4312.9	BP	Employee Notifications
4112.9 Exhibit A; 4212.9 Exhibit A; 4312.9 Exhibit A	EX	Employee Notifications
4113	BP	Assignment
4113/AR-1	AR	Assignment
4113.4; 4213.4; 4313.4	BP	Temporary Modified/Light-Duty Assignment
4114; 4314	BP	Transfers
4314/AR-1	AR	Transfers
4115; 4215; 4315	BP	Evaluation/Supervision
4115/AR-1	AR	Evaluation/Supervision
4116; 4216	BP	Probationary/Permanent Status
4116/AR-1	AR	Probationary/Permanent Status
AR 4117.11; AR 4217.11; AR 4317.11	AR	Preretirement Part-Time Employment
4117.13; 4317.13	BP	Early Retirement Option
AR 4117.14; AR 4317.14	AR	Postretirement Employment
4117.2; 4217.2; 4317.2	BP	Resignation
4117.3	BP	Personnel Reduction
AR 4117.4	AR	Dismissal
AR 4117.5; AR 4217.5; AR 4317	AR	Termination Agreements
AR 4117.6	AR	Decision Not To Rehire
AR 4117.7; AR 4317	AR	Employment Status Reports
4118	BP	Suspension/Disciplinary Action
4118/AR-1	AR	Suspension/Disciplinary Action
4119.1; 4219.1; 4319.1	BP	Civil and Legal Rights
4119.11; 4219.11; 4319.11	BP	Sexual Harassment
4119.11/AR-1; 4219.11/AR-1; 4319.11/AR-1	AR	Sexual Harassment
4119.21; 4219.21; 4319.21	BP	Professional Standards
4119.21 Exhibit A; 4219.21 Exhibit A; 4319.21 Exhibit A	EX	Professional Standards
4119.22; 4219.22; 4319.22	BP	Dress and Grooming
4119.23; 4219.23; 4319.23	BP	Unauthorized Release of Confidential/Privileged Information
4119.25; 4219.25; 4319.25	BP	Political Activities of Employees
4119.25/AR-1; 4219.25/AR-1; 4319.25/AR-1	AR	Political Activities of Employees
4119.41; 4219.41; 4319.41	BP	Employees With Infectious Disease

## ITEM 22

<b>CSBA Personnel Policies and Administrative Regulations in Numerical Order</b>	<b>Policy AR or Exhibit</b>	<b>Title of CSBA Personnel Policy</b>
4119.42; 4219.42; 4319.42	BP	Exposure Control Plan for Bloodborne Pathogens
4119.42/AR-1; 4219.42/AR-1; 4319.42/AR-1	AR	Exposure Control Plan for Bloodborne Pathogens
4119.42 Exhibit A; 4219.42 Exhibit A; 4319.42 Exhibit A	EX	Exposure Control Plan for Bloodborne Pathogens
4119.43; 4219.43; 4319.43	BP	Universal Precautions
4119.43/AR-1; 4219.43/AR-1; 4319.43/AR-1	AR	Universal Precautions
4121	BP	Temporary/Substitute Personnel
4121/AR-1	AR	Temporary/Substitute Personnel
4127; 4227; 4327	BP	Temporary Athletic Team Coaches
4127/AR-1; 4227/AR-1; 4327/AR-1	AR	Temporary Athletic Team Coaches
4131; 4231; 4331	BP	Staff Development
4131.1	BP	Teacher Support and Guidance
4131.1/AR-1	AR	Teacher Support and Guidance
4132; 4232; 4332	BP	Publication of Creation Materials
4135; 4235; 4335	BP	Soliciting and Selling
4136; 4236; 4336	BP	Nonschool Employment
4140; 4240; 4340	BP	Bargaining Units
4141; 4241	BP	Collective Bargaining Agreement
4141.6; 4241.6	BP	Concerted Action/Work Stoppage
4141.6/AR-1; 4241.6/AR-1	AR	Concerted Action/Work Stoppage
4143; 4243	BP	Negotiations/Consultation
4143.1; 4243.1	BP	Public Notice – Personnel Negotiations
4143.1/AR-1; 4243.1/AR-1	AR	Public Notice – Personnel Negotiations
4144; 4244; 4344	BP	Complaints
4144/AR-1; 4244/AR-1; 4344/AR-1	AR	Complaints
4151; 4251; 4351	BP	Employee Compensation
4154; 4254; 4354	BP	Health and Welfare Benefits
4154/AR-1; 4254/AR-1; 4354/AR-1	AR	Health and Welfare Benefits
4156.2; 4256.2; 4356.2	BP	Awards and Recognition
4156.3; 4256.3; 4356.3	BP	Employee Property Reimbursement
4157; 4257; 4357	BP	Employee Safety
4157/AR-1; 4257/AR-1; 4357/AR-1	AR	Employee Safety
4157.1; 4257.1; 4357.1	BP	Work-Related Injuries
AR 4157.2; AR 4257.2; AR 4357.2	AR	Ergonomics
4158; 4258; 4358	BP	Employee Security

## ITEM 22

<b>CSBA Personnel Policies and Administrative Regulations in Numerical Order</b>	<b>Policy AR or Exhibit</b>	<b>Title of CSBA Personnel Policy</b>
4158/AR-1; 4258/AR-1 4358/AR-1	AR	Employee Security
4159; 4259; 4359	BP	Employee Assistance Programs
4161; 4261; 4361	BP	Leaves
4161/AR-1; 4261/AR-1 4361/AR-1	AR	Leaves
AR 4161.1; AR 4261.1 AR 4361.1	AR	Personal Illness/Injury Leave
AR 4161.11; AR 4261.11; AR 4361.11	AR	Industrial Accident/Illness Leave
AR 4161.2; AR 4261.2; AR 4361.2	AR	Personal Leaves
AR 4161.3; AR 4261.3	AR	Professional Leaves
AR 4161.5; AR 4261.5 AR 4361.5	AR	Military Leave
AR 4161.8; AR 4261.8; AR 4361.8	AR	Family Care and Medical Leave
4161.9; 4261.9; 4361.9	BP	Catastrophic Leave Program
4161.9/AR-1; 4261.9/AR-1 4361.9/AR-1	AR	Catastrophic Leave Program
4200	BP	Classified Personnel
4200/AR-1	AR	Classified Personnel
AR 4217.3	AR	Layoff/Rehire
4222	BP	Teacher Aides/Paraprofessionals
4222/AR-1	AR	Teacher Aides/Paraprofessionals
4222/AR-1 Exhibit A	EX	Teacher Aides/Paraprofessionals
4300	BP	Administrative and Supervisory Personnel
4300/AR-1	AR	Administrative and Supervisory Personnel
4301	BP	Administrative Staff Organization
4312.1	BP	Contracts
4313.2	BP	Demotion/Reassignment
4313.2/AR-1	AR	Demotion/Reassignment

**PERSONNEL****4000****CONCEPTS AND ROLES**

The Governing Board recognizes that the success of district students and programs hinges on effective personnel. The Board desires to establish safe and supportive working conditions that will attract and retain staff members who are highly qualified and dedicated to the education and welfare of students. The district's personnel policies and related regulations shall be designed to ensure a supportive, positive climate and shall be consistent with collective bargaining agreements and in conformance with state and federal law and regulations.

As the legal representative of the district in negotiations with employee representatives, the Board shall set goals and guidelines for collective bargaining, maintain communications during the bargaining process, and adopt the negotiated contract. Terms and conditions of employment which have been negotiated and stated in employee contracts shall have the force of policy. The Board shall hear employee complaints and appeals when such hearings are in accordance with Board policy or negotiated agreements. The Board shall also adopt wage and salary schedules and shall commit budget funds for staff development so that staff members may continue developing their skills.

The Superintendent has primary responsibility for overseeing the district's personnel system. To support this effort, the Board shall approve a framework for sound hiring practices. The Superintendent shall nominate all personnel for employment, and the Board shall approve only those persons so recommended. Individuals who approach Board members regarding prospective employment shall be referred to the Superintendent or designee.

The Superintendent or designee shall assign and supervise the work of all employees and shall evaluate their work in accordance with effective accountability systems approved by the Board. The Superintendent or designee also shall recommend disciplinary action which the Board may take against employees when warranted pursuant to Board policy, administrative regulations and/or state or federal law.

The Board recognizes that every employee has a stake in the district's successful operation. The Board encourages all district employees to express their ideas, concerns and proposals related to the improvement of working conditions and the total educational program. The Superintendent or designee shall establish procedures whereby he/she will receive and consider employee suggestions and submit them, when appropriate, for consideration by the Board.

**LEGAL REFERENCE:****EDUCATION CODE**

35020 Duties of employees fixed by governing board

35035 Powers and duties of superintendent

35160 Powers of governing board

**GOVERNMENT CODE**

3540-3549.3 Public education employer-employee relations

## **DRUG AND ALCOHOL-FREE WORKPLACE**

The Governing Board believes that the maintenance of a drug- and alcohol-free workplace is essential to staff and student safety and to help ensure a productive and safe work and learning environment.

An employee shall not unlawfully manufacture, distribute, dispense, possess, or use any controlled substance in the workplace.

Employees are prohibited from being under the influence of controlled substances or alcohol while on duty. For purposes of this policy, on duty means while an employee is on duty during both instructional and non-instructional time in the classroom or workplace, at extracurricular or co-curricular activities, or while transporting students or otherwise supervising them. Under the influence means that the employee's capabilities are adversely or negatively affected, impaired, or diminished to an extent that impacts the employee's ability to safely and effectively perform his/her job.

An employee shall abide by the terms of this policy and shall notify the district, within five days, of his/her conviction for violation in the workplace of any criminal drug statute.

The Superintendent or designee shall notify the appropriate federal granting or contracting agency within 10 days after receiving notification, from an employee or otherwise, of any conviction for a violation occurring in the workplace.

In accordance with law and the district's collective bargaining agreements, the Superintendent or designee shall take appropriate disciplinary action, up to and including termination, against an employee for violating the terms of this policy and/or shall require the employee to satisfactorily participate in and complete a drug assistance or rehabilitation program approved by a federal, state, or local public health or law enforcement agency or other appropriate agency.

### **DRUG-FREE AWARENESS PROGRAM**

The Superintendent or designee shall establish a drug-free awareness program to inform employees about:

1. The dangers of drug abuse in the workplace
2. The district's policy of maintaining a drug-free workplace
3. Available drug counseling, rehabilitation, and employee assistance programs
4. The penalties that may be imposed on employees for drug abuse violations occurring in the workplace

## PERSONNEL

4020

### LEGAL REFERENCE:

#### EDUCATION CODE

44011 Controlled substance offense  
44425 Conviction of controlled substance offenses as grounds for revocation of credential  
44836 Employment of certificated persons convicted of controlled substance offenses  
44940 Compulsory leave of absence for certificated persons  
44940.5 Procedures when employees are placed on compulsory leave of absence  
45123 Employment after conviction of controlled substance offense  
45304 Compulsory leave of absence for classified persons

#### GOVERNMENT CODE

8350-8357 Drug-free workplace

#### UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug Free Schools and Communities Act

#### UNITED STATES CODE, TITLE 21

812 Schedule of controlled substances

#### UNITED STATES CODE, TITLE 41

8101-8106 Drug-Free Workplace Act

#### CODE OF FEDERAL REGULATIONS, TITLE 21

1308.01-1308.49 Schedule of controlled substances

#### COURT DECISIONS

Cahoon v. Governing Board of Ventura USD, (2009) 171 Cal.App.4th 381  
Ross v. RagingWire Telecommunications, Inc., (2008) 42 Cal.4th 920

### MANAGEMENT RESOURCES:

#### WEB SITES

California Department of Alcohol and Drug Programs: <http://www.adp.ca.gov>  
California Department of Education: <http://www.cde.ca.gov>  
U.S. Department of Labor: <http://www.dol.gov>

## **Notice to All Employees DRUG-FREE WORKPLACE**

On November 18, 1988, the federal Drug Free Workplace Act of 1988 was enacted. This statute requires employers, such as school districts, to certify that they will provide a drug-free workplace.

In keeping with the provisions of this act, the San Dieguito Union High School District hereby notifies its employees:

1. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in any and all district workplaces;
2. Violation of paragraph 1 by any employee will result in appropriate discipline up to and including termination;
3. Employees will notify the Associate Superintendent Human Resources of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
4. Within thirty (30) days of receiving the notice required by paragraph 3, the district shall:
  - a. Take appropriate disciplinary action as specified in paragraph 2; and/or
  - b. Require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, law enforcement, or other appropriate agency.
5. The Board of Trustees of the San Dieguito Union High School District has established a drug-free awareness program through its Employee Assistance Service Program. The district will inform its employees of the dangers of drug abuse in the workplace, and will inform employees of any available drug counseling, rehabilitation and employee assistance programs.

*I have read and understand the foregoing, and have been given a copy of this document.*

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Employee Signature

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Date



**PERSONNEL****4030****NONDISCRIMINATION IN EMPLOYMENT**

The Governing Board desires to provide a positive work environment where employees and job applicants are assured of equal access and opportunities and are free from harassment in accordance with law. The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation.

Prohibited discrimination consists of the taking of any adverse employment action against a person, including termination or denial of promotion, job assignment, or training, or in discriminating against the person in compensation, terms, conditions, or other privileges of employment based on any of the prohibited categories of discrimination listed above.

The prohibition against discrimination based on the religious creed of an employee or job applicant includes any discrimination based on the person's religious dress or grooming practices or any conflict between the person's religious belief, observance, or practice and an employment requirement. The prohibition against discrimination based on the sex of an employee or job applicant shall include any discrimination based on the person's pregnancy, childbirth, breastfeeding, or any related medical conditions.

Harassment consists of any unwelcome verbal, physical, or visual conduct that is based on any of the prohibited categories of discrimination listed above and that is so severe or pervasive that it adversely affects an individual's employment opportunities, has the purpose or effect of unreasonably interfering with the individual's work performance, or creates an intimidating, hostile, or offensive work environment.

The Board also prohibits retaliation against any district employee or job applicant who complains, testifies, assists, or in any way participates in the district's complaint procedures instituted pursuant to this policy.

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

The following position is designated as Coordinator for Nondiscrimination in Employment:

Director of Human Resources and/or Associate Superintendent/Human Resources  
710 Encinitas Blvd.  
Encinitas, CA 92024  
(760) 753-6491

## PERSONNEL

4030

Any employee or job applicant who believes that he/she has been or is being discriminated against or harassed in violation of district policy should, as appropriate, immediately contact his/her supervisor, Coordinator, or the Superintendent who shall advise the employee or applicant about the district's procedures for filing, investigating, and resolving any such complaint.

Complaints regarding employment discrimination or harassment shall immediately be investigated in accordance with AR 4031 - Complaints Concerning Discrimination in Employment.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment shall report the incident to the Coordinator or Superintendent as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately.

### TRAINING AND NOTIFICATIONS

The Superintendent or designee shall provide training to employees about how to recognize harassment and discrimination, how to respond appropriately, and components of the district's policies and regulations regarding discrimination.

The Superintendent or designee shall regularly publicize, within the district and in the community, the district's nondiscrimination policy and the availability of complaint procedures. Such publication shall be included in each announcement, bulletin, or application form that is used in employee recruitment.

The district's policy shall be posted in all district schools and offices including staff lounges and student government meeting rooms.

### LEGAL REFERENCE

#### EDUCATION CODE

200-262.4 Prohibition of discrimination

#### CIVIL CODE

51.7 Freedom from violence or intimidation

#### GOVERNMENT CODE

11135 Unlawful discrimination

12900-12996 Fair Employment and Housing Act

#### PENAL CODE

422.56 Definitions, hate crimes

#### CODE OF REGULATIONS, TITLE 2

7287.6 Terms, conditions and privileges of employment

## PERSONNEL

4030

### CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

### UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

### UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

### UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age discrimination in federally assisted programs

12101-12213 Americans with Disabilities Act

### CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

### CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 Compliance information

104.7 Designation of responsible employee for Section 504

104.8 Notice

106.8 Designation of responsible employee and adoption of grievance procedures

106.9 Dissemination of policy

110.1-110.39 Nondiscrimination on the basis of age

### COURT DECISIONS

Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863

Shephard v. Loyola Marymount, (2002) 102 Cal.App.4th 837

### MANAGEMENT RESOURCES:

#### U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, August 2010

#### U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Questions and Answers: Religious Discrimination in the Workplace, 2008

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, October 2002

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

## PERSONNEL

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**4030**

### WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

## COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT

### COMPLAINT PROCEDURE

Any complaint by an employee or job applicant alleging discrimination or harassment shall be addressed in accordance with the following procedures:

1. **Notice and Receipt of Complaint:** Any employee or job applicant (the "complainant") who believes he/she has been subjected to prohibited discrimination or harassment shall promptly inform his/her supervisor, the district's Coordinator for Nondiscrimination in Employment, or the Superintendent.

The complainant may file a written complaint in accordance with this procedure, or if he/she is an employee, may first attempt to resolve the situation informally with his/her supervisor.

A supervisor or manager who has received information about an incident of discrimination or harassment, or has observed such an incident, shall report it to the Coordinator, whether or not the complainant files a written complaint.

The written complaint should contain the complainant's name, the name of the individual who allegedly committed the act, a description of the incident, the date and location where the incident occurred, any witnesses who may have relevant information, other evidence of the discrimination or harassment, and any other pertinent information which may assist in investigating and resolving the complaint.

2. **Investigation Process:** The Coordinator shall initiate an impartial investigation of an allegation of discrimination or harassment within five school days of receiving notice of the behavior, regardless of whether a written complaint has been filed or whether the written complaint is complete.

The Coordinator shall meet with the complainant to describe the district's complaint procedure and discuss the actions being sought by the complainant in response to the allegation. The Coordinator shall inform the complainant that the allegations will be kept confidential to the extent possible, but that some information may be revealed as necessary to conduct an effective investigation.

If the Coordinator determines that a detailed fact-finding investigation is necessary, he/she shall begin the investigation immediately. As part of this investigation, the Coordinator should interview the complainant, the person accused, and other persons who could be expected to have relevant information.

When necessary to carry out his/her investigation or to protect employee or student safety, the Coordinator may discuss the complaint with the Superintendent or designee, district legal counsel, or the district's risk manager.

**PERSONNEL****4031/AR**

The Coordinator also shall determine whether interim measures, such as scheduling changes, transfers, or leaves, need to be taken before the investigation is completed to ensure that further incidents do not occur. The Coordinator shall ensure that such interim measures do not constitute retaliation.

3. **Written Report on Findings and Corrective Action:** No more than 30 days after receiving the complaint, the Coordinator shall conclude the investigation and prepare a written report of his/her findings. This timeline may be extended for good cause. If an extension is needed, the Coordinator shall notify the complainant and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If a determination has been made that discrimination or harassment occurred, the report also shall include any corrective action(s) that have been or will be taken to address the behavior, correct the effect on the complainant, and ensure that retaliation or further discrimination or harassment does not occur.

The report shall be presented to the complainant, the person accused, and the Superintendent or designee.

4. **Appeal to the Governing Board:** The complainant or the person accused may appeal any findings to the Board within 10 working days of receiving the written report of the Coordinator's findings. The Superintendent or designee shall provide the Board with all information presented during the investigation. Upon receiving an appeal, the Board shall schedule a hearing as soon as practicable. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 working days.

**OTHER REMEDIES**

In addition to filing a discrimination or harassment complaint with the district, a person may also file a complaint with either the California Department of Fair Employment and Housing (DFEH) or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

1. To file a valid complaint with DFEH, within one year of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960
2. To file a valid complaint directly with EEOC, within 180 days of the alleged discriminatory act(s)
3. To file a valid complaint with EEOC after first filing a complaint with DFEH, within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier

## PERSONNEL

4031/AR

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### LEGAL REFERENCE:

#### EDUCATION CODE

200-262.4 Prohibition of discrimination

#### GOVERNMENT CODE

12920-12921 Nondiscrimination

12940-12948 Discrimination prohibited; unlawful practices, generally

#### UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

#### UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

#### UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended

2001e-2001e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2001h-2-2001h-6 Title IX of the Civil Rights Act of 1964

12101-12213 Americans with Disabilities Act

#### CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

#### CODE OF FEDERAL REGULATIONS, TITLE 34

106.8 Designation of responsible employee for Title IX

## PERSONNEL

4032/AR

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### REASONABLE ACCOMMODATION

Except when undue hardship would result to the district, the Superintendent or designee shall provide reasonable accommodation:

1. In the job application process, to any qualified job applicant with a disability
2. To enable any qualified employee with a disability to perform the essential functions of the position he/she holds or desires to hold or to enjoy equal benefits or other terms, conditions, and privileges of employment as other similarly situated employees without disabilities

The district designates the position specified in BP 4030 - Nondiscrimination in Employment as the coordinator of its efforts to comply with the Americans with Disabilities Act (ADA) and to investigate any and all related complaints.

### DEFINITIONS

Disability, with respect to an individual, is defined as any of the following:

1. A physical or mental impairment that limits one or more of the major life activities
2. A record of such an impairment
3. Being regarded as having such an impairment

Limits shall be determined without regard to mitigating measures such as medications, assistive devices, prosthetics or reasonable accommodations, unless the mitigating measure itself limits a major life activity.

Essential functions are the fundamental job duties of the position the individual with a disability holds or desires. The term does not include the marginal functions of the position.

Reasonable accommodation means:

1. For a qualified job applicant with a disability, modifications or adjustments to the job application process that enable him/her to be considered for the position he/she desires
2. For a qualified employee with a disability, modifications or adjustments to the work environment, or to the manner or circumstances under which the position the employee holds or desires is customarily performed, that enable him/her to perform the essential functions of that position or to enjoy equal benefits and privileges of employment as are enjoyed by the district's other similarly situated employees without disabilities



**PERSONNEL****4032/AR**

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Qualified individual with a disability means a job applicant or employee with a disability who:

1. Satisfies the requisite skill, experience, education, and other job-related requirements of the employment position he/she holds or desires
2. Can perform the essential functions of the position with or without reasonable accommodation
3. Would not pose a significant risk of substantial harm, which cannot be eliminated or reduced by reasonable accommodation, to himself/herself or others in the job he/she holds or desires

Undue hardship is a determination based on an individualized assessment of current circumstances that shows that the provision of a specific accommodation would cause significant difficulty or expense to the district.

**REQUEST FOR REASONABLE ACCOMMODATION**

When requesting reasonable accommodation, an employee or his/her representative shall inform the employee's supervisor that he/she needs a change at work for a reason related to a medical condition. The supervisor shall inform the coordinator of the employee's request as soon as practicable.

When requesting reasonable accommodation for the hiring process, a job applicant shall inform the coordinator that he/she will need a reasonable accommodation during the process.

When the disability or the need for accommodation is not obvious, the coordinator may ask the employee to supply reasonable documentation about his/her disability. In requesting this documentation, the coordinator shall specify the types of information that are being sought about the employee's condition, the employee's functional limitations, and the need for reasonable accommodation. The employee may be asked to sign a limited release allowing the coordinator to submit a list of specific questions to his/her health care or vocational professional.

If the documentation submitted by the employee does not indicate the existence of a qualifying disability or explain the need for reasonable accommodation, the coordinator shall request additional documentation that specifies the missing information. If the employee does not submit such additional documentation in a timely manner, the coordinator may require him/her to submit to an examination by a health care professional selected and paid for by the district.

The district may make a medical or psychological inquiry of a job applicant or require him/her to submit to a medical or psychological examination after he/she has been given a conditional offer of employment but before the commencement of his/her job duties, provided the inquiry or examination is job-related, consistent with business necessity, and required for all incoming employees in the same job classification.

**PERSONNEL****4032/AR**

The coordinator shall not request any job applicant's or employee's genetic information except as authorized by law.

In accordance with law, the coordinator shall take steps to ensure the confidentiality of information related to medical conditions or history. As applicable, he/she shall notify the supervisor or manager of the qualified individual of any reasonable accommodation granted the individual and may notify first aid and safety personnel when the disability of the qualified individual may require emergency treatment.

**GRANTING REASONABLE ACCOMMODATION**

Upon receiving a request for reasonable accommodation from a qualified individual with a disability, the coordinator shall:

1. Determine the essential functions of the job involved
2. Engage in an informal, interactive process with the individual to review the request for accommodation, identify the precise limitations resulting from the disability, identify potential accommodations, and assess their effectiveness
3. Develop a plan for reasonable accommodation which will enable the individual to perform the essential functions of the job or gain equal access to a benefit or privilege of employment without imposing undue hardship on the district

A determination of undue hardship should be based on several factors, including:

- a. The nature and net cost of the accommodation needed, taking into consideration the availability of tax credits and deductions and/or outside funding
- b. The overall financial resources of the facility making the accommodation, the number of persons employed at this facility, and the effect on expenses and resources of the facility
- c. The overall financial resources, number of employees, and the number, type, and location of facilities of the district
- d. The type of operation of the district, including the composition, structure, and functions of the workforce and the geographic separateness and administrative or fiscal relationship of the facility making the accommodation to other district facilities
- e. The impact of the accommodation on the operation of the facility, including the impact on the ability of other employees to perform their duties and the impact on the facility's ability to conduct business

The coordinator may confer with the site administrator, any medical advisor chosen by the district, and/or other district staff before making a final decision as to the accommodation.

## PERSONNEL

4032/AR

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### APPEAL PROCESS

Any qualified individual with a disability who is not satisfied with the decision of the coordinator may appeal in writing to the Superintendent or designee. This appeal shall be made within 10 working days of receiving the decision and shall include:

1. A clear, concise statement of the reasons for the appeal
2. A statement of the specific remedy sought

The Superintendent or designee shall consult with the coordinator and review the appeal, together with any available supporting documents. The Superintendent or designee shall give the individual his/her decision within 15 working days of receiving the appeal.

Any further appeal for reasonable accommodation shall be considered a complaint concerning discrimination in employment and may be taken to the Governing Board in accordance with the district's procedure for such complaints.

### LEGAL REFERENCE:

#### CIVIL CODE

51 Unruh Civil Rights Act

#### GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act

#### UNITED STATES CODE, TITLE 29

701-794e Vocational Rehabilitation Act

#### UNITED STATES CODE, TITLE 42

2000ff-1-2000ff-11 Genetic Information Nondiscrimination Act of 2008

12101-12213 Americans with Disabilities Act

#### CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act, especially:

35.107 Designation of employee

36.101-36.608 Nondiscrimination on the basis of disability by public facilities

#### CODE OF FEDERAL REGULATIONS, TITLE 29

1630.2 Definitions

#### COURT DECISIONS

A.M. v. Albertsons, LLC, (2009) Cal.App.4th 455

Colmenares v. Braemar Country Club, Inc., (2003) 29 Cal.4th 1019

Chevron USA v. Echazabal, (2002) 536 U.S. 73, 122 S.Ct. 2045

US Airways, Inc. v. Barnett, (2002) 535 U.S. 391, 122 S.Ct. 1516

## PERSONNEL

4032/AR

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### MANAGEMENT RESOURCES:

#### EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act, October 2002

#### WEB SITES

Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

**PERSONNEL****4033****LACTATION ACCOMMODATION**

The Governing Board recognizes the immediate and long-term health advantages of breastfeeding for infants and mothers and desires to provide a supportive environment for any district employee to express milk for her infant child upon her return to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee who chooses to express breast milk for her infant child while at work.

The district shall provide a reasonable amount of break time to accommodate an employee each time she has a need to express breast milk for her infant child.

To the extent possible, such break time shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid.

The employee shall be provided a private location, other than a restroom, which is in close proximity to her work area and meets the requirements of Labor Code 1031 and 29 USC 207, as applicable.

Employees are encouraged to notify their supervisor or other appropriate personnel in advance of their intent to make use of the accommodations offered for employees who are nursing mothers. As needed, the supervisor shall work with the employee to address arrangements and scheduling in order to ensure that the employees' essential job duties are covered during the break time.

Lactation accommodations may be denied only in limited circumstances in accordance with law.

Before an employee's supervisor makes a determination to deny lactation accommodations, he/she shall consult the Superintendent or designee. In any case in which lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

**LEGAL REFERENCE:****EDUCATION CODE**

200-262.4 Prohibition of discrimination on the basis of sex

**CIVIL CODE**

43.3 Right of mothers to breastfeed in any public or private location

**GOVERNMENT CODE**

12940 Discriminatory employment practices

12945 Discrimination based on pregnancy, childbirth, or related medical conditions

**LABOR CODE**

1030-1033 Lactation accommodation

## PERSONNEL

4033

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### CODE OF REGULATIONS, TITLE 2

7291.2-7291.16 Sex discrimination; pregnancy and related medical conditions

### UNITED STATES CODE, TITLE 29

207 Fair Labor Standards Act; lactation accommodation

### FAIR EMPLOYMENT AND HOUSING COMMISSION DECISIONS

Department of Fair Employment and Housing v. Acosta Tacos (Chavez), FEHC Precedential Decision 09-03P, 2009

### MANAGEMENT RESOURCES:

#### CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Rest Periods/Lactation Accommodation, Frequently Asked Questions

#### CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Minimum Requirements of the California Lactation Accommodation Law

#### CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Lactation Support Program Toolkit

#### FEDERAL REGISTER

Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079

#### OFFICE OF THE SURGEON GENERAL PUBLICATIONS

The Surgeon General's Call to Action to Support Breastfeeding, 2011

#### HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS

The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite, Toolkit, 2008

#### U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS

Fact Sheet #3: Break Time for Nursing Mothers under the FLSA, rev. December 2010

#### WEB SITES

California Department of Industrial Relations, Division of Labor and Standards Enforcement:

<http://www.dir.ca.gov/dlse>

California Department of Public Health: <http://www.cdph.ca.gov>

California Women, Infants and Children: <http://www.wicworks.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Health Resources and Services Administration: <http://www.hrsa.gov>

Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers:

<http://www.dol.gov/whd/nursingmothers>

**PERSONNEL****4040****EMPLOYEE USE OF TECHNOLOGY**

The Governing Board recognizes that technological resources can enhance employee performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, students, and the community, supporting district and school operations, and improving access to and exchange of information. The Board expects all employees to learn to use the available technological resources that will assist them in the performance of their job responsibilities. As needed, employees shall receive professional development in the appropriate use of these resources.

Employees shall be responsible for the appropriate use of technology and shall use the district's technological resources primarily for purposes related to their employment.

Employees shall be notified that computer files and electronic communications, including email and voice mail, are not private. Technological resources shall not be used to transmit confidential information about students, employees, or district operations without authority.

**ONLINE/INTERNET SERVICES**

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or child pornography and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose.

To ensure proper use, the Superintendent or designee may monitor employee usage of technological resources, including the accessing of email and stored files. Monitoring may occur at any time without advance notice or consent.

The Superintendent or designee shall establish administrative regulations and an Acceptable Use Agreement which outline employee obligations and responsibilities related to the use of district technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the employee's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all employees who use the district's technological resources. Employees shall be required to acknowledge in writing that they have read and understood the district's Acceptable Use Agreement.

**LEGAL REFERENCE:****EDUCATION CODE**

52295.10-52295.55 Implementation of Enhancing Education through Technology grant program

**GOVERNMENT CODE**

3543.1 Rights of employee organizations

## PERSONNEL

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4040

### PENAL CODE

502 Computer crimes, remedies

632 Eavesdropping on or recording confidential communications

### VEHICLE CODE

23123 Wireless telephones in vehicles

23123.5 Mobile communication devices; text messaging while driving

23125 Wireless telephones in school buses

### UNITED STATES CODE, TITLE 20

6751-6777 Enhancing Education Through Technology Act, Title II, Part D, especially:

6777 Internet safety

### UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

### CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

### MANAGEMENT RESOURCES:

#### WEB SITES

CSBA: <http://www.csba.org>

American Library Association: <http://www.ala.org>

California Department of Education: <http://www.cde.ca.gov>

Federal Communications Commission: <http://www.fcc.gov>

U.S. Department of Education: <http://www.ed.gov>



**EMPLOYEE USE OF TECHNOLOGY****ONLINE/INTERNET SERVICES: USER OBLIGATIONS AND RESPONSIBILITIES**

Employees are authorized to use district equipment to access the Internet or other online services in accordance with Board policy, the district's Acceptable Use Agreement, and the user obligations and responsibilities specified below.

1. The employee in whose name an online services account is issued is responsible for its proper use at all times. Employees shall keep account information, home addresses, and telephone numbers private. They shall use the system only under the account number to which they have been assigned.
2. Employees shall use the system safely, responsibly, and primarily for work-related purposes.
3. Employees shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.
4. Employees shall not use the system to promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.
5. Employees shall not use the system to engage in commercial or other for-profit activities without permission of the Superintendent or designee.
6. Copyrighted material shall be posted online only in accordance with applicable copyright laws.
7. Employees shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or forge other users' email.
8. Employees shall not develop any classroom or work-related web sites, blogs, forums, or similar online communications representing the district or using district equipment or resources without permission of the Superintendent or designee. Such sites shall be subject to rules and guidelines established for district online publishing activities including, but not limited to, copyright laws, privacy rights, and prohibitions against obscene, libelous, and slanderous content. Because of the unfiltered nature of blogs, any such site shall include a disclaimer that the district is not responsible for the content of the messages. The district retains the right to delete material on any such online communications.
9. Users shall report any security problem or misuse of the services to the Superintendent or designee.

## EMPLOYEE ACCEPTABLE USE POLICY

### USE OF TECHNOLOGY

Communications and computer technology at SDUHSD are provided and maintained for instructional, educational and administrative purposes only. This Administrative Regulation implements Board Policy 4112.7/4212.7, Employee Acceptable Use Policy, and governs the use of these technologies by employees during the performance of their functions.

#### A. Access to Technology Equipment and Services

Access to technology is provided to facilitate the instructional and administrative tasks performed by District employees. The level of access provided will coincide with the requirements of each employee's job functions.

Computer files and communications stored or sent over electronic networks, including e-mail, voice mail and Internet access, are not private, and may be monitored and viewed by the District at any time without prior notice. This technology should not be used to divulge confidential information about students, employees, or District business to unauthorized persons.

To ensure proper use, the Superintendent or designee may monitor the District's technological resources, including e-mail, voice mail systems and Internet usage, at any time without advance notice or consent.

#### B. Acceptable Use

It is a general policy that computer or network resources are to be used in a responsible, efficient, ethical, and legal manner in support of education, business and/or research and within the educational program and goals of the District. The use of electronic information resources is a privilege, not a right. Each user is personally responsible for this provision at all times when using electronic information services.

The Superintendent, principal, or their designees may set more restrictive guidelines for employees in their area of responsibility.

While electronic information resources offer tremendous opportunities of educational value, they also offer persons with illegal or unethical purposes avenues for reaching students, teachers, and others, including parents. SDUHSD does not have control of the information on commercial electronic information services or the information on the Internet, although it attempts to provide prudent and available barriers. Sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate or potentially offensive to some people.

Should an employee see any unacceptable materials or inappropriate use, he/she shall notify the site administrator or supervisor immediately, report any instances where the Acceptable Use Policy or security may be violated and report inappropriate Internet web sites to the Information Technology Department so that access to the sites can be blocked in the future.

If there is any doubt as to the appropriate use of a District-provided electronic system, the employee should review the use in advance with a supervisor and/or a member of the Information Technology Department.

**C. Proper Use and Care**

Before operating any equipment, users will be made familiar with the basics of safety and damage prevention, and trained on proper care and operation. Users will be individually assessed to determine their technical capabilities, and will be properly trained and supported by the Information Technology Department, as systems are issued for their use.

Many users, especially at school sites, will be sharing systems as part-time users. In this scenario, subsequent users will suffer if systems are misconfigured or damaged by previous users. In some cases, special software is used to protect essential system configurations, requiring each user to log-on individually, and enabling only the services for which the user is authorized.

Equipment abuses are unacceptable whether out of frustration, misuse, negligence or carelessness. Users are responsible for damage to or loss of District equipment. District vandalism policies apply, making users liable for intentionally inflicted damage.

Users should not attempt repairs without authorization or support from designated District or school site personnel. Volunteers – students, parents, family members, or friends – are not authorized to attempt repairs on District equipment.

Guidelines for the care and use of computer software are similar to hardware policies. Users are responsible for damage to or loss of District software systems. District vandalism policies apply to software as well, making users liable for intentionally inflicted damage. Employees who are personally-assigned portable technology devices such as laptops, cellular phones, personal digital assistants, etc., shall return those devices to the District upon demand and shall be liable for any costs to repair or replace equipment that is lost or damaged beyond reasonable wear and tear.

Users shall not install or modify applications without approval and support of the Director of Educational Technology. Any unauthorized changes to systems, operating software, application software, or hardware configurations will be uninstalled when discovered by technology or instructional staff. Peer-to-peer file-sharing software cannot be installed or used on District computers for the purpose of illegally sharing copyrighted materials such as music, images and software.

Users shall not download or install software without proper approval of the Director of Educational Technology. Non-licensed or unapproved software will be deleted.

In order to ensure proper configuration and to safeguard network security and performance, users should not attach computers, printers, network equipment (including wireless access points), web cameras, or other types of hardware to the District's network or telephone systems without prior approval and support of the Director of Educational Technology. Any equipment found to be in violation of this policy will be immediately disconnected.

**D. Personal Responsibility**

All technology equipment is District property and is provided for instructional or administrative use only. Personal use is limited in the same manner as other similar District property – telephones, copiers, postage, office supplies and instructional materials. Supervisors will provide guidance as to the appropriate level of personal use.

The same guidelines that currently apply to magazines, books, videos, or other materials apply equally to Internet use. Board policies on sexual harassment, civility, and commercial activity apply to all technology or electronic activities.

The conduct of personal business, including buying and selling products or promoting services, using District resources is not allowed. In addition, District electronic resources cannot be used to conduct political or religious activities. District e-mail cannot be used to advertise or solicit for non-District sponsored events.

The District maintains a public Internet site and an in-house Intranet site. All materials published on these sites must follow the same Board Policies and Education Code Sections that apply to printed material. These policies include restrictions on the content, nature, purpose, and volume of information to be published. Intranet pages are provided for District employees only. Any information to be posted on the public Web site or in-house Intranet site must meet the District's Web Guidelines and Publishing Standards. Restrictions apply to links to other sites that may not be appropriate and to personal information or pictures of students without parental consent. Specific web site guidelines are established and available through the Information Technology Department.

Do not store personal files or applications on District media.

#### **E. Security and Passwords**

Security on any computer system is a high priority. Any breach of security compromises the integrity of our student records, curriculum, attendance accounting, business records, confidential data, and communications. To maintain security, users are issued unique User ID's and passwords to enable their access. All users are informed and understand that the District maintains the right to access, at any time, without advance notice or consent, all applications and files of the District-provided computer and electronic systems despite the individual user IDs and passwords.

1. Do not use another user's passwords.
2. Do not write down a password where others can see it.
3. Change passwords regularly.
4. Never demonstrate a security problem to other users.
5. Never use another individual's account. All use of the system must be under your own account.
6. Users shall not bypass filters or firewalls, use proxy servers, gain access to sites or networks without authorization, or otherwise attempt to defeat network security protocols.
7. Users may not physically attach personally-owned devices to an SDUHSD network.
8. Users may not load any software or executable programs on any SDUHSD computer/network.

To maintain the integrity of the student information system (grades, attendance, curriculum), do not permit any student to use your staff computer or your staff User ID at any time. Any user identified as a security risk will be denied access to the information system.

**F. Penalties for Violations**

Violation of the Acceptable Use Policy may result in a reduction or loss of access privileges. In many cases, access privileges may be essential to job functions. Additionally, those failing to follow the guidelines contained in this regulation may face disciplinary action in accordance with collective bargaining agreements, Personnel Commission Rules and Regulations for the Classified Service, state law, and Board policy.

**G. Social Media**

In order to meet the growing needs of our 21<sup>st</sup> century learners, the San Dieguito Union High School District recognizes the need to incorporate into the educational environment Social Media that has an instructional or educational purpose or the purpose of communicating relevant information about school related activities. Social Media is a term that describes web-based and mobile technology communication tools with a focus on interactivity, user participation and information sharing in multiple ways. Social Media refers to venues such as blogs, video/photo posting sites, social networks, and forums. Some typical Social Media sites include: Facebook, Twitter, LinkedIn, YouTube, Flickr, WordPress and TeacherTube. This policy is not limited to these specific sites, but applies to all Social Media.

Staff members are encouraged to incorporate the use of Social Media into curriculum and District programs to enhance instruction, engage students in learning, model the appropriate and responsible use of Social Media, and inform students about school-related activities. Staff member use of Social Media in the educational environment including, but not limited to, use associated with curriculum, sports teams, extra-curricular organizations and activities, clubs, or any other District-related programs or business, is subject to the following rules and guidelines.

Staff members are responsible for monitoring student use of Social Media that has been incorporated into curriculum in order to promote and evaluate the instructional or educational purpose and ensure compliance with the District's Social Media Policy for Students.

When using Social Media within the educational environment, students and staff members must identify themselves by their full legal names and District titles. All content associated with staff use of Social Media within the educational environment must be consistent with the District's goals and professional standards.

Social media use must not interfere with the educational environment for students, or with job duties or responsibilities of staff members.

Staff members should not communicate with current District students through Social Media sites which are personal to staff members or students, do not have an instructional or educational purpose, and / or do not communicate relevant information about school-related activities. Staff members should be mindful about maintaining appropriate professional boundaries with students, and students with staff.

Communications through Social Media are not private. Consequently, staff and students must ensure they are not sharing confidential information concerning District staff, students, or families. Social Media may not be used to publish student information including, but not limited to, names, assignments, grades, attendance data, photographs, videos, or other likenesses,

without permission of the student's parent or guardian.

Students and staff members are responsible for their Social Media use and may be subject to liability if such use is found defamatory, harassing, discriminatory, threatening, or in violation of any applicable law, policy, or regulation.

Student and staff use of Social Media within the educational environment is an opportunity and not a right. As such, staff use of Social Media shall be contingent upon the District's Employee Acceptable Use Policy (Board Policy 4112.7 and its Administrative Regulation, 4112.7.AR-1

**H. Employee Acknowledgement**

All employees of SDUHSD who have access to District technology will be required to annually acknowledge that they have received this administrative regulation, read it and accepted the guidelines.

**EMPLOYEE  
ACCEPTABLE USE CONTRACT**

*I have received, read and accept the guidelines in the Employee Acceptable Use Policy.*

\_\_\_\_\_  
*Print Full Name*

\_\_\_\_\_  
*Dept./Site*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

## PERSONNEL

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### **CERTIFICATED PERSONNEL**

The Governing Board recognizes that teachers and other certificated personnel work closely with students in carrying out the district's educational goals. The Superintendent or designee shall ensure that the duties, responsibilities, and district's expectations for certificated positions are clearly defined and made known to each member of the certificated staff.

Each certificated staff member shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with law and negotiated agreements.

The Board strongly encourages certificated staff to continually improve their skills and pursue excellence within their profession.

Policies, rules and regulations related to certificated personnel shall be available to all concerned and shall be administered in a fair and equitable manner.

### **LEGAL REFERENCE:**

#### **EDUCATION CODE**

90 Definition, certificated and certified

44006 Certificated person

#### **GOVERNMENT CODE**

3543.2 Scope of representation



**PERSONNEL****4111; 4211; 4311****RECRUITMENT AND SELECTION**

The Governing Board is committed to employing suitable, qualified individuals to carry out the district's mission to provide high-quality education to its students and to ensure the efficiency of district operations.

The Superintendent or designee shall develop fair, open, and transparent recruitment and selection processes and procedures which ensure that individuals are selected based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination.

When a vacancy occurs, the Superintendent or designee shall review the job description for the position to ensure that it accurately describes the major functions and duties of the position. He/she also shall disseminate job announcements to ensure a wide range of candidates.

With Board approval, the Superintendent or designee may provide incentives to recruit teachers, administrators, or other employees to work in low-performing schools or in hard-to-fill positions.

The district's selection procedures shall include screening processes, interviews, observations, and recommendations from previous employers as necessary to identify the best possible candidate for a position. The Superintendent or designee may establish an interview committee, as appropriate, to rank candidates and recommend finalists. All discussions and recommendations shall be confidential in accordance with law.

During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. No inquiry shall be made with regard to any category of discrimination prohibited by state or federal law.

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

**LEGAL REFERENCE:****EDUCATION CODE**

- 200-262.4 Prohibition of discrimination
- 41530-41533 Professional Development Block Grant
- 44066 Limitations on certification requirement
- 44259 Teaching credential; exception; designated subjects; minimum requirements
- 44735 Teaching as a Priority block grant
- 44740-44741 Personnel management assistance teams
- 44750 Teacher recruitment resource center
- 44830-44831 Employment of certificated persons
- 44858 Age or marital status in certificated positions

## PERSONNEL

4111; 4211; 4311

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44859 Prohibition against certain rules and regulations re: residency  
45103-45139 Employment (classified employees)  
49406 Examination for tuberculosis

### GOVERNMENT CODE

815.2 Liability of public entities and public employees  
12900-12996 Fair Employment and Housing Act, including:  
12940-12956 Discrimination prohibited; unlawful practices

### UNITED STATES CODE, TITLE 8

1324a Unlawful employment of aliens  
1324b Unfair immigration related practices

### UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964  
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended  
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments  
12101-12213 Americans with Disabilities Act

### CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

### COURT DECISIONS

C.A. v William S. Hart Union High School District et al., (2012) 138 Cal.Rptr.3d 1

### MANAGEMENT RESOURCES:

#### WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>  
Education Job Opportunities Information Network: <http://www.edjoin.org>  
Teach USA: <http://www.calteach.org>  
U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

## PERSONNEL

4111.2; 4211.2; 4311.2

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### LEGAL STATUS REQUIREMENT

The Governing Board shall ensure that the district employs only those individuals who are lawfully authorized to work in the United States.

The Superintendent or designee shall verify the employment eligibility of all persons hired by completing the U.S. Citizenship and Immigration Services Form I-9, Employment Eligibility Verification, for each individual hired and ensure that the district does not knowingly hire or continue to employ any person not authorized to work in the United States.

In accordance with law, the Superintendent or designee shall ensure that district employment practices do not unlawfully discriminate on the basis of citizenship status or national origin, including, but not limited to, discrimination against any refugees, grantees of asylum, or persons qualified for permanent or temporary residency.

### LEGAL REFERENCE:

UNITED STATES CODE, TITLE 8  
1324a Unlawful employment of aliens  
1324b Unfair immigrant-related employment practices

CODE OF FEDERAL REGULATIONS, TITLE 8  
274a.1-274a.14 Control of Employment of Aliens

### MANAGEMENT RESOURCES:

U.S. CITIZENSHIP AND IMMIGRATION SERVICES PUBLICATIONS  
Handbook for Employers: Instructions for Completing Form I-9, April 2009

WEB SITES  
U.S. Citizenship and Immigration Services: <http://www.uscis.gov>

## PERSONNEL

## 4111.2/AR-1; 4211.2/AR-1; 4311.2/AR-1

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### LEGAL STATUS REQUIREMENT

Within three business days of hire, the Superintendent or designee shall physically examine the documentation presented by the employee establishing his/her identity and employment authorization as set forth in U.S. Citizenship and Immigration Services Form I-9. The employee may present either an original document which establishes both employment authorization and identity or two separate original documents which establish authorization and identity. Only unexpired documents are acceptable.

The Superintendent or designee shall:

1. Ensure that the documents presented appear to be genuine and relate to the individual
2. Complete the "Employer Review and Verification" section and sign the attestation with a handwritten signature or electronic signature on Form I-9.

Persons employed for three business days or less must provide such documentation on their first day. If unable to provide satisfactory documentation because the document was lost, stolen, or damaged, the employee shall furnish a receipt indicating that a replacement document has been requested. This receipt must be presented within three business days of hire, and the replacement document must be provided within 90 days of the hire.

If an individual's employment authorization expires, the Superintendent or designee must reverify Form I-9, by noting the document's identification number and expiration date on the form, no later than the date the work authorization expires. The employee shall present a document that shows either continuing employment authorization or a grant of work authorization.

The district shall retain an individual's Form I-9 for three years after the date of hire or for one year after the date his/her employment is terminated, whichever is later.

The Superintendent or designee shall copy documents presented by an individual for verification and shall retain them with the individual's Form I-9. The documents shall be kept confidential and used only as needed to help justify the district's past decision to accept the documents as valid.

**PERSONNEL****4112/AR; 4212/AR**

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**APPOINTMENT AND CONDITIONS OF EMPLOYMENT**

Upon recommendation from the Superintendent or designee, the Governing Board shall approve the appointment of all certificated personnel. The position and the salary classification shall be reported to the Board at a regular meeting.

Individuals appointed to the certificated staff shall:

1. Possess the appropriate certification qualifications and register the certification document in accordance with law and Board policy (Education Code 44250-44279, 44330)
2. Demonstrate proficiency in basic skills as required by law and Board policy
3. When required by the federal No Child Left Behind Act for teachers of core academic subjects, possess the qualifications of "highly qualified" teachers as defined in law, Board policy and administrative regulations
4. Submit to fingerprinting as required by law
5. Not have been convicted of a violent or serious felony as defined in Penal Code 667.5 or 1192.7, unless the individual has received a certificate of rehabilitation and pardon
6. Not have been convicted of any sex offense as defined in Education Code 44010
7. Not have been required to register as a sex offender pursuant to Penal Code 290 because of a conviction for a crime where the victim was a minor under the age of 16
8. Not have been determined to be a sexual psychopath pursuant to Welfare and Institutions Code 6300-6332
9. Not have been convicted of any controlled substance offense as defined in Education Code 44011
10. Submit to a physical examination, tuberculosis testing and/or provide a medical certificate as required by law and Board policy
11. Submit to drug and alcohol testing as required by Board policy
12. Furnish a statement of military service and, if any was rendered, a copy of the discharge or release from service or, if no such document is available, other suitable evidence of the termination of service (Education Code 44838)
13. File the oath or affirmation of allegiance required by Government Code 3100-3109
14. Fulfill any other requirements as specified by law, collective bargaining agreement, Board policy or administrative regulation

## PERSONNEL

4112/AR; 4212/AR

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### LEGAL REFERENCE:

#### EDUCATION CODE

35161 Powers and duties  
44008 Effect of termination of probation  
44009 Conviction of specified crimes; definitions  
44010 Sex offense  
44011 Controlled substance offense  
44066 Limitation on certification requirements  
44250-44277 Credential types  
44330 Effect of registration of certification document  
44830.1 Felons; certificated positions; criminal record summary; fingerprints  
44836 Employment of person convicted of sex offenses or controlled substance offenses  
44837 Employment of sexual sociopath  
44838 Statement of military service  
44839 Medical certificate  
44839.5 Medical certificate for retirant  
49406 Examination for tuberculosis

#### GOVERNMENT CODE

3100-3109 Oaths or affirmations of allegiance for disaster service workers and public employees  
12940-12950 Unlawful employment practices

#### PENAL CODE

290 Registration of sex offenders  
290.95 Disclosure by persons required to register as sex offenders  
667.5 Prior prison terms, enhancement of prison terms  
1192.7 Plea bargaining limitation

#### WELFARE AND INSTITUTIONS CODE

6300-6332 Sexual psychopaths

#### CODE OF REGULATIONS, TITLE 5

6100-6125 Teacher qualifications, No Child Left Behind Act

#### UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers  
7801 Definitions, highly qualified teacher

#### CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 Highly qualified teachers

**PERSONNEL****4112.2****CERTIFICATION**

The Governing Board recognizes that the district's ability to provide a high-quality educational program is dependent upon the employment of certificated staff that is adequately prepared and has demonstrated proficiency in basic skills and in the subject matter to be taught. The Superintendent or designee shall ensure that persons employed to fill positions requiring certification qualifications possess the appropriate credential, permit, or other certification document from the Commission on Teacher Credentialing (CTC) and fulfill any additional state, federal, or district requirements for the position.

The Superintendent or designee may provide assistance and support to teachers holding preliminary credentials to help them meet the qualifications required for the clear credential.

**PRIORITIES FOR HIRING BASED ON UNAVAILABILITY OF CREDENTIALLED TEACHER**

The Superintendent or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, the Superintendent or designee shall make reasonable efforts to recruit an individual for the assignment in the following order:

1. A candidate who is qualified to participate in and enrolls in an approved intern program in the region of the district
2. A candidate who is scheduled to complete preliminary credential requirements within six months and who holds a provisional internship permit (PIP) or short-term staff permit issued by the CTC

The Board shall approve, as an action item at a public Board meeting, a notice of its intent to employ a PIP applicant for a specific position.

3. As a last resort, an individual who holds an emergency permit issued by the CTC or for whom a credential waiver has been granted by the CTC

Prior to requesting that the CTC issue an emergency permit pursuant to item #3 above or a limited assignment permit which allows a fully credentialed teacher to teach outside of his/her area of certification while working toward an added or supplementary authorization, the Board shall annually approve a Declaration of Need for Fully Qualified Educators. The Declaration of Need shall be approved by the Board as an action item at a regularly scheduled public Board meeting, with the entire Declaration of Need being included in the Board agenda.

The Declaration of Need shall certify that there is an insufficient number of certificated persons who meet the districts specified employment criteria for the position(s) and that the district has made reasonable efforts to recruit individuals who meet the qualifications specified in items #1-2 above.

**PERSONNEL****4112.2**

The Declaration of Need shall also indicate the number and type of emergency permits that the district estimates it will need during the valid period of the Declaration of Need, based on the previous year's actual needs and projections of enrollment. Whenever the actual number of permits needed exceeds the estimate by 10 percent, the Board shall revise and resubmit the Declaration of Need.

Whenever it is necessary to employ noncredentialed teachers to fill a position requiring certification qualifications, the Superintendent or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional program.

**LEGAL REFERENCE:****EDUCATION CODE**

8360-8370 Qualifications of child care personnel  
32340-32341 Unlawful issuance of a credential  
35186 Complaints regarding teacher vacancy or misassignment  
44066 Limitations on certification requirements  
44200-44399.1 Teacher credentialing, especially:  
44250-44277 Credential types; minimum requirements  
44300-44302 Emergency permit  
44325-44328 District interns  
44330-44355 Certificates and credentials  
44420-44440 Revocation and suspension of credentials  
44450-44468 University intern program  
44830-44929 Employment of certificated persons; requirement of proficiency in basic skills  
56060-56063 Substitute teachers in special education

**CODE OF REGULATIONS, TITLE 5**

6100-6126 Teacher qualifications, No Child Left Behind Act  
80001-80674.6 Commission on Teacher Credentialing

**UNITED STATES CODE, TITLE 20**

6319 Highly qualified teachers  
7801 Definitions, highly qualified teacher

**CODE OF FEDERAL REGULATIONS, TITLE 34**

200.55-200.57 Highly qualified teachers  
200.61 Parent notification regarding teacher qualifications

**COURT DECISIONS**

Association of Mexican-American Educators et al. v. State of California and the Commission on Teacher Credentialing, (1993) 836 F.Supp. 1534



## PERSONNEL

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4112.2

### MANAGEMENT RESOURCES:

#### COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

CL-667 Basic Skills Requirement

CL-856 Provisional Internship Permit

CL 858 Short-Term Staff Permit

13-01 Hiring Hierarchy in Education Code 44225.7, Coded Correspondence, January 30, 2013

Subject Matter Authorization Guideline Book, 2012

Supplementary Authorization Guideline Book, 2012

California Standards for the Teaching Profession, 2009

The Administrator's Assignment Manual, rev. September 2007

#### WEB SITES

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Commission on Teacher Credentialing, Credential Information Guide (for employers' use only):

<http://www.ctc.ca.gov/credentials/cig>

National Board for Professional Teaching Standards: <http://www.nbpts.org>

U.S. Department of Education: <http://www.ed.gov>

**PERSONNEL****4112.2/AR-1**

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**CERTIFICATION****VERIFICATION OF CREDENTIALS**

The Superintendent or designee shall verify that each employee in a position requiring certification qualifications possesses a valid certification document issued by the Commission on Teacher Credentialing (CTC). Such verification shall occur not later than 60 days after the commencement of employment or the renewal of a credential.

The Superintendent or designee shall maintain records of the appropriate certification of all employees serving in certificated positions.

**BASIC SKILLS PROFICIENCY**

The district shall not initially hire a person in a position requiring certification, on a permanent, temporary, or substitute basis, unless that person has demonstrated basic skills proficiency in reading, writing, and mathematics or is specifically exempted from the requirement by law.

The district may hire a certificated employee who has not taken a test of basic skills proficiency if he/she has not yet been afforded the opportunity to take the test, provided that he/she takes the test at the earliest opportunity. The employee may remain employed by the district pending the receipt of his/her test results.

An out-of-state prepared teacher shall meet the basic skills requirement within one year of being issued a California preliminary credential by the CTC unless he/she has completed a basic skills proficiency test in another state or is otherwise exempted by law. The district shall develop a basic skills proficiency test, which shall be at least equivalent to the district test required for high school graduation, for purposes of assessing out-of-state prepared teachers pending completion of the basic skills requirement.

**SHORT TERM STAFF PERMIT**

The district may request that the CTC issue a short-term staff permit (STSP) to a qualified applicant whenever there is a need to immediately fill a classroom based on unforeseen circumstances, including, but not limited to:

1. Enrollment adjustments requiring the addition of another teacher
2. Inability of the teacher of record to finish the school year due to approved leave or illness
3. The applicant's need for additional time to complete pre-service requirements for enrollment into an approved intern program
4. Inability of the applicant to enroll in an approved intern program due to timelines or lack of space in the program

**PERSONNEL****4112.2/AR-1**

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5. Unavailability of a third-year extension of an intern program or the applicant's withdrawal from an intern program

The Superintendent or designee shall ensure that the applicant possesses a bachelor's or higher degree from a regionally accredited college or university, has met the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirements specified in 5 CCR 80021 for the multiple subject, single subject, or education specialist STSP as appropriate.

When requesting issuance of an STSP, the Superintendent or designee shall submit to the CTC:

1. Verification that the district has conducted a local recruitment for the permit being requested
2. Verification that the district has provided the permit holder with orientation to the curriculum and to instruction and classroom management techniques and has assigned a mentor teacher for the term of the permit
3. Written justification for the permit signed by the Superintendent or designee

The holder of an STSP may be assigned to provide the same service as a holder of a multiple subject, single subject, or education specialist credential in accordance with the authorizations specified on the permit.

**PROVISIONAL INTERNSHIP PERMIT**

Before requesting that the CTC issue a provisional internship permit (PIP), the district shall conduct a diligent search for a suitable credentialed teacher or intern, including, but not be limited to, distributing job announcements, contacting college and university placement centers, and advertising in print or electronic media.

Whenever a suitable credentialed teacher cannot be found after a diligent search, the Superintendent or designee may request that the CTC issue a PIP to an applicant who possesses a bachelor's or higher degree from a regionally accredited college or university, has met the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirements specified in 5 CCR 80021.1 for the multiple subject, single subject, or education specialist PIP as appropriate.

When submitting the request for a PIP, the district shall provide verification of all of the following:

1. A diligent search has been conducted for a suitable credentialed teacher or suitable qualified intern as evidenced by documentation of the search.
2. Orientation, guidance, and assistance shall be provided to the permit holder as specified in 5 CCR 80026.5.

**PERSONNEL****4112.2/AR-1**

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The orientation shall include, but not be limited to, an overview of the curriculum the permit holder is expected to teach and effective instruction and classroom management techniques at the permit holder's assigned level. The permit holder also shall receive guidance and assistance from an experienced educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full-time classroom teaching experience.

3. The district shall assist the permit holder in developing a personalized plan through a district-selected assessment that would lead to subject-matter competence related to the permit.
4. The district shall assist the permit holder to seek and enroll in subject-matter training, such as workshops or seminars and site-based courses, along with training in test-taking strategies, and shall assist the permit holder in meeting the credential subject-matter competence requirement related to the permit.
5. A notice of intent to employ the applicant in the identified position has been made public.

The district shall submit a copy of the agenda item presented at a public Governing Board meeting which shall state the name of the applicant, the assignment in which the applicant will be employed including the name of the school, subject(s), and grade(s) that he/she will be teaching, and that the applicant will be employed on the basis of a PIP. The district also shall submit a signed statement from the Superintendent or designee that the agenda item was acted upon favorably.

6. The candidate has been apprised of steps to earn a credential and enroll in an intern program.

The holder of a PIP may be assigned to provide the same service as a holder of a multiple subject, single subject, or education specialist credential in accordance with the authorizations specified on the permit.

**LONG-TERM EMERGENCY PERMITS**

As necessary, the Superintendent or designee may request that the CTC issue an emergency resource specialist permit, emergency teacher librarian services permit, emergency cross-cultural language and academic development permit, or emergency bilingual authorization permit.

The Superintendent or designee shall provide any first-time recipient of an emergency teaching permit with an orientation which, to the extent reasonably feasible, shall occur before he/she begins a teaching assignment. The Superintendent or designee may vary the nature, content, and duration of the orientation to match the amount of training and experience previously completed by the emergency permit teacher. The orientation shall include, but not be limited to, the curriculum the teacher is expected to teach and effective techniques of classroom instruction and classroom management at the assigned grade-level span.

**PERSONNEL****4112.2/AR-1**

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The emergency permit holder also shall receive guidance and assistance from an experienced educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full-time classroom teaching experience.

**EMERGENCY SUBSTITUTE TEACHING PERMITS**

For day-to-day substitute teaching at any grade level, the district may employ a person with an emergency substitute permit issued by the CTC, provided that:

1. A person holding an emergency 30-day substitute teaching permit, or any valid teaching or services credential that requires at least a bachelor's degree and completion of the CBEST, shall not serve as a substitute for more than 30 days for any one teacher during the school year. He/she shall not serve as a substitute in a special education classroom for more than 20 days for any one teacher during the school year.
2. A person with an emergency career substitute teaching permit shall not serve as a substitute for more than 60 days for any one teacher during the school year.
3. A person with an emergency substitute teaching permit for prospective teachers shall not serve as a substitute for more than 30 days for any one teacher during the school year and not more than 90 days total during the school year.
4. A person with an emergency designated subjects 30-day substitute teaching permit for career technical education shall teach only in a program of technical, trade, or vocational education and not serve as a substitute for more than 30 days for any one teacher during the school year.

Before employing a person with an emergency substitute permit pursuant to item #1 or 4 above, the Superintendent or designee shall prepare and keep on file a signed Statement of Need for the school year. The Statement of Need shall describe the situation or circumstances that necessitate the use of a 30-day substitute permit holder and state either that a credentialed person is not available or that the available credentialed person does not meet the districts specified employment criteria.

**PERSONNEL****4112.22/AR**

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**STAFF TEACHING ENGLISH LANGUAGE LEARNERS****DEFINITIONS**

English learner means a student who does not speak English or whose native language is not English and who is not currently able to perform ordinary classroom work in English.

Instruction for English language development (ELD) means instruction designed specifically for English learners to develop their listening, speaking, reading, and writing skills in English.

Specially designed academic instruction in English (SDAIE) means instruction in a subject area, delivered in English that is specially designed to meet the needs of English learners.

Primary language instruction includes both primary language development designed to develop English learners' listening, speaking, reading, and writing skills in their primary language and content instruction delivered in the primary language in any subject area.

**TEACHER QUALIFICATIONS**

The Superintendent or designee shall ensure that any teacher with one or more English learners in his/her class possesses an English learner authorization issued by the Commission on Teacher Credentialing (CTC) authorizing ELD and/or SDAIE, as appropriate. A teacher possessing a bilingual authorization may be assigned to provide ELD, SDAIE, and/or primary language instruction.

A teacher with designated subjects teaching credential or a service credential with a special class authorization may enroll in a CTC-approved staff development program and, upon successful completion, may apply to the CTC for a Certificate of Completion of Staff Development authorizing instruction in SDAIE.

**LEGAL REFERENCE:****EDUCATION CODE**

306 Definition, English learner

44253.1-44253.11 Certification for bilingual-crosscultural competence

44258.9 County superintendent review of teacher assignments

44259.5 Standards for teachers of all students, including English language learners

44380-44386 Alternative certification

44856 Employment of teachers from foreign countries

52160-52178 Bilingual-Bicultural Act of 1976

62001-62005. 5 Evaluation and sunseting of programs

**CODE OF REGULATIONS, TITLE 5**

6100-6125 Teacher qualifications, No Child Left Behind Act

80015 Requirements for the CLAD certification or English learner authorization

## PERSONNEL

4112.22/AR

80015.1-80015.4 Requirements for CLAD, English learner authorization or bilingual authorization  
80021 Short-Term Staff Permit  
80021.1 Provisional Internship Program  
80024.7-80024.8 Emergency CLAD and bilingual permits

### UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers  
6601-6651 Training and recruiting high-quality teachers  
6801-7014 Language instruction for English learners and immigrant students  
7801 Definitions, highly qualified teacher

### CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 Highly qualified teachers

### COURT DECISIONS

Teresa P. et al v. Berkeley Unified School District et al (1989) 724 F.Supp. 698

### MANAGEMENT RESOURCES:

#### COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

CL-622 Serving English Learners, December 2010  
CL-626B Bilingual Authorizations, November 2010  
CL-626C Crosscultural, Language and Academic Development (CLAD) Certificate, November 2010  
CL-568 The Sojourn Certificated Employee Credential, August 2009

#### WEB SITES

CSBA: <http://www.csba.org>  
California Association for Bilingual Education: <http://www.bilingualeducation.org>  
California Department of Education, English Learners: <http://www.cde.ca.gov/sp/el>  
California Teachers of English to Speakers of Other Languages: <http://www.catesol.org>  
Commission on Teacher Credentialing: <http://www.ctc.ca.gov>  
U.S. Department of Education: <http://www.ed.gov>

**PERSONNEL****4112.23/AR**

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**SPECIAL EDUCATION STAFF****QUALIFICATIONS/ASSIGNMENT OF SPECIAL EDUCATION TEACHERS**

Any teacher assigned to serve students with disabilities shall possess an appropriate credential or other authorization that specifically authorizes him/her to teach students with that primary disability within the program placement recommended in the students' individualized education programs (IEP).

Special education teachers who teach core academic subjects shall possess the qualifications required by the No Child Left Behind Act.

The Superintendent or designee may request the Commission on Teacher Credentialing (CTC) to issue a special education limited assignment teaching permit to authorize a qualified special education teacher, with his/her written consent, to serve outside the specialty area of his/her credential. In so doing, the district shall submit a Declaration of Need for Fully Qualified Educators that satisfies the requirements of 5 CCR 80026. If the teacher has not yet obtained permanent status, the Superintendent or designee shall assign one or more experienced educators in the special education subject area(s) of the permit, who have at least three years of full-time teaching experience in each of the subject area(s) of the permit, to provide guidance and assistance to the permit holder.

**RESOURCE SPECIALISTS**

The district's resource specialist program shall provide, but not be limited to:

1. Resource specialist(s) to provide instruction and services for students whose needs have been identified in their IEPs and who are assigned to regular classroom teachers for a majority of the school day

A student shall not be enrolled in a resource specialist program for a majority of a school day without approval by the student's IEP team.

2. Information and assistance for students with disabilities and their parents/guardians
3. Consultation, resource information, and material regarding students with disabilities to their parents/guardians and regular education staff members
4. Coordination of special education services with the regular school program for each student with disabilities enrolled in the resource specialist program
5. Monitoring of student progress on a regular basis, participation in the review and revision of IEPs as appropriate, and referral of students who do not demonstrate sufficient progress to the IEP team



## PERSONNEL

4112.23/AR

6. At the secondary school level, emphasis on academic achievement, career and vocational development, and preparation for adult life

Resource specialists shall not simultaneously be assigned to serve as resource specialists and to teach regular classes.

The district's resource specialist program shall be under the direction of a resource specialist who possesses the qualifications specified in Education Code 56362 and 5 CCR 80070.8.

### TEACHERS OF STUDENTS WITH AUTISM

A teacher may be assigned to provide instruction to students with autism if he/she meets the qualifications described above in the section entitled "Qualifications/Assignment of Special Education Teachers."

### CASELOADS

The Superintendent or designee shall ensure that caseloads for special education teachers are within the maximum caseloads established by law, the collective bargaining agreement, and/or the comprehensive plan of the Special Education Local Plan Area (SELPA) in which the district participates.

No resource specialist shall have a caseload which exceeds 28 students. As necessary and with the agreement of the resource specialist, the Board may request a waiver from the State

Board of Education to increase the caseload to no more than 32 students, provided that an individual resource specialist does not have a caseload exceeding 28 students for more than two school years and has the assistance of an instructional aide at least five hours daily during the period of the waiver.

The average caseload for language, speech, and hearing specialists shall not exceed 55 cases unless otherwise specified and reasons stated in the SELPA plan.

### LEGAL REFERENCE:

#### EDUCATION CODE

- 44250-44279 Credentials, especially:
- 44256 Credential types, specialist instruction
- 44258.9 Assignment monitoring
- 44265-44265.9 Special education credential
- 44325-44328 District interns
- 44830.3 District interns, supervision and professional development
- 56000-56865 Special education, especially:
- 56195.8 Adoption of policies

## PERSONNEL

4112.23/AR

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56361 Program options  
56362-56362.5 Resource specialist program  
56363.3 Maximum caseload; language, speech, and hearing specialists  
56441.7 Maximum caseload; language, speech, and hearing specialists serving children ages 3-5

### CODE OF REGULATIONS, TITLE 5

3051.1 Language, speech and hearing development and remediation; appropriate credential  
3100 Waivers of maximum caseload for resource specialists  
6100-6126 Teacher qualifications, No Child Left Behind Act  
80021 Short-term staffing permit  
80021.1 Provisional internship permit  
80025.4 Substitute teaching, special education  
80026 Declaration of need for fully qualified educators  
80027.1 Special education limited assignment teaching permit  
80046.1 Adapted physical education specialist  
80046.5 Credential holders authorized to serve students with disabilities  
80047-80047.9 Credentials to provide instructional services to students with disabilities  
80048-80048.9.3 Credential requirements and authorizations  
80070.1-80070.8 Resource specialist certificate of competence

### UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act, especially:  
1401 Definition of highly qualified special education teacher  
6319 Highly qualified teachers  
7801 Definitions, highly qualified teacher

### CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 Highly qualified teachers  
300.8 Definition of autism  
300.18 Highly qualified special education teachers  
300.156 Special education personnel requirements

### MANAGEMENT RESOURCES:

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Handbook on Developing and Implementing Early Childhood Special Education Programs and Services, 2001

#### COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

10-15 Alternative Route to Provide Special Education Services to Students with Autism, September 7, 2010  
10-13 Approval of Title 5 Regulations Pertaining to Special Education Services Credentials, July 21, 2010  
10-12 Approval of Title 5 Regulations Pertaining to Special Education Teaching Credentials Requirements, July 21, 2010

## PERSONNEL

**4112.23/AR**

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09-16 Approval of Additions to Title 5 Regulations Pertaining to Added Authorizations in Special Education, July 23, 2009

09-15 Approval of Amendments to Title 5 Regulations Pertaining to General and Special Education Limited Assignment Teaching Permits, July 23, 2009

08-13 Alternative Route to Provide Special Education Services to Students with Autism Ages Three and 4, October 9, 2008

### COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Education Specialist Teaching and Other Related Services Credential Program Standards, September 2010

### WEB SITES

California Association of Resource Specialists and Special Education Teachers: <http://www.carsplus.org>

California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>

California Speech-Language-Hearing Association: <http://www.csha.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

## PERSONNEL

4112.24

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### TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT

Recognizing the importance of teacher effectiveness in improving student achievement, the Governing Board desires to recruit and hire teachers for core academic subjects who possess the subject matter knowledge and teaching skills required by the federal No Child Left Behind Act (NCLB).

All teachers employed to teach core academic subjects shall be "highly qualified" as defined by federal law and the State Board of Education.

The Superintendent or designee shall inform teachers of NCLB requirements and shall identify additional qualifications, if any, that individual teachers need to demonstrate in order to meet the requirements. He/she shall work with individual teachers to develop a plan for attaining full qualifications.

#### LEGAL REFERENCE:

##### EDUCATION CODE

- 44662 Performance evaluation; Stull Act review
- 44664 Teacher evaluation; program to improve performance
- 44865 Alternative programs
- CODE OF REGULATIONS, TITLE 5
- 6100-6126 Teacher qualifications, No Child Left Behind Act
- 80021 Short-term staff permit
- 80021.1 Provisional internship permit
- 80089.3-80089.4 Subject matter authorizations

##### UNITED STATES CODE, TITLE 20

- 1401 Definition of highly qualified special education teacher
- 6311 Parental notifications
- 6312 Title I local educational agency plan
- 6314 Schoolwide programs
- 6315 Targeted assistance schools
- 6319 Highly qualified teachers
- 7345-7345b Small Rural Schools Achievement Program
- 7801 Definitions, highly qualified teacher

##### CODE OF FEDERAL REGULATIONS, TITLE 34

- 200.55-200.57 Highly qualified teachers
- 200.61 Parent notification regarding teacher qualifications
- 300.18 Highly qualified special education teachers

#### MANAGEMENT RESOURCES:

- CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
- California's Subject Matter Verification Process for Middle and High School Level Teachers in Special Settings, January 2007
- NCLB Teacher Requirements Resource Guide, March 1, 2004

## PERSONNEL

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4112.24

### COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Standards of Quality and Effectiveness for Professional Teacher Induction Programs, March 2002

Standards of Quality and Effectiveness for Professional Teacher Preparation Programs, September 2001

California Standards for the Teaching Profession, July 1997

### U.S. DEPARTMENT OF EDUCATION GUIDANCE

Improving Teacher Quality State Grants, ESEA Title II, Part A, Non-Regulatory Guidance, revised October 5, 2006

New No Child Left Behind Flexibility: Highly Qualified Teachers, Fact Sheet, March 15, 2004

### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, NCLB Teacher Quality: <http://www.cde.ca.gov/nclb/sr/tq>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Department of Education, No Child Left Behind: <http://www.ed.gov/nclb>

**PERSONNEL****4112.24/AR-1**

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**TEACHER QUALIFICATIONS UNDER THE NO CHILD LEFT BEHIND ACT****DEFINITIONS**

Core academic subjects include English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography.

High Objective Uniform State Standard Evaluation (HOUSSE) is a method of determining a teacher's subject matter competence using forms developed by the California Department of Education (CDE). HOUSSE Part 1 consists of a summation of the teacher's years of experience, coursework, professional development, and service to the profession. HOUSSE Part 2, to be conducted only if Part 1 does not indicate subject matter competency, consists of direct observation and portfolio assessment and, if necessary, completion of the Peer Assistance and Review Program for Teachers or other individualized professional development plan.

Level 1 professional development means training that will provide a teacher with the requisite understanding of each set of state content standards. Level 2 professional development means training that will provide a teacher with more in-depth understanding of the content standards than provided in a Level 1 professional development program. The trainings shall be consistent with state-adopted academic content standards, curriculum frameworks, and adopted texts and shall incorporate the assessment of subject matter competency as outlined in the CDE's document California's Subject Matter Verification Process for Middle and High School Level Teachers in Special Settings. For each type of training, at least 36 hours in the core subject for which the teacher is being certified is required to substantively address the subject matter content.

Teacher new to the profession is a teacher who either graduated from an accredited institution of higher education and received a credential, or was enrolled in or had completed an approved intern program, on or after July 1, 2002.

Teacher not new to the profession is a teacher who either graduated from an accredited institution of higher education and received a credential, or was enrolled in or had completed an approved intern program, before July 1, 2002.

**TEACHER QUALIFICATIONS**

To meet the teacher qualification requirements of the federal No Child Left Behind Act (NCLB), a teacher of a core academic subject shall meet all of the following conditions:

1. Hold a bachelor's degree
2. Hold a full credential or be currently enrolled in an approved intern program for less than three years
3. Demonstrate subject matter competency in accordance with the applicable requirements below

**PERSONNEL****4112.24/AR-1**

A teacher who holds a supplementary authorization or is employed on a local teaching assignment shall meet the teacher qualification requirements of NCLB if he/she holds a California teaching credential and has demonstrated subject matter competency for the grade span and subject matter taught.

A teacher shall not meet the teacher qualification requirements of NCLB if he/she is teaching with a short-term staff permit, a provisional internship permit, or a state or local waiver for the grade or subject taught.

**DEMONSTRATION OF SUBJECT MATTER COMPETENCY**

Subject matter competency shall be demonstrated in accordance with the following requirements based on the grade levels taught and the teacher's length of time in the profession:

1. An elementary teacher who is new to the profession shall pass a validated statewide subject matter examination certified by the Commission on Teacher Credentialing (CTC).
2. An elementary teacher who is not new to the profession shall complete one of the following:
  - a. A validated statewide subject matter examination that the CTC has utilized to determine subject matter competency for credentialing purposes
  - b. The HOUSSE, as defined above, to determine the teacher's subject matter competency in each of the core academic subjects taught by the teacher
3. A middle or high school teacher who is new to the profession shall pass or complete one of the following for every core academic subject currently assigned:
  - a. A validated statewide subject matter examination certified by the CTC
  - b. University subject matter program approved by the CTC
  - c. Undergraduate major in the subject taught
  - d. Graduate degree in the subject taught
  - e. Coursework equivalent to the undergraduate major
4. A middle or high school teacher who is not new to the profession shall pass or complete one of the following for every core subject assigned:
  - a. A validated statewide subject matter examination that the CTC has utilized to determine subject matter competency for credentialing purposes
  - b. University subject matter program approved by the CTC

**PERSONNEL****4112.24/AR-1**

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- c. Undergraduate major in the subject taught
  - d. Graduate degree in the subject taught
  - e. Coursework equivalent to the undergraduate major
  - f. Advanced certification or credential, such as certification from the National Board for Professional Teaching Standards
  - g. The HOUSSE, as defined above, to determine the teacher's subject matter competency in each of the core academic subjects taught by the teacher
5. A middle or high school teacher in a hard-to-staff setting, as defined above, shall complete professional development for the subject matter verification process within three years of the date of assignment to such a setting.
- a. If the teacher has fewer than 20 total or 10 upper division nonremedial college-level semester units, or equivalent quarter units, in a core academic subject, he/she shall complete both Level 1 and Level 2 professional development courses as defined above.
  - b. If the teacher has fewer than 32 semester nonremedial college-level units, but at least 20 total or 10 upper division nonremedial semester units, or the equivalent quarter units, in a core academic subject, he/she shall complete a Level 2 professional development course.
6. An elementary, middle, or high school special education teacher teaching multiple subjects exclusively to students with disabilities may either:
- a. Meet the requirements above for teachers who are new or not new to the profession, as applicable
  - b. In the case of a new special education teacher who has demonstrated subject matter competency in mathematics, language arts, or science, demonstrate competency in the other core academic subject(s) he/she teaches through the HOUSSE no later than two years after the date of employment

**SATISFACTION OF REQUIREMENTS OUTSIDE DISTRICT**

A teacher who has been determined by another district in California to have met the teacher qualification requirements for the grade level and/or subject taught shall not be required to demonstrate again that he/she meets those requirements.

A teacher who has been determined to meet subject matter competency requirements outside of California shall be considered to have met those requirements for the particular subject and/or grade span in California. The date of issuance of a valid out-of-state credential shall be used to identify a teacher as new or not new to the profession.



## PERSONNEL

**4112.24/AR-1**

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A teacher prepared in a country other than the United States shall be considered to have met NCLB teaching requirements if he/she:

1. Holds a degree from a foreign college or university that is at least equivalent to a bachelor's degree offered by an American institution of higher education
2. Has completed a teacher preparation program that meets CTC requirements for out-of-country trained teachers
3. Demonstrates subject matter competency for the grade span and subjects taught through the same or equivalent processes and methods required of California teachers
4. Holds a California teaching credential

### **CERTIFICATION OF COMPLIANCE**

All teachers teaching core academic subjects shall complete and sign a certificate of compliance with NCLB requirements and attach appropriate documentation. The Superintendent or designee shall verify the information and retain the signed original copy.

The principal of each school receiving Title I funds shall annually attest in writing as to whether the school is in compliance with NCLB requirements related to teacher qualifications. Copies of the attestation shall be maintained at the school and at the district office and shall be available to any member of the public upon request.

### **DISTRICT PLAN FOR HIGHLY QUALIFIED TEACHERS**

The Superintendent or designee shall provide timely notice to individual parents/guardians of students attending a Title I school whenever their child has been assigned to or has been taught for four or more consecutive weeks by a teacher of a core academic subject who does not meet NCLB teacher qualification requirements.

The Superintendent or designee shall notify teachers, as appropriate, prior to distributing the above notice to parents/guardians.

The notice and information provided to parents/guardians shall be in an understandable and uniform format and, to the extent practicable, be provided in a language that the parents/guardians can understand.

**PERSONNEL****4112.3/AR; 4212.3/AR; 4312.3/AR**

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**OATH OR AFFIRMATION**

This oath or affirmation is different from the oath or affirmation required of certificated employees as a licensing requirement pursuant to Education Code 44334, in which credential candidates must affirm that they support the Constitution of the United States of America, the Constitution of the State of California, and the laws of the United States and the State of California. Thus, the district should require all employees to take the oath or affirmation required by Government Code 3100-3102.

The California Constitution requires that Board members take the same oath; see BB 9224 - Oath or Affirmation.

All district employees are declared by law to be disaster service workers and thus shall take the oath or affirmation required for disaster service workers before beginning employment with the district. In the event of natural, manmade or war-caused emergencies which result in conditions of disaster or extreme peril to life, property and resources, all district employees are subject to disaster service activities as assigned to them by their supervisors or by law.

Legally employed noncitizens shall be exempt from taking this oath.

At the advice of legal counsel, the Superintendent or designee may exempt an employee from taking the oath if he/she raises a valid religious objection.

The Superintendent, deputy or assistant superintendent, principal or other person authorized in Education Code 60 shall administer the oath or affirmation when a district employee is hired.

In the case of intermittent, temporary, emergency or successive employments, the Superintendent or designee may determine that the oath shall be effective for all successive periods of employment which begin within one calendar year from the date that the oath was subscribed.

The Superintendent or designee shall file the executed oath or affirmation within 30 days of the date on which it is taken and subscribed. An employee's oath or affirmation may be destroyed five years after the termination of employment.

**REIMBURSEMENT OF EXPENSES FOR DISASTER SERVICE WORKERS**

Whenever an employee seeks compensation or reimbursement of expenses as a disaster service worker, the Superintendent or designee shall ascertain and certify that the employee has taken the oath or affirmation.

**LEGAL REFERENCE:****EDUCATION CODE**

60 Persons authorized to administer and certify oaths

44334 Oath or affirmation required for credential

44354 Administration of oath required for credential

ITEM 22

**PERSONNEL**

**4112.3/AR; 4212.3/AR; 4312.3/AR**

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**GOVERNMENT CODE**

3100-3109 Oath or affirmation of allegiance

**CALIFORNIA CONSTITUTION**

Article 20, Section 3 Oath of office

**COURT DECISIONS**

Chilton v. Contra Costa Community College District 55 Cal. App. 3d 544 (1976)

Vogel v. County of Los Angeles (1967) 68 Cal. 2d 18, 22

**PERSONNEL**

**4112.3/AR, 4212.3/AR, 4312.3/AR, Exhibit A**

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**OATH OR AFFIRMATION  
FOR PERSONS EMPLOYED BY A  
SCHOOL DISTRICT IN THE STATE OF CALIFORNIA**

**STATE OF CALIFORNIA  
COUNTY OF SAN DIEGO**

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

I understand that as a public employee I am a disaster service worker pursuant to Government Code 3100 and 3102 and that I am required to take this oath before entering the duties of my employment. In the event of natural, manmade or war-caused emergencies which result in conditions of disaster or extreme peril to life, property and resources, I am subject to disaster services activities assigned to me by my supervisor.

**EMPLOYEE  
SIGNATURE** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**AUTHORIZED  
OFFICIAL** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Torrie Norton  
Associate Superintendent/Human Resources  
San Dieguito Union High School District

**California Constitution Article 20, Section 3  
Government Code 3100-3102**

**PERSONNEL****4112.4/AR; 4212.4/AR; 4312.4/AR**

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**HEALTH EXAMINATIONS****TUBERCULOSIS TESTS**

No applicant shall be initially employed in a classified or certificated position unless, within the past 60 days, he/she has submitted to an intradermal tuberculin skin test or other approved tuberculin test and, if that test was positive, has subsequently obtained an x-ray of the lungs. The applicant shall submit to the district a certificate signed by an authorized health care provider indicating that he/she is free of active tuberculosis.

The cost of the pre-employment tuberculosis examination shall be paid by the applicant.

An applicant who was previously employed in another California school district or private or parochial school may fulfill the tuberculosis examination requirement either by producing a certificate showing that he/she was examined within the last four years and found to be free of active tuberculosis or by having his/her previous employer verify that it has on file a certificate which contains that evidence.

Every district employee who tests negative shall undergo a tuberculosis examination at least once every four years, or more often if so directed by the Governing Board upon recommendation of the county health officer, for as long as the employee's test remains negative. An employee with a documented positive test for tuberculosis infection shall no longer be required to submit to the examination but shall be referred to the county health officer within 30 days of the examination to determine the need for follow-up care.

Tuberculosis tests for employees shall be provided by the district or at district expense.

If an employee's religious belief prevents him/her from undergoing a tuberculosis examination, the employee shall file an affidavit stating that he/she adheres to the faith or teachings of a well-recognized religious sect, denomination, or organization and, in accordance with its creed, tenets, or principles, depends for healing upon prayer in the practice of religion and that, to the best of his/her knowledge or belief, he/she is free from active tuberculosis. In order to exempt the individual, the Board shall determine by resolution, after a hearing, that the health of students would not be jeopardized.

The Superintendent or designee may exempt from the tuberculosis testing requirement classified employees who are employed for less than a school year if their functions do not require frequent or prolonged contact with students.

The Superintendent or designee may exempt a pregnant employee from the requirement that a positive tuberculin skin test be followed by an x-ray of the lungs, for a period not to exceed 60 days following termination of the pregnancy.

## PERSONNEL

## 4112.4/AR; 4212.4/AR; 4312.4/AR

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### MEDICAL CERTIFICATION FOR COMMUNICABLE DISEASES FOR CERTIFICATED EMPLOYEES

The Board shall not fill a position requiring certification with an applicant who has not previously been employed in a certificated position in California or a retirant who has not been employed as a retirant, unless the district has on file a medical certification completed and submitted directly to the district by an authorized health care provider.

The medical certification shall certify that the applicant or retirant is free from any disabling disease which would render him/her unfit to instruct or associate with children. The medical examination referred to in the certificate must have been conducted within six months of the date that the certificate is filed.

Applicants and retirants shall pay for the cost of obtaining the medical certification.

### MENTAL EXAMINATION FOR CERTIFICATED EMPLOYEES

A certificated employee may be suspended or transferred to other duties if the Board has reasonable cause to believe that the employee is suffering from mental illness of such a degree as to render him/her incompetent to perform his/her duties. In such a case, the district shall follow the process specified in Education Code 44942 and the district's collective bargaining agreement, including the opportunity for the employee to be examined by a panel of psychiatrists or psychologists.

### LEGAL REFERENCE:

#### EDUCATION CODE

- 44839 Medical certificate; periodic medical examination
- 44839.5 Requirements for employment of retirant
- 44932 Grounds for dismissal of permanent employee
- 44942 Suspension or transfer of certificated employee on ground of mental illness
- 45122 Physical examinations
- 49406 Examination for tuberculosis

#### BUSINESS AND PROFESSIONS CODE

- 2700-2838 Nurses
- 3500-3546 Physician assistants

#### HEALTH AND SAFETY CODE

- 121525 Private and parochial school employees, examination for tuberculosis

#### CODE OF REGULATIONS, TITLE 5

- 5502 Filing of notice of physical examination for employment of retired persons
- 5503 Physical examination for employment of retired persons
- 5504 Medical certification procedures

## PERSONNEL

**4112.4/AR; 4212.4/AR; 4312.4/AR**

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### COURT DECISIONS

Doe v. Lincoln Unified School District, (2010) 188 Cal.App.4th 758

Leonel v. American Airlines, Inc., (2005) 400 F.3d. 702

Raven v. Oakland Unified School District, (1989) 213 Cal.App.3d 1347

### MANAGEMENT RESOURCES:

#### WEB SITES

California Department of Public Health: <http://www.cdph.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Public Health Institute: <http://www.phi.org>

U.S. Food and Drug Administration: <http://www.fda.gov>

**PERSONNEL****4112.42, 4212.42, 4312.42**

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**DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS**

The Governing Board desires to ensure that district-provided transportation is safe for students, staff, and the public. To that end, the Superintendent or designee shall establish a drug and alcohol testing program designed to prevent the operation of buses or the performance of other safety-sensitive functions by a driver who is under the influence of drugs or alcohol, including a driver of a school bus, student activity bus, or other school transportation vehicle or any other employee who holds a commercial driver's license which is necessary to perform duties related to district employment.

A driver shall not report for duty or remain on duty when he/she has used any drug listed in 21 CFR 1308.11. A driver is also prohibited from reporting for duty or remaining on duty when he/she has used any drug listed in 21 CFR 1308.12-1308.15, unless he/she is using the drug under the direction of a physician who has advised him/her that the substance will not adversely affect the driver's ability to safely operate a bus. In addition, a driver shall not consume alcohol while on duty or for four hours prior to on-duty time.

The district's testing program for drivers shall include pre-employment drug testing and reasonable suspicion, random, post-accident, return-to-duty, and follow-up drug and alcohol testing of drivers.

The Board shall contract for testing services upon verifying that the personnel are appropriately qualified and/or certified and that testing procedures conform to federal regulations.

Except as otherwise provided by law, the Superintendent or designee shall not release individual test results or medical information about a driver to a third party without the driver's specific written consent.

**CONSEQUENCES BASED ON TEST RESULTS**

Any driver who refuses to take a required drug or alcohol test, tests positive for drugs, or is found to have a blood alcohol concentration level that exceeds the levels specified in law shall be removed from performing safety-sensitive functions in accordance with 49 CFR 40.23 and 382.211.

No driver shall be temporarily removed from the performance of safety-sensitive functions based only on a laboratory report of a confirmed positive test before the certified medical review officer has completed verification of the test results, unless the district has obtained a waiver.

Not later than five days after receiving notification of the test result or refusal to comply, the Superintendent or designee shall report any refusal, failure to comply, or positive test result to the California Department of Motor Vehicles (DMV) using a form approved by the DMV.

Any driver who refuses, fails to comply, or has a positive test result may be referred to an education and treatment program that meets the requirements of 49 CFR 40.281-40.313.



## PERSONNEL

**4112.42, 4212.42, 4312.42**

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If the substance abuse professional recommends that ongoing services are needed to assist the driver to maintain sobriety or abstinence from drug use, the Superintendent or designee shall require the driver to participate in the recommended services as part of a return-to-duty agreement and shall monitor his/her compliance. Any drop from a rehabilitation or return-to-duty program or a subsequent positive test result shall be reported to the DMV.

A driver who has violated federal drug and alcohol regulations may be subject to disciplinary action up to and including dismissal in accordance with law, administrative regulations, and the district's collective bargaining agreement.

### LEGAL REFERENCE:

#### EDUCATION CODE

35160 Authority of governing boards

#### GOVERNMENT CODE

8355 Drug-free workplace; employee notification

#### VEHICLE CODE

13376 Driver certificates; revocation or suspension

34500-34520.5 Safety regulations

#### CODE OF REGULATIONS, TITLE 13

1200-1293 Motor carrier safety, especially:

1213.1 Placing drivers out-of-service

#### UNITED STATES CODE, TITLE 41

8101-8106 Drug-Free Workplace Act

#### UNITED STATES CODE, TITLE 49

31306 Alcohol and drug testing

#### CODE OF FEDERAL REGULATIONS, TITLE 21

1308.11-1308.15 Controlled substances

#### CODE OF FEDERAL REGULATIONS, TITLE 49

40.1-40.413 Procedures for transportation workplace drug and alcohol testing programs

382.101-382.605 Drug and alcohol use and testing; especially:

382.205 On-duty use

382.207 Pre-duty use

382.209 Use following an accident

### MANAGEMENT RESOURCES:

#### CALIFORNIA HIGHWAY PATROL PUBLICATIONS

Controlled Substances and Alcohol Testing Compliance Checklist, 2007

ITEM 22

**PERSONNEL**

**4112.42, 4212.42, 4312.42**

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What is CSAT? Controlled Substances and Alcohol Testing, 2005

WEB SITES

California Highway Patrol: <http://www.chp.ca.gov>

Federal Motor Carrier Safety Administration: <http://www.fmcsa.dot.gov>

U.S. Department of Transportation, Office of Drug and Alcohol Policy and Compliance:

<http://www.dot.gov/ost/dapc>

**PERSONNEL****4112.42/AR-1**

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**DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS****DEFINITIONS**

For purposes of drug testing required by the U.S. Department of Transportation (DOT), drugs included in the tests are marijuana, cocaine, amphetamines, phencyclidine (PCP), and opiates.

Alcohol concentration or level means the alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath. For purposes of the DOT alcohol testing program, an alcohol level between 0.02 and 0.04 requires removal of the bus driver for a 24-hour period following the test. An alcohol level of 0.04 or higher requires immediate removal of the driver from performing safety-sensitive functions until the driver has successfully completed the return-to-duty process.

Safety-sensitive function means all time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. Safety-sensitive functions include, but are not limited to, all time driving or otherwise in the bus; waiting at a district facility to be dispatched; inspecting, servicing, or conditioning the bus or bus equipment; loading or unloading the bus; supervising or assisting in the loading or unloading of the bus; and repairing, obtaining assistance, or remaining in attendance upon a disabled bus.

**DESIGNATED EMPLOYER REPRESENTATIVE**

The Superintendent or designee shall identify a designated employer representative and shall provide his/her name and telephone number to the testing contractor to contact about any problems or issues that may arise during the testing process.

The designated employer representative shall be responsible for receiving test results and other communications, taking immediate action(s) to remove drivers from safety-sensitive functions, and making other required decisions in the testing and evaluation processes.

**PRE-EMPLOYMENT TESTING**

When hiring a new driver, the Superintendent or designee shall, with the driver's written consent, request the driver's past drug and alcohol testing record, as specified in 49 CFR 40.25, from any employer who has employed the driver at any time during the previous two years. In addition, the Superintendent or designee shall ask the driver if he/she tested positive, or refused to test, on any pre-employment drug or alcohol test that was administered during the past two years in the course of applying for another safety-sensitive transportation position that he/she did not obtain. The driver shall not be permitted to perform safety-sensitive functions if he/she refuses to provide consent to obtain the information from previous employers, the information from previous employers is not received within 30 days of the date on which the driver first performed safety-sensitive functions for the district, or the driver or a previous employer reports a violation of a drug or alcohol regulation without subsequent completion of the return-to-duty process.

**PERSONNEL****4112.42/AR-1**

Upon making a contingent offer of employment to a driver and prior to the first time the driver performs safety-sensitive functions for the district, the Superintendent or designee shall require the driver to undergo testing for drugs and to receive a verified negative test result. This testing requirement may be waived if all of the following conditions exist:

1. The driver has participated in a qualified drug testing program within the previous 30 days
2. While participating in the program, the driver either was tested within the past six months or participated in a random drug testing program for the previous 12 months
3. The Superintendent or designee has contacted the testing program(s) in which the driver has participated and has obtained information about the program and the driver's participation as specified in 49 CFR 382.301
4. No prior employer of the driver of whom the district has knowledge has records of the driver's violation of federal drug testing regulations within the previous six months

In addition, the Superintendent or designee shall require the driver to undergo pre-employment alcohol testing in accordance with the procedures in 49 CFR 40.1-40.605 and to receive a test result indicating an alcohol concentration level of less than 0.04.

**POST-ACCIDENT TESTING**

As soon as practicable following an accident involving a school bus or student activity bus, the Superintendent or designee shall ensure that the driver involved is tested for alcohol and/or drugs under either of the following conditions:

1. The accident involved loss of human life
2. The driver receives a citation for a moving violation and the accident involved bodily injury to a person who required immediate medical treatment away from the scene of the accident and/or disabling damage to one or more vehicles requiring towing

The Superintendent or designee shall attempt to administer a required alcohol test up to eight hours following the accident and/or a drug test up to 32 hours following the accident. The results of an alcohol or drug test conducted by federal, state, or local officials having independent authority for the test shall be considered to meet this requirement. If the alcohol test is not administered within two hours following the accident, or the test for drugs is not administered within 32 hours following the accident, the Superintendent or designee shall make a record stating the reasons the test was not promptly administered.

**RANDOM TESTING**

The Superintendent or designee shall ensure that random, unannounced drug and alcohol tests of bus drivers are conducted on testing dates reasonably spread throughout the year. Such tests shall be

**PERSONNEL****4112.42/AR-1**

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conducted during, immediately before, or immediately after the performance of safety-sensitive functions.

The Superintendent or designee shall ensure that the percentage of district drivers randomly tested for drugs and alcohol meets or exceeds the minimum annual percentage rates specified in 49 CFR 382.305 or subsequently published in the Federal Register.

Each driver selected for random testing shall have an equal chance of being tested each time selections are made.

Each driver who is selected for testing shall proceed to the test site immediately or, if performing a safety-sensitive function other than driving a bus, then as soon as possible after ceasing that function.

**REASONABLE SUSPICION TESTING**

A driver shall be required to submit to a drug or alcohol test whenever the Superintendent or designee has reasonable suspicion that the driver has violated the prohibitions against the use of drugs or alcohol. Such reasonable suspicion shall be based on specific, contemporaneous, articulable observations, conducted during, immediately before, or immediately after the performance of safety-sensitive functions, concerning the driver's appearance, behavior, speech, and/or body odors. Reasonable suspicion of drug use may also include indications of the chronic and withdrawal effects of drugs.

The person who makes the required observations for reasonable suspicion testing for drugs or alcohol shall be trained in accordance with 49 CFR 382.603. The person who makes the determination that reasonable suspicion exists to conduct an alcohol test shall not be the same person who conducts the alcohol test.

Within 24 hours of the observed behavior or before the results of the drug or alcohol test are released, whichever is earlier, the Superintendent or designee shall prepare and sign a written record of the observations leading to a reasonable suspicion test.

An alcohol test required as a result of reasonable suspicion shall be administered within eight hours following the determination of reasonable suspicion. If the test is not administered within two hours, the Superintendent or designee shall prepare and maintain on file a record stating the reasons the test was not promptly administered.

In the absence of a reasonable suspicion alcohol test, the district shall take no action against a driver based solely on the driver's behavior and appearance, except that the driver shall not be allowed to report for or remain on safety-sensitive functions until an alcohol test is administered and the results show a concentration less than 0.02 or 24 hours have elapsed following the determination of reasonable suspicion.

**PERSONNEL****4112.42/AR-1**

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**RETURN-TO-DUTY TESTING**

The Superintendent or designee may permit a driver who has violated federal drug or alcohol regulations to return to safety-sensitive functions after the driver has successfully complied with the education and treatment services prescribed by a substance abuse professional and has taken a return-to-duty drug or alcohol test. The driver shall not resume performance of safety-sensitive functions unless the drug test shows a negative result and/or the alcohol test shows a concentration of less than 0.02.

**FOLLOW-UP TESTING**

Upon receiving a written follow-up testing plan from a substance abuse professional, the Superintendent or designee shall determine the actual dates for follow-up testing consistent with those recommendations and shall ensure that such tests are unannounced and follow no discernable pattern as to their timing. No additional tests beyond those included in the plan shall be imposed by the district.

**NOTIFICATIONS**

The Superintendent or designee shall provide each driver with materials explaining the federal regulations and the district's policy and procedure related to drug and alcohol testing and shall notify representatives of employee organizations of the availability of this information. This information shall include a detailed discussion of at least the following: (49 CFR 382.303, 382.113, 382.601)

1. The identity of the person designated by the district to answer driver questions about the materials
2. The categories of drivers who are subject to drug and alcohol testing
3. Sufficient information about the safety-sensitive functions performed by those drivers to make clear what period of the workday the driver is required to be in compliance
4. Specific information concerning prohibited driver conduct
5. The circumstances under which a driver will be tested for drugs and/or alcohol, including post-accident testing
6. The procedures that will be used to test for the presence of drugs and alcohol, protect the driver and the integrity of the testing processes, safeguard the validity of the test results, and ensure that those results are attributed to the correct driver
7. The requirement that a driver submit to drug and alcohol tests
8. An explanation of what constitutes a refusal to submit to a drug or alcohol test and the attendant consequences

## PERSONNEL

4112.42/AR-1

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9. The consequences for drivers found to have violated the prohibitions against drug or alcohol use, including the circumstances under which drivers will be removed immediately from safety-sensitive functions and the requirements for education, treatment, and return-to-duty testing
10. The consequences for drivers found to have a blood alcohol concentration between 0.02 and 0.04
11. Information concerning the effects of drug and alcohol use on an individual's health, work, and personal life; signs and symptoms of a drug or alcohol problem (the driver's or a co-worker's); and available methods of intervening when a drug or alcohol problem is suspected, including confrontation, referral to any employee assistance program, and/or referral to management

Each driver shall sign a statement certifying that he/she has received a copy of the above materials. The Superintendent or designee shall maintain the original of the signed certificate and may provide a copy of the certificate to the driver.

In addition, prior to administering each alcohol or drug test, the driver shall be notified that the test is required pursuant to Title 49, Part 382, of the Code of Federal Regulations.

The driver shall be notified of the results of drug and alcohol tests in accordance with 49 CFR 382.411.

### RECORDS

The Superintendent or designee shall maintain records of the district's drug and alcohol testing program in accordance with 49 CFR 40.333 and 382.401. Such records shall be maintained in a secure location with controlled access and shall be disclosed only in accordance with 49 CFR 382.405.